

REGULATORY SERVICES
DO NOT AMEND

Regulatory Services Licencing Fees and Charges reported to Licencing Committee in preparation for 1 st April 2024		2023/24	2024/25	Price change	% Increase
		£	£	£	
Taxis and Private Hire	Hackney Carriage vehicle licence (first application)	452.00	479.00	27.00	6.0%
(limited to 231 licences from April 2015)	Hackney Carriage vehicle licence (renewal)	387.00	410.00	23.00	5.9%
	Private Hire vehicle licence (first application)	419.00	444.00	25.00	6.0%
	Electric vehicle licence	0.00	0.00	0.00	
	Electric vehicle admin fee	44.00	47.00	3.00	6.8%
	Private Hire vehicle licence (renewal)	355.00	376.00	21.00	5.9%
	Transfer Ownership of a licenced Hackney Carriage or Private Hire vehicle	161.00	171.00	10.00	6.2%
	Hackney Carriage/Private Hire Drivers (Dual) Initial application (1 year (inc. CRB & DVLA check)	296.00	314.00	18.00	6.1%
	Hackney Carriage/ Private Hire Drivers Licence Renewal (dual)	124.00	131.00	7.00	5.6%
	Hackney Carriage - Temporary Vehicle fee (75% of first application fee)	339.00	359.00	20.00	5.9%
	Private Hire - Temporary Vehicle fee (75% of first application fee)	314.00	333.00	19.00	6.1%
	Private Hire Drivers Licence (Initial application) (includes DBS check and DVLA check)	296.00	314.00	18.00	6.1%
	Private Hire Drivers Licence (renewal)	124.00	131.00	7.00	5.6%
	Private Hire Operators Licence - new & renewal 5 Year	1,064.00	1,128.00	64.00	6.0%
	Administration Charge - new applications	44.00	47.00	3.00	6.8%
	Replacement vehicle licence plate	40.00	42.50	2.50	6.3%
	Replacement drivers licence	24.00	25.50	1.50	6.3%
	Change of address/amendment of paper licence	24.00	25.50	1.50	6.3%
	DBS (Disclosure Fee)	60.00	64.00	4.00	6.7%

All other licences					
breeding of dogs, providing or arranging the provision of	Application Fee	329.00	355.00	26.00	7.9%
	1 Year Licence Fee	184.00	199.00	15.00	8.2%
	2 Year Licence Fee	364.00	393.00	29.00	8.0%
	3 Year Licence Fee	546.00	590.00	44.00	8.1%
	Application to vary a licence	240.00	259.00	19.00	7.9%
	Veterinary fees (if applicable)	Recovered at cost	Recovered at cost	0.00	0.0%
	Local Authority Inspection (on request of licence holder)	164.00	177.00	13.00	7.9%
Keeping or training animals for exhibition (only)	Application Fee	219.00	237.00	18.00	8.2%
	3 Year Licence Fee	300.00	324.00	24.00	8.0%
	Application to vary a licence	158.00	170.00	12.00	7.6%
	Veterinary fees (if applicable)	Recovered at cost	Recovered at cost	0.00	0.0%
	Dog Training Facility Welfare Assessment Check	Upon Request	Upon Request	0.00	0.0%
Dangerous Animals	Application for a grant or renewal of a licence	315.00	334.00	19.00	6.0%
	Veterinary fees (if applicable)	Recovered at cost	Recovered at cost	0.00	0.0%
Zoo Licences	Application for a grant or renewal of a licence	710.00	753.00	43.00	6.1%
	Veterinary fees (if applicable)	Recovered at cost	Recovered at cost	0.00	0.0%
Acupuncture, cosmetic piercing, semi-permanent skin colouring, tattooing, electrolysis	Fee to register a premise	312.00	331.00	19.00	6.1%
	Fee to register a practitioner	113.00	120.00	7.00	6.2%
Massage and Special Treatment	Application for a grant or renewal of a licence	398.00	422.00	24.00	6.0%

