

**Report to: Planning Committee, 18th July 2024**

**Report of: Corporate Director -Planning and Governance**

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**Subject: PLANNING COMMITTEE ANNUAL REPORT 2023/24**

**1. Recommendation**

**1.1 That the Committee approves the Planning Committee Annual Report 2023/24; and**

**1.2 That the Annual Report be submitted to Council for information.**

**2. Background**

2.1 As part of an update to the Constitution, Part 12 Good Practice Planning Protocol, the Council approved the Monitoring Officer's recommendation that the Planning Committee should produce an Annual Report of its activities in the previous year. This is the second year in which an Annual Report has been provided for Planning Committee providing visibility of the overall activity levels and functions being undertaken by these Committees on behalf of the Council as a whole, and that of the Planning Service.

**3. Preferred Option**

3.1 The Annual Report for the 2023/24 municipal year is attached at **Appendix 1** for consideration. The Annual Report shows how the Planning Committee has successfully achieved its objectives over the last year and shows the main areas of focus and overall work programme for the Committee. The report also highlights the key headlines for the Planning service as a whole over this year.

**4. Alternative Options Considered**

4.1 None.

**5. Implications**

5.1 Financial and Budgetary Implications  
None.

5.2 Legal and Governance Implications  
The preparation of an Annual Report is good practice and serves to highlight the work that the Committee has undertaken during the course of the year to help discharge the Council's statutory functions as a Local Planning Authority.

5.3 Risk Implications  
None.

- 5.4 Corporate/Policy Implications  
The Annual Report should be reported to the full Council for information.
- 5.5 Equality Implications  
None.
- 5.6 Human Resources Implications  
None.
- 5.7 Health and Safety Implications  
None.
- 5.8 Social, Environmental and Economic Implications  
None.

**Ward(s):** All Wards  
**Contact Officer:** Sian Stroud, Corporate Director – Planning and Governance – Tel: 01905 722019; Email: [sian.stroud@worcester.gov.uk](mailto:sian.stroud@worcester.gov.uk)  
**Background Papers:** None.