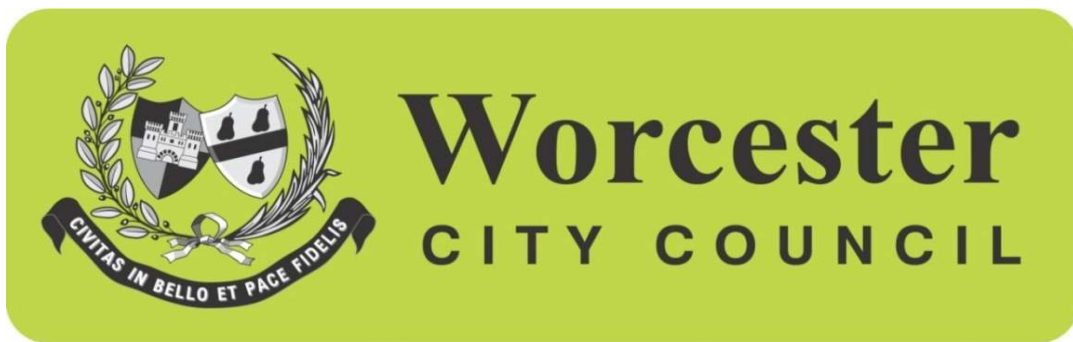


APPENDIX 1



Fees and Charges 2021/2022 DRAFT

This booklet sets out the revised charges for specific services to be applied from 1st April 2021 (unless otherwise stated) and approved by full Council.

The revised fees and charges are in line with Council policy, in that the Council aims to optimise income through the annual review of fees and charges, in line with what the market will bear, what is considered reasonably be borne by users of the facilities and where necessary the costs associated with providing the service.

Licensing Fees and Charges are reported to Licensing Committee in preparation for the 1st April 2021.

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The Commandery	2020/21	2021/22	Price Change	% Increase	
Admission Charges	£	£	£		
Adults	7.00	7.50	0.50	7.1%	
Children under 5 years old	Free	Free	0.00	0.0%	
Children 5-16 years old	3.00	3.50	0.50	16.7%	
Family Ticket (Up to 2 adults & 3 children)	17.00	20.00	3.00	17.6%	
Worcester Residents - Individual (to be renewed annually, gives free entry for the year)	5.00	5.50	0.50	10.0%	
Worcester Residents - Family Pass (to be renewed annually, gives free entry for the year)	12.00	13.00	1.00	8.3%	
Season ticket	First entry fee + £5.00	First entry fee + £5.00	0.00	0.0%	
Season ticket family	N/A	35.00	0.00	0.0%	
Joint ticket initiatives, per adult	11 to 25	11 to 25	0.00	0.0%	
Group, minimum 10 people, discount to admission	10%	10%	0.00	0.0%	
School visit - 1 taught session and additional self-led	4.50	4.50	0.00	0.0%	
School visit - 2 taught session and additional self-led	6.00	6.00	0.00	0.0%	
Drop in activities in addition to admission fee	2.00 - 10.00	2.00 - 10.00	0.00	0.0%	
Guided Tour/Talk (Daytime) per group	60.00	60.00	0.00	0.0%	
Membership	2020/21	2021/22	Price Change	% Increase	
	£	£	£		
Annual - Individual	25.00	25.00	0.00	0.0%	
Annual - Family	50.00	50.00	0.00	0.0%	
Joint Art Gallery & Museum and Commandery annual membership - individual	40.00	40.00	0.00	0.0%	
Joint Art Gallery & Museum and Commandery annual membership - family	85.00	85.00	0.00	0.0%	
Special Events and Demonstrations					
Bespoke group visits, commercial activity outside of usual open hours Including evening talks, tours, events and associated bespoke refreshments	By arrangement, dependent on cost				
Commission on craft sales	42%	42%	0.00	0.0%	
Wedding Suite/Herb Garden/Education and Community Rooms	2020/21	2021/22	Price Change	% Increase	
	£	£	£		
Serviced meeting hire	Per person	30.00	30.00	0.00	0.0%
Unserviced hire during opening hours, up to 20 people	Half day	60.00	60.00	0.00	0.0%
Unserviced hire during opening hours, up to 20 people	Full day	100.00	100.00	0.00	0.0%
Paranormal Nights	8pm-2am	666.00 for 8pm-2am, additional hour 180.00	666.00 for 8pm-2am, additional hour 180.00	0.00	0.0%
Additional Charges	Refreshments provided in house : By arrangement, charge dependent on cost Refreshments provided by external caterer – as per Caterer's menu plus 10% handling charge				
Hire of Equipment (subject to availability)	2020/21	2021/22	Price Change	% Increase	
	£	£	£		
Data projector or OHP & screen	10.00	10.00	0.00	0.0%	
Flip chart, paper and pens	10.00	10.00	0.00	0.0%	
Formal and Informal Learning	2020/21	2021/22	Price Change	% Increase	
	£	£	£		
Outreach sessions in formal education setting - half day	120.00 plus expenses	120.00 plus expenses	0.00	0.0%	
Outreach sessions in formal education setting - full day	210.00 plus expenses	210.00 plus expenses	0.00	0.0%	
Stored collection tours	8.00	8.25	0.25	3.1%	
Talks - staff led external	120.00 plus expenses	120.00 plus expenses	0.00	0.0%	
School Loans Boxes (per half term, charge based on size)	10.00-20.00	10.00-20.00	0.00	0.0%	