	Transfer fee	150.00	159.00	9.00	6.0%
Sex Establishments	Application for a grant of a new licence	2,145.00	2,274.00	129.00	6.0%
	Application for renewal of a licence	1,850.00	1,961.00	111.00	6.0%
	Application for transfer of a licence	357.00	378.00	21.00	5.9%
	Application for a variation	2145.00	2274.00	129.00	6.0%
Hypnotism	Application for authorisation	50.00	53.00	3.00	6.0%
Street Trading Fees					
	Single Unit 10ftx10ft	3,720.00	3,943.00	223.00	6.0%
	Single Unit Over 10ftx10ft	6,912.00	7,327.00	415.00	6.0%
	Day fee	70.00	74.00	4.00	5.7%
	Additional Consecutive Day fee	21.50	23.00	1.50	7.0%
	Mobile Traders (e.g. ice cream vehicles) new & renewal. (Per vehicle)	274.00	290.00	16.00	5.8%
Stray Dogs					
	Fine (Statutory)	25.00	25.00	0.00	0.0%
	Administration charge	17.00	18.00	1.00	5.9%
	Kennelling Fee (per dog per day)	18.00	20.00	2.00	11.1%
	Kennelling of dangerous dogs (per day/per dog)	26.00	28.00	2.00	7.7%
	*Treatment (Wormer, Flea)	12.00	13.00	1.00	8.3%
	Out of hours charge	47.00	50.00	3.00	6.4%
	Repeat offender penalty	42.00	45.00	3.00	7.1%
	Return charge (during office hours when resource available)	42.00	45.00	3.00	7.1%
	Vets' Fees	At cost	At cost	0.00	0.0%
	Penalty charge for non-compliance of Microchipping regulations (not microchipped or contact details out of date) or Control of Dogs Order 1992 (no owner contact details on collar or tag)		15.00	0.00	0.0%
Environmental Information Regulations request					
	Charge applied to locate and provide where request concerns 'environmental information' held by WRS (Worcestershire Regulatory Services)		49.00		

Scrap Metal Dealers					
	Application for a new Site Licence	296.00	311.00	15.00	5.1%
	Fee per additional Site	153.00	161.00	8.00	5.2%
	Application for renewal of a Site Licence	245.00	257.00	12.00	4.9%
	Fee per additional Site	153.00	161.00	8.00	5.2%
	Application for a new Collectors Licence	148.00	155.50	7.50	5.1%
	Application for renewal of a Collectors Licence	97.00	102.00	5.00	5.2%
	Variation of Licence	67.00	70.50	3.50	5.2%
	Request for a Copy of Licence (If Lost Or Stolen)	26.00	27.50	1.50	5.8%
Street Amenities permission					
	Application for grant of a new permission	258.00	273.00	15.00	5.8%
	Application for Renewal of permission	67.00	71.00	4.00	6.0%
Pavement Licenses					
	Application for a Licence (6 months)	100.00	100.00	0.00	0.0%
Mobile Homes Act					
Application for a new s	Band A - 1 caravan / 1 family	Exempt	Exempt		
	Band B - 2 - 20 caravans	179.00	190.00	11.00	6.1%
	Band C - 21 - 50 caravans	255.00	270.00	15.00	5.9%
	Band D - 51 - 75 Caravans	232.00	246.00	14.00	6.0%
	Band E - 76 + caravans	383.00	406.00	23.00	6.0%
Annual Fees	Band A - 1 caravan / 1 family	Exempt	Exempt		
	Band B - 2 - 20 caravans	179.00	190.00	11.00	6.1%
	Band C - 21 - 50 caravans	255.00	270.00	15.00	5.9%
	Band D - 51 - 75 Caravans	232.00	246.00	14.00	6.0%
	Band E - 76 + caravans	383.00	406.00	23.00	6.0%
Miscellaneous fees	Transfer of licence	102.00	108.00	6.00	5.9%
	Variation of licence	204.00	216.00	12.00	5.9%
	Land registry fee (Fees set by HM Land Registry)	As per charge on web-site	As per charge on web-site		
	Deposit, variation or deletion of site rules	51.00	54.00	3.00	5.9%
	Application for inclusion on the register of fit and proper persons	200.00	212.00	12.00	6.0%

(inclusive of travel time but exclusive of	Mileage (per mile)	0.45	0.50	0.05	11.1%
	Reviewing manager/solicitor (per hour)	50.00	55.00	5.00	10.0%
	Licensing Officer (per hour)	44.00	50.00	6.00	13.6%

