

Report to: Joint Museums Committee, 15th June 2023

Report of: Museums Manager

Subject: JOINT MUSEUMS COMMITTEE WORK PROGRAMME

1. Recommendation

That the Joint Committee

- 1.1 note its future work programme and consider whether there are any additional matters it would wish to be incorporated; and**
- 1.2 consider if it would like to make any changes to its current meeting pattern.**

2 Background

- 2.1 In order to allow the Joint Committee to manage its future work programme, a list of anticipated items for 2023-24, as set out in the rolling agenda managed by Worcester City Council Democratic Services team, has been included in section 3 below.
- 2.2 The Museums Worcestershire Strategic Plan 2019-2024 was adopted in June 2019, and reviewed at the Committee's workshop in January 2022. Those discussions gave direction towards the work plan priorities for 2022-23, 2023-24 and onwards. The programme of reporting and decisions required to fulfil the Strategic Plan is included in this work programme.
- 2.3 This committee usually meets four times a year, in March, June, September and November to review the service's performance over the previous quarter performance and consider any forward decisions. When council meetings returned in person after pandemic closures, the committee decided to return to holding meetings across all the museum sites.
- 2.4 The Joint Museums Agreement sets out that the committee should hold an annual meeting in June and approve a budget for the following year by 1st December.
- 2.5 Members of the committee should consider if they would like to add any additional items to the work programme over the upcoming year and if they would like to change the number or venue of any meetings.

3 Information

- 3.1 Provisionally set for 7 September 2023, at the County Museum at Hartlebury Castle. The meeting to cover:
 - 1) 2023-24 Quarter 1 Performance

- 2) Finance 1st Quarter Monitoring Report
- 3) Accreditation
- 4) Heritage Marketing
- 5) 2024 Fees & Charges
- 6) Joint Museums Committee Work Programme

3.2 Provisionally set for 16 November 2023, at Worcester City Art Gallery & Museum. The meeting to cover:

- 1) 2022-23 Quarter 2 Performance
- 2) Finance 2nd Quarter Monitoring Report
- 3) Budget (if required)
- 4) Tickenhill Trust Annual Report
- 5) Joint Museums Committee Work Programme

3.3 Provisionally set for 7 March 2024, at Worcester Guildhall. The meeting to cover:

- 1) 2022-23 Quarter 3 Performance
- 2) Finance 3rd Quarter Monitoring Report
- 3) 2023-24 Service Plan
- 4) Fundraising Charity's Annual Priorities
- 5) Health & Wellbeing Programmes
- 6) Joint Museums Committee Work Programme

Ward(s): All Wards
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Background Papers: none