COMMANDERY WEDDING PACKAGES

Wedding Packages		2020/21 £	2021/22 £	Price Change £	% Increase
Great Hall, Registry Room and Walled Garden					
Afternoon and Evening	Between 3 pm - 11 pm	2,200.00	2,225.00	25.00	1.1%
Evening only	Between 7 pm - 11 pm	1,250.00	1,265.00	15.00	1.2%
Short hire	Per hour	250.00	255.00	5.00	2.0%
Drinks can be provided at an extra charge per person					
Ceremonies in Wedding Suite and Herb Garden					
Daytime (Between 9am to 5pm)	3 hours	575.00	580.00	5.00	0.9%
Evening only (Between 5pm - 11pm)	3 hours	775.00	785.00	10.00	1.3%
25% non-refundable deposit required at time of booking, balance to be paid 12 weeks in advance.					
All timings include set up time.					

CITY MUSEUM AND ART GALLERY

Gallery or Café and Balcony availability)		(subject to	2020/21	2021/22	Price Change	%
			£	£	£	Increase
Commercial	Per Evening		700.00	700.00	0.00	0.0%
Café and Balcony			By negotiation with café licensee	By negotiation with café licensee	0.00	0.0%
Activity area - open hours	Per hour		15.00	15.00	0.00	0.0%
Hire of Equipment (subject to availability)						
Data projector or OHP & screen			10.00	10.00	0.00	0.0%
Flip chart, paper and pens			10.00	10.00	0.00	0.0%
Images						
Delivery & Administration						
Image sourcing fee			10.00	11.00	1.00	10.0%
Reproduction Licence Fee						
Exhibition catalogues, publicity, academic journal below 1000			Free	Free	0.00	0.0%
Website (Subject to approval and maximum resolution of 450x450 pixels)			Free	Free	0.00	0.0%
TV/DVD/film image flash up to 6 seconds			By negotiation	By negotiation	0.00	0.0%
TV/DVD/film image - repeat licence			By negotiation	By negotiation	0.00	0.0%
Book, newspaper or magazine			120.00	125.00	5.00	4.2%
Other Fees						
Photography (new image request)			110.00	115.00	5.00	4.5%
Unauthorised reproduction			575.00	600.00	25.00	4.3%
Commission on Craft sales			42%	42%	0.00	0.0%
Commission on sales from Art Gallery			42%	42%	0.00	0.0%
Group Visits						
Evening minimum charge			165.00	225.00	60.00	36.4%
Bespoke Education Session			5.00	5.00	0.00	0.0%
Class Group			100.00	100.00	0.00	0.0%
Membership						
Annual - Individual			20.00	20.00	0.00	0.0%
Annual - Family			40.00	40.00	0.00	0.0%
Joint Art Gallery & Museum and Commandery annual membership - individual			40.00	40.00	0.00	0.0%
Joint Art Gallery & Museum and Commandery annual membership - family			85.00	85.00	0.00	0.0%
Formal and Informal Learning						
Outreach sessions in formal education setting - half day			120.00 plus expenses	120.00 plus expenses	0.00	0.0%
Outreach sessions in formal education setting - full day			210.00 plus expenses	210.00 plus expenses	0.00	0.0%
Stored collection tours			8.00	8.25	0.25	3.1%
Talks - staff led in museum premises (up to 26 persons)			60.00	60.00	0.00	0.0%
Talks - staff led external			120.00 plus expenses	120.00 plus expenses	0.00	0.0%
School Loans Boxes (per half term, charge based on size)			10.00-20.00	10.00-20.00	0.00	0.0%
Drop in sessions including Talks, Trails, Events & Activities			2.00-10.00	2.00-10.00	0.00	0.0%
Workshop drop in sessions			2.00 - 10.00	2.00 - 10.00	0.00	0.0%
Professional booked demonstrations or workshops			10.00-30.00	10.00-30.00	0.00	0.0%
Refreshments						
Refreshments provided in house			By arrangement	By arrangement		
Other Services - Archaeology Archive Deposit Fees	20/21	£	21/22	£	Price Change	%
					£	Increase
Standard Box	60.00		66.00		6.00	10.0%
Half box/paper archive	54.00		60.00		6.00	11.1%
Special collections per box	66.00		72.00		6.00	9.1%
Additional packing/admin charged at cost						
For deposits following briefs issued after April 2020						
Deposit per box, briefs issued after 1/4/2020	88.80		91.20		0.00	2.7%
Additional packing/admin charged at cost						