LICENSING ACT 2003 - FEES SET BY CENTRAL GOVERNMENT

Fees for all Licensing Act 2003 permissions have been set by central government by virtue of the Licensing Act 2003 (Fees Regulations) 2005. If the Government feel it appropriate the Secretary of State will alter

The fees are based on the non-domestic rateable value of the premises

These are divided into 5 bands:

	2023/24 £	2024/25 £
Exceptionally large events		
The Licensing Authority will also be able to charge an additional premises fee, up to a maximum of £64,000 plus an annual fee of £32,000 for exceptionally large events such as outdoor pop concerts.		
TEMPORARY EVENTS NOTICE		
Fee to serve a Temporary Event Notice (TEN)	21.00	21.00
Copy of a TEN (if lost or stolen)	10.50	10.50
Personal licences		
Application for the grant of a personal licence	37.00	37.00
Fee for a replacement personal licence (if lost or stolen)	10.50	10.50
Fee to notify a change of name or address on a personal licence	10.50	10.50
Applications for new premises licences or club premises certificates		
Applications for the grant of a premises licence or club premises certificate		
Band A (NDRV 0 - 4,300)	100.00	100.00
Band B (NDRV 4,301 - 33,000)	190.00	190.00
Band C (NDRV 33,001 - 87,000)	315.00	315.00
Band D (NDRV 87,001 - 125,000)	450.00	450.00
Band E (NDRV 125,001 +)	635.00	635.00
Applications for the grant of a premises licence or club premises certificate (where the premises is used exclusively or primarily for the supply of alcohol for consumption on the premises)		
Band A (NDRV 0 - 4,300)	100.00	100.00
Band B (NDRV 4,301 - 33,000)	190.00	190.00
Band C (NDRV 33,001 - 87,000)	315.00	315.00
Band D (NDRV 87,001 - 125,000)	900.00	900.00
Band E (NDRV 125,001 +)	1,905.00	1,905.00
Additional fees for grant of a premises licences (for large venues with capacities over 5,000)		
5,000 - 9,999	1,000.00	1,000.00
10,000 - 14,999	2,000.00	2,000.00
15,000 - 19,999	4,000.00	4,000.00
20,000 - 29,999	8,000.00	8,000.00
30,000 - 39,999	16,000.00	16,000.00
40,000 - 49,999	24,000.00	24,000.00
50,000 - 59,999	32,000.00	32,000.00
60,000 - 69,999	40,000.00	40,000.00
70,000 - 79,999	48,000.00	48,000.00
80,000 - 89,999	56,000.00	56,000.00
Applications to vary a premises licence or club premises certificate		
Band A (NDRV 0 - 4,300)	100.00	100.00
Band B (NDRV 4,301 - 33,000)	190.00	190.00
Band C (NDRV 33,001 - 87,000)	315.00	315.00
Band D (NDRV 87,001 - 125,000)	450.00	450.00
Band E (NDRV 125,001 +)	635.00	635.00
Applications to vary a premises licence (where the premises is used exclusively or primarily for the supply of alcohol for consumption on the premises)		
Band A (NDRV 0 - 4,300)	100.00	100.00