Regulatory Services Licencing Fees and Charges reported to Licencing Committee in preparation for 1 st April 2021		2020/21	2021/22	Price change	% Increase
		£	£	£	
Taxis, etc.	Hackney Carriage/Private Hire Drivers (Dual) Initial application (1 year) (inc. CRB & DVLA check)	275.00	275.00	0.00	0.0%
	Hackney Carriage/ Private Hire Drivers Licence Renewal (dual)	115.00	115.00	0.00	0.0%
	Operators Licence - New (1 year)	260.00	260.00	0.00	0.0%
	Operators Licence - Renewal (1 year)	260.00	260.00	0.00	0.0%
	Operators Licence - New 5 Year	990.00	990.00	0.00	0.0%
	Operators Licence - Renewal 5 Year	990.00	990.00	0.00	0.0%
	Administration Charge (deducted if licence fee refunded due to refusal)	41.00	41.00	0.00	0.0%
	Knowledge test retake	56.00	56.00	0.00	0.0%
	Disability Awareness Training	50.00	50.00	0.00	0.0%
	Practical Driving Assessment	42.00	42.00	0.00	0.0%
	DBS (Disclosure Fee)	56.00	56.00	0.00	0.0%
	DVLA Mandate (Electric)	7.00	7.00	0.00	0.0%
	DVLA Mandate (Paper)	13.00	13.00	0.00	0.0%
Hackney Carriage Vehicle Licence	Initial	420.00	420.00	0.00	0.0%
(limited to 231 licences from April 2015)	Renewal	360.00	360.00	0.00	0.0%
	Transfer Ownership	150.00	150.00	0.00	0.0%
Private Hire Vehicle Licence	Initial	390.00	390.00	0.00	0.0%
	Renewal	330.00	330.00	0.00	0.0%
	Transfer Ownership	150.00	150.00	0.00	0.0%
	Private Hire Drivers Licence (New)	275.00	275.00	0.00	0.0%
	Private Hire Drivers Licence (Renewal)	115.00	115.00	0.00	0.0%
Temp replacement Hackney Carriage or Private Hire	Vehicle licence	374.00	374.00	0.00	0.0%
Vehicle Licence Plate	Replacement	37.00	37.00	0.00	0.0%
Driver's Badge	Replacement	22.00	22.00	0.00	0.0%
Change of address/amendment to licence	Amendment	22.00	22.00	0.00	0.0%
All other licences					
Animal Activity Licence	Application Fee	329.00	329.00	0.00	0.0%
Animal Boarding	Variation Fee	240.00	240.00	0.00	0.0%
Dog Breeding	Inspection Fee	164.00	164.00	0.00	0.0%
Pet Shop/Riding establishments	1 Year Licence Fee	184.00	184.00	0.00	0.0%
Pet Shop/Riding establishments	2 Year Licence Fee	364.00	364.00	0.00	0.0%
Pet Shop/Riding establishments	3 Year Licence Fee	546.00	546.00	0.00	0.0%
Performing Animals	Application Fee	219.00	219.00	0.00	0.0%
Performing Animals	Variation Fee	158.00	158.00	0.00	0.0%
Performing Animals	Inspection Fee	163.00	163.00	0.00	0.0%
Performing Animals	3 Year Licence Fee	300.00	300.00	0.00	0.0%
Dangerous Animals	Initial (secretary of state inspector and vet's fees recovered at cost)	315.00	315.00	0.00	0.0%
	Renewal (secretary of state inspector and vet's fees recovered at cost)	315.00	315.00	0.00	0.0%
Zoo Licences	Initial/Renewal (plus secretary of state inspector and vet's fees recovered at cost)	660.00	660.00	0.00	0.0%
Acupuncture/Tattooing/Ear-Piecing/Electrolysis	Premises	290.00	290.00	0.00	0.0%
	Practitioner Registration	105.00	105.00	0.00	0.0%
Massage and Special Treatment	Initial	370.00	370.00	0.00	0.0%
	Renewal	370.00	370.00	0.00	0.0%
Sex Establishments	New	2,145.00	2,145.00	0.00	0.0%
	Renewal	1,850.00	1,850.00	0.00	0.0%
	Transfer Ownership	357.00	357.00	0.00	0.0%
Street Trading Fees					
Charges will vary with change from consent to licence					
Existing fees					
Single Unit	10ftx10ft	3,460.00	3,460.00	0.00	0.0%
Single Unit	Over 10ftx10ft	6,430.00	6,430.00	0.00	0.0%
Day fee		65.00	65.00	0.00	0.0%
Additional Day fee		20.00	20.00	0.00	0.0%
Mobile Traders (e.g. ice cream vehicles) new & renewal	Per annum per vehicle	255.00	255.00	0.00	0.0%
Stray Dogs					
Fine (Statutory)		25.00	25.00	0.00	0.0%
Administration charge		15.00	15.00	0.00	0.0%
Kennelling Fee (per dog per day)		15.00	15.00	0.00	0.0%
Kennelling of dangerous dogs (per day/per dog)		25.00	25.00	0.00	0.0%
Treatment (Wormer, Flea)		10.00	10.00	0.00	0.0%
Out of hours charge		40.00	40.00	0.00	0.0%
Repeat offender penalty		30.00	40.00	10.00	33.3%
Vets' Fees		At cost	At cost	0.00	0.0%
Scrap Metal Dealers					
Site Licence	New	£296 + £153 per additional site	£296 + £153 per additional site	0.00	0.0%
Site Licence	Renewal	£245 + £153 per additional site	£245 + £153 per additional site	0.00	0.0%
Collectors Licence	New	148.00	148.00	0.00	0.0%
Collectors Licence	Renewal	97.00	97.00	0.00	0.0%
Variation of Licence		67.00	67.00	0.00	0.0%
Copy of Licence (If Lost Or Stolen)		26.00	26.00	0.00	0.0%
Highways Act					
These charges are restricted to the recovery of the Council's reasonable costs only. It is considered that the present charges achieve this as follows:					
Street Amenities permission	New Application	240.00	240.00	0.00	0.0%
Street Amenities	Renewal	62.00	62.00	0.00	0.0%
Pavement Licenses	Every 6 months	100	100	0.00	0.0%

Fees for all Licensing Act 2003 permissions have been set by central government by virtue of the Licensing Act 2003 (Fees Regulations) 2005. If the Government feel it appropriate the Secretary of State will alter the fee levels by means of amending the regulations. At this time there is no indication that the Secretary of State intends to amend the fee levels.

The fees are based on the non-domestic rateable value of the premises

These are divided into 5 bands:

Exceptionally large events

The Licensing Authority will also be able to charge an additional premises fee, up to a maximum of £64,000 plus an annual fee of £32,000 for exceptionally large events such as outdoor pop concerts.

TEMPORARY EVENTS NOTICE

Fee to serve a Temporary Event Notice (TEN)

Copy of a TEN (if lost or stolen)

Personal licences

Application for the grant of a personal licence

Fee for a replacement personal licence (if lost or stolen)

Fee to notify a change of name or address on a personal licence

Applications for new premises licences or club premises certificates

Applications for the grant of a premises licence or club premises certificate

Band A (NDRV 0 - 4,300)

Band B (NDRV 4,301 - 33,000)

Band C (NDRV 33,001 - 87,000)

Band D (NDRV 87,001 - 125,000)

Band E (NDRV 125,001 +)

Applications for the grant of a premises licence or club premises certificate (where the premises is used exclusively or primarily for the supply of alcohol for consumption on the premises)

Band A (NDRV 0 - 4,300)

Band B (NDRV 4,301 - 33,000)

Band C (NDRV 33,001 - 87,000)

Band D (NDRV 87,001 - 125,000)

Band E (NDRV 125,001 +)

Additional fees for grant of a premises licences (for large venues with capacities over 5,000)

5,000 - 9,999

10,000 - 14,999

15,000 - 19,999

20,000 - 29,999

30,000 - 39,999

40,000 - 49,999

50,000 - 59,999

60,000 - 69,999

70,000 - 79,999

80,000 - 89,999

Applications to vary a premises licence or club premises certificate

Band A (NDRV 0 - 4,300)

Band B (NDRV 4,301 - 33,000)

Band C (NDRV 33,001 - 87,000)

Band D (NDRV 87,001 - 125,000)

Band E (NDRV 125,001 +)

Applications to vary a premises licence (where the premises is used exclusively or primarily for the supply of alcohol for consumption on the premises)

Band A (NDRV 0 - 4,300)

Band B (NDRV 4,301 - 33,000)

Band C (NDRV 33,001 - 87,000)

Band D (NDRV 87,001 - 125,000)

Band E (NDRV 125,001 +)

Application for a minor variation of a premises licence or club premises certificate

Annual maintenance fees

Annual premises licence or club premises certificate fee

Band A (NDRV 0 - 4,300)