Band B (NDRV 4,301 - 33,000)	190.00	190.00
Band C (NDRV 33,001 - 87,000)	315.00	315.00
Band D (NDRV 87,001 - 125,000)	900.00	900.00
Band E (NDRV 125,001 +)	1,905.00	1,905.00
Application for a minor variation of a premises licence or club premises certificate	89.00	89.00
Annual maintenance fees		
Annual premises licence or club premises certificate fee		
Band A (NDRV 0 - 4,300)	70.00	70.00
Band B (NDRV 4,301 - 33,000)	180.00	180.00
Band C (NDRV 33,001 - 87,000)	295.00	295.00
Band D (NDRV 87,001 - 125,000)	320.00	320.00
Band E (NDRV 125,001 +)	350.00	350.00
Annual premises licence (where the premises is used exclusively or primarily for the supply of alcohol for consumption on the premises)		
Band A (NDRV 0 - 4,300)	70.00	70.00
Band B (NDRV 4,301 - 33,000)	180.00	180.00
Band C (NDRV 33,001 - 87,000)	295.00	295.00
Band D (NDRV 87,001 - 125,000)	640.00	640.00
Band E (NDRV 125,001 +)	1,050.00	1,050.00
Additional annual fees premises licences (for large venues with capacities over 5,000)		
5,000 - 9,999	500.00	500.00
10,000 - 14,999	1,000.00	1,000.00
15,000 - 19,999	2,000.00	2,000.00
20,000 - 29,999	4,000.00	4,000.00
30,000 - 39,999	8,000.00	8,000.00
40,000 - 49,999	12,000.00	12,000.00
50,000 - 59,999	16,000.00	16,000.00
60,000 - 69,999	20,000.00	20,000.00
70,000 - 79,999	24,000.00	24,000.00
80,000 - 89,999	28,000.00	28,000.00
Other applications and notifications		
Application to transfer a premises licence	23.00	23.00
Application to vary a premises licence to nominate a premises supervisor	23.00	23.00
Fee to change name or address of the holder of a premises licence	10.50	10.50
Fee to change the name or address of a designated premises supervisor on a premises licence	10.50	10.50
Fee for a replacement premises licence or club premises certificate (if lost or stolen)	10.50	10.50
Fee to notify licensing authority of a property interest in a premises	21.00	21.00
Notification of change or club name or alteration to club rules	10.50	10.50
Notification of change of registered address of club	10.50	10.50
Interim authority notice following death, incapacity or insolvency of licence holder	23.00	23.00
Application for grant of a provisional statement	315.00	315.00

GAMBLING ACT 2005 CONTINUED

DO NOT AMEND

Type of Licence	Description of Licence	2023/24 £	2024/25 £	Price change £	% Increase
Club Gaming Machine Permits	Application for Grant of a Permit	200.00	200.00	0.00	0.0%
	Renewal Application	200.00	200.00	0.00	0.0%
	Application for Grant of a Permit (Club Premises Cert Holder)	100.00	100.00	0.00	0.0%
	Permit Renewal (Club Premises Cert Holder)	100.00	100.00	0.00	0.0%
	Annual Permit Fee	50.00	50.00	0.00	0.0%
	Application for Variation	100.00	100.00	0.00	0.0%
	Copy of Permit	15.00	15.00	0.00	0.0%
Club Gaming Permits	Application for Grant of a Permit	200.00	200.00	0.00	0.0%
	Renewal Application	200.00	200.00	0.00	0.0%
	Grant Application (Club Premises Cert Holder)	100.00	100.00	0.00	0.0%
	Renewal (Club Premises Cert Holder)	100.00	100.00	0.00	0.0%
	Annual Permit Fee	50.00	50.00	0.00	0.0%
	Variation of Permit	100.00	100.00	0.00	0.0%
	Copy of Permit	15.00	15.00	0.00	0.0%
	Transfer of Permit	25.00	25.00	0.00	0.0%
Prize Gaming Permits	Change of Name	25.00	25.00	0.00	0.0%
	Copy of Permit	15.00	15.00	0.00	0.0%
	Application for Grant of a Permit	300.00	300.00	0.00	0.0%

	Application for the Renewal of a Permit	300.00	300.00	0.00	0.0%
Family Entertainment Gaming Machines	Application for Grant of a Permit	300.00	300.00	0.00	0.0%
	Application for the Renewal of a Permit	300.00	300.00	0.00	0.0%
	Change of Name	25.00	25.00	0.00	0.0%
	Copy of Licence	15.00	15.00	0.00	0.0%
Gaming Machine notification 2 or less machine from Cat C or D	New Application	50.00	50.00	0.00	0.0%
Licensed Premises more than 2 Gaming Machines (LGMP)	Application for Grant of a Permit	150.00	150.00	0.00	0.0%
	Annual Fee	50.00	50.00	0.00	0.0%
	Change of Name	25.00	25.00	0.00	0.0%
	Copy of Permit	15.00	15.00	0.00	0.0%
	Fee to Serve Notification	50.00	50.00	0.00	0.0%
	Transfer of Permit	25.00	25.00	0.00	0.0%
	Variation of Permit	100.00	100.00	0.00	0.0%
Small Lottery Registration	Fee to register a small society lottery	40.00	40.00	0.00	0.0%
	Small society lottery annual maintenance fee	20.00	20.00	0.00	0.0%