Band B (NDRV 4,301 - 33,000)

Band C (NDRV 33,001 - 87,000)

Band D (NDRV 87,001 - 125,000)

Band E (NDRV 125,001 +)

Annual premises licence (where the premises is used exclusively or primarily for the supply of alcohol for consumption on the premises)

Band A (NDRV 0 - 4,300)

Band B (NDRV 4,301 - 33,000)

Band C (NDRV 33,001 - 87,000)

Band D (NDRV 87,001 - 125,000)

Band E (NDRV 125,001 +)

Additional annual fees premises licences (for large venues with capacities over 5,000)

5,000 - 9,999

10,000 - 14,999

15,000 - 19,999

20,000 - 29,999

30,000 - 39,999

40,000 - 49,999

50,000 - 59,999

60,000 - 69,999

70,000 - 79,999

80,000 - 89,999

Other applications and notifications

Application to transfer a premises licence

Application to vary a premises licence to nominate a premises supervisor

Fee to change name or address of the holder of a premises licence

Fee to change the name or address of a designated premises supervisor on a premises licence

Fee for a replacement premises licence or club premises certificate (if lost or stolen)

Fee to notify licensing authority of a property interest in a premises

Notification of change or club name or alteration to club rules

Notification of change of registered address of club

Interim authority notice following death, incapacity or insolvency of licence holder

Application for grant of a provisional statement

Service Private Water Supply

Trading Certificates - Health/Export, Annual Specific Export Certificate

Per Hour (minimum 1 hour)

FHRS Re-Rating

Risk Assessment

Investigation (each investigation)

Granting an authorisation

Sampling (each visit min 1 hour)

Analysing a sample

- taken under regulation 10 (small supplies)

- taken during check monitoring

- taken during audit monitoring

	2020/21 £	2021/22 £
Fee to serve a Temporary Event Notice (TEN)	21.00	21.00
Copy of a TEN (if lost or stolen)	10.50	10.50
Application for the grant of a personal licence	37.00	37.00
Fee for a replacement personal licence (if lost or stolen)	10.50	10.50
Fee to notify a change of name or address on a personal licence	10.50	10.50
Applications for the grant of a premises licence or club premises certificate		
Band A (NDRV 0 - 4,300)	100.00	100.00
Band B (NDRV 4,301 - 33,000)	190.00	190.00
Band C (NDRV 33,001 - 87,000)	315.00	315.00
Band D (NDRV 87,001 - 125,000)	450.00	450.00
Band E (NDRV 125,001 +)	635.00	635.00
Applications for the grant of a premises licence or club premises certificate (where the premises is used exclusively or primarily for the supply of alcohol for consumption on the premises)		
Band A (NDRV 0 - 4,300)	100.00	100.00
Band B (NDRV 4,301 - 33,000)	190.00	190.00
Band C (NDRV 33,001 - 87,000)	315.00	315.00
Band D (NDRV 87,001 - 125,000)	900.00	900.00
Band E (NDRV 125,001 +)	1,905.00	1,905.00
Additional fees for grant of a premises licences (for large venues with capacities over 5,000)		
5,000 - 9,999	1,000.00	1,000.00
10,000 - 14,999	2,000.00	2,000.00
15,000 - 19,999	4,000.00	4,000.00
20,000 - 29,999	8,000.00	8,000.00
30,000 - 39,999	16,000.00	16,000.00
40,000 - 49,999	24,000.00	24,000.00
50,000 - 59,999	32,000.00	32,000.00
60,000 - 69,999	40,000.00	40,000.00
70,000 - 79,999	48,000.00	48,000.00
80,000 - 89,999	56,000.00	56,000.00
Applications to vary a premises licence or club premises certificate		
Band A (NDRV 0 - 4,300)	100.00	100.00
Band B (NDRV 4,301 - 33,000)	190.00	190.00
Band C (NDRV 33,001 - 87,000)	315.00	315.00
Band D (NDRV 87,001 - 125,000)	450.00	450.00
Band E (NDRV 125,001 +)	635.00	635.00
Applications to vary a premises licence (where the premises is used exclusively or primarily for the supply of alcohol for consumption on the premises)		
Band A (NDRV 0 - 4,300)	100.00	100.00
Band B (NDRV 4,301 - 33,000)	190.00	190.00
Band C (NDRV 33,001 - 87,000)	315.00	315.00
Band D (NDRV 87,001 - 125,000)	900.00	900.00
Band E (NDRV 125,001 +)	1,905.00	1,905.00
Application for a minor variation of a premises licence or club premises certificate	89.00	89.00
Annual maintenance fees		
Annual premises licence or club premises certificate fee		
Band A (NDRV 0 - 4,300)	70.00	70.00
Band B (NDRV 4,301 - 33,000)	180.00	180.00
Band C (NDRV 33,001 - 87,000)	295.00	295.00
Band D (NDRV 87,001 - 125,000)	320.00	320.00
Band E (NDRV 125,001 +)	350.00	350.00
Annual premises licence (where the premises is used exclusively or primarily for the supply of alcohol for consumption on the premises)		
Band A (NDRV 0 - 4,300)	70.00	70.00
Band B (NDRV 4,301 - 33,000)	180.00	180.00
Band C (NDRV 33,001 - 87,000)	295.00	295.00
Band D (NDRV 87,001 - 125,000)	640.00	640.00
Band E (NDRV 125,001 +)	1,050.00	1,050.00
Additional annual fees premises licences (for large venues with capacities over 5,000)		
5,000 - 9,999	500.00	500.00
10,000 - 14,999	1,000.00	1,000.00
15,000 - 19,999	2,000.00	2,000.00
20,000 - 29,999	4,000.00	4,000.00
30,000 - 39,999	8,000.00	8,000.00
40,000 - 49,999	12,000.00	12,000.00
50,000 - 59,999	16,000.00	16,000.00
60,000 - 69,999	20,000.00	20,000.00
70,000 - 79,999	24,000.00	24,000.00
80,000 - 89,999	28,000.00	28,000.00
Other applications and notifications		
Application to transfer a premises licence	23.00	23.00
Application to vary a premises licence to nominate a premises supervisor	23.00	23.00
Fee to change name or address of the holder of a premises licence	10.50	10.50
Fee to change the name or address of a designated premises supervisor on a premises licence	10.50	10.50
Fee for a replacement premises licence or club premises certificate (if lost or stolen)	10.50	10.50
Fee to notify licensing authority of a property interest in a premises	21.00	21.00
Notification of change or club name or alteration to club rules	10.50	10.50
Notification of change of registered address of club	10.50	10.50
Interim authority notice following death, incapacity or insolvency of licence holder	23.00	23.00
Application for grant of a provisional statement	315.00	315.00
Service Private Water Supply		
Trading Certificates - Health/Export, Annual Specific Export Certificate	474.00 & 104.40	480.00 & 106.80
Per Hour (minimum 1 hour)	46.00	47.00
FHRS Re-Rating	165.00	168.00
Risk Assessment	55.00 per hour (up to max 500.00)	55.00 per hour (up to max 500.00)
Investigation (each investigation)	55.00 per hour (up to max 100.00)	55.00 per hour (up to max 100.00)
Granting an authorisation	102.00 maximum	55.00 per hour
Sampling (each visit min 1 hour)	102.00 maximum	55.00 per hour
Analysing a sample		
- taken under regulation 10 (small supplies)	25.50 maximum	55.00 per hour plus lab charges
- taken during check monitoring	102.00 maximum	55.00 per hour plus lab charges
- taken during audit monitoring	510.00 maximum	55.00 per hour plus lab charges

GAMBLING ACT 2005

Type of Licence	Description of Licence	2020/21 £	2021/22 £	Price change £	% Increase
Gambling - Premise Licence (New Application)	Adult Gaming Centre	1,254.60	1,254.60	0.00	0.0%
	Betting Premises (excluding tracks)	1,887.00	1,887.00	0.00	0.0%
	Betting Premises (tracks)	1,672.80	1,672.80	0.00	0.0%
	Bingo Premise	2,198.10	2,198.10	0.00	0.0%
	Family Entertainment Centre	1,254.60	1,254.60	0.00	0.0%
Gambling - Premise Licence Annual Fee	Adult Gaming Centre	628.32	628.32	0.00	0.0%
	Betting Premises (excluding tracks)	378.42	378.42	0.00	0.0%
	Betting Premises (tracks)	628.32	628.32	0.00	0.0%
	Bingo Premise	628.32	628.32	0.00	0.0%
	Family Entertainment Centre	471.24	471.24	0.00	0.0%
Application for a Provisional Statement	Adult Gaming Centre	1,254.60	1,254.60	0.00	0.0%
	Betting Premises (excluding tracks)	1,887.00	1,887.00	0.00	0.0%
	Betting Premises (tracks)	1,570.80	1,570.80	0.00	0.0%
	Bingo Premise	2,196.06	2,196.06	0.00	0.0%
	Family Entertainment Centre	1,254.60	1,254.60	0.00	0.0%
Application for the grant of a Premises Licence (Provisional Statement Holders)	Adult Gaming Centre	754.80	754.80	0.00	0.0%
	Betting Premises (excluding tracks)	754.80	754.80	0.00	0.0%
	Betting Premises (tracks)	593.64	593.64	0.00	0.0%
	Bingo Premise	785.40	785.40	0.00	0.0%
	Family Entertainment Centre	593.64	593.64	0.00	0.0%
Premises Licence Fees (Misc) (Notification Of Change)	Adult Gaming Centre	50.00	50.00	0.00	0.0%
	Betting Premises (excluding tracks)	50.00	50.00	0.00	0.0%
	Betting Premises (tracks)	50.00	50.00	0.00	0.0%
	Bingo Premise	50.00	50.00	0.00	0.0%
	Family Entertainment Centre	50.00	50.00	0.00	0.0%
Application to Transfer a Premises Licence	Adult Gaming Centre	754.80	754.80	0.00	0.0%
	Betting Premises (excluding tracks)	754.80	754.80	0.00	0.0%
	Betting Premises (tracks)	754.80	754.80	0.00	0.0%
	Bingo Premise	754.80	754.80	0.00	0.0%
	Family Entertainment Centre	593.64	593.64	0.00	0.0%
Application to Vary Premises Licence	Adult Gaming Centre	628.32	628.32	0.00	0.0%
	Betting Premises (excluding tracks)	941.46	941.46	0.00	0.0%
	Betting Premises (tracks)	785.40	785.40	0.00	0.0%
	Bingo Premise	1,096.50	1,096.50	0.00	0.0%
	Family Entertainment Centre	628.32	628.32	0.00	0.0%
Reinstatement of Premises Licence	Adult Gaming Centre	739.50	739.50	0.00	0.0%
	Betting Premises (excluding tracks)	754.80	754.80	0.00	0.0%
	Betting Premises (tracks)	591.60	591.60	0.00	0.0%
	Bingo Premise	754.80	754.80	0.00	0.0%
	Family Entertainment Centre	591.60	591.60	0.00	0.0%
Copy of Premises Licence	Adult Gaming Centre	25.00	25.00	0.00	0.0%
	Betting Premises (excluding tracks)	25.00	25.00	0.00	0.0%
	Betting Premises (tracks)	25.00	25.00	0.00	0.0%
	Bingo Premise	25.00	25.00	0.00	0.0%
	Family Entertainment Centre	25.00	25.00	0.00	0.0%
Temporary Use Notice	Temporary Use Notices	318.24	318.24	0.00	0.0%
Copy of Temporary Use Notice	Temporary Use Notices	15.00	15.00	0.00	0.0%

GAMBLING ACT 2005 CONTINUED

Type of Licence	Description of Licence	2020/21 £	2021/22 £	Price change £	% Increase
Club Gaming Machine Permits	New Application	200.00	200.00	0.00	0.0%
	Renewal Application	200.00	200.00	0.00	0.0%
	Application for Grant of a Permit (Club Premises Cert Holder)	100.00	100.00	0.00	0.0%
	Permit Renewal (Club Premises Cert Holder)	100.00	100.00	0.00	0.0%
	Annual Permit Fee	50.00	50.00	0.00	0.0%
	Application for Variation	100.00	100.00	0.00	0.0%
	Copy of Permit	15.00	15.00	0.00	0.0%
	Existing Operator	100.00	100.00	0.00	0.0%
Club Gaming Permits	New Application	200.00	200.00	0.00	0.0%
	Renewal Application	200.00	200.00	0.00	0.0%
	Grant Application (Club Premises Cert Holder)	100.00	100.00	0.00	0.0%
	Renewal (Club Premises Cert Holder)	100.00	100.00	0.00	0.0%
	Annual Permit Fee	50.00	50.00	0.00	0.0%
	Variation of Permit	100.00	100.00	0.00	0.0%
	Change of Name	25.00	25.00	0.00	0.0%
	Copy of Permit	15.00	15.00	0.00	0.0%
	Existing Operator	100.00	100.00	0.00	0.0%
	Transfer of Permit	25.00	25.00	0.00	0.0%
Prize Gaming Permits	Change of Name	25.00	25.00	0.00	0.0%
	Copy of Permit	15.00	15.00	0.00	0.0%
	Existing Operator	100.00	100.00	0.00	0.0%
	New Application	300.00	300.00	0.00	0.0%
	Renewal Application	300.00	300.00	0.00	0.0%
	Transitional Application Fee	100.00	100.00	0.00	0.0%
Family Entertainment Gaming Machines	New Application	300.00	300.00	0.00	0.0%
	Renewal Application	300.00	300.00	0.00	0.0%
	Change of Name	25.00	25.00	0.00	0.0%
	Copy of Licence	15.00	15.00	0.00	0.0%
	Existing Operator	100.00	100.00	0.00	0.0%
Licensed Premises less than 2 Gaming Machines	New Application	50.00	50.00	0.00	0.0%
Licensed Premises more than 2 Gaming Machines (LGMP)	New Application	150.00	150.00	0.00	0.0%
	Annual Fee	50.00	50.00	0.00	0.0%
	Change of Name	25.00	25.00	0.00	0.0%
	Copy of Permit	15.00	15.00	0.00	0.0%
	Existing Operator	100.00	100.00	0.00	0.0%
	Fee to Serve Notification	0.00	50.00	50.00	N/A
	Transfer of Permit	25.00	25.00	0.00	0.0%
	Variation of Permit	100.00	100.00	0.00	0.0%
Small Lottery Registration	Registration of Grant	40.00	40.00	0.00	0.0%
	Annual Fee	20.00	20.00	0.00	0.0%

TRAFFIC MANAGEMENT, ENVIRONMENTAL & PARKING ENFORCEMENT

	2020/21 £	2021/22 £	Price Change £	% Increase
Dispensations				
On-Street Dispensation for up to 7 days (Virtual)	55.00	55.00	0.00	0.0%
On-Street Dispensation per day after 7 day initial dispensation (Virtual)	10.00	10.00	0.00	0.0%
On-Street Bay Suspension, 7 days, per bay (Virtual)	55.00	55.00	0.00	0.0%
On-Street Dispensation for 1 day, per vehicle (Virtual)	n/a	10.00	n/a	n/a
Dispensations				
Car park closure charge application	150.00	150.00	0.00	0.0%
Car park loss of income for closures, application fee charge	Calculated as per location	Calculated as per location	N/A	N/A
Parking Permits				
Essential attendance permits 6 monthly	20.00	0.00	-20.00	-100.0%
Essential attendance permits (12 months)	30.00	0.00	-30.00	-100.0%
Residents parking permit 1st (Virtual)	30.00	30.00	0.00	0.0%
Residents parking permit 2nd (Virtual)	40.00	40.00	0.00	0.0%
Residents parking permit 3rd and subsequent (Virtual)	60.00	60.00	0.00	0.0%
Residents Visitor parking 6 hours sessions (Block of 40 sessions)	5.00	5.00	0.00	0.0%
Residents Visitor parking 6 hour accessible booklets (40 vouchers per book)	5.00	5.00	0.00	0.0%
Road Closures				
Temporary Road Closures	108.15	108.15	0.00	0.0%
Parking Penalty Charge Notices				
Higher Level Discounted Penalty (Set to national charge)	35.00	35.00	0.00	0.0%
Higher Level Full Penalty (Set to national charge)	70.00	70.00	0.00	0.0%
Lower Level Discounted Penalty (Set to national charge)	25.00	25.00	0.00	0.0%
Lower Level Full Penalty (Set to national charge)	50.00	50.00	0.00	0.0%
Lower Level Surcharge (Set to national charge)	75.00	75.00	0.00	0.0%
Higher Level Surcharge (Set to national charge)	105.00	105.00	0.00	0.0%
Debt Registration Fee (Set to national charge)	8.00	8.00	0.00	0.0%
St Martin's Gate Car Park - Out of Hours Release Fee	95.00	95.00	0.00	0.0%
Environmental Enforcement				
Fixed Penalty Notice Littering (Paid within 14 days)	60.00	60.00	0.00	0.0%
Fixed Penalty Notice Littering (Paid after 14 days)	100.00	100.00	0.00	0.0%
Fixed Penalty Notice Trade Waste Presentation (Paid within 14 days)	60.00	60.00	0.00	0.0%
Fixed Penalty Notice Trade Waste Presentation (Paid after 14 days)	100.00	100.00	0.00	0.0%
Fixed Penalty Notice Fly-tipping (Paid within 14 days)	200.00	200.00	0.00	0.0%
Fixed Penalty Notice Fly-tipping (Paid after 14 days)	400.00	400.00	0.00	0.0%
Fixed Penalty Notice Waste Receptacles (Paid within 14 days)	60.00	60.00	0.00	0.0%
Fixed Penalty Notice Waste Receptacles (Paid after 14 days)	100.00	100.00	0.00	0.0%
Fixed Penalty Notice Dog Control PSPO (Paid within 14 days)	42.00	42.00	0.00	0.0%
Fixed Penalty Notice Dog Control PSPO (Paid after 14 days)	70.00	70.00	0.00	0.0%
Fixed Penalty Notice Failure to comply with a Community Protection Notice (Paid within 14 days)	60.00	60.00	0.00	0.0%
Fixed Penalty Notice Failure to comply with a Community Protection Notice (Paid after 14 days)	100.00	100.00	0.00	0.0%
Fixed Penalty Notice Abandoning a vehicle	200.00	200.00	0.00	0.0%
Fixed Penalty Notice Failure to produce authority waste transfer notice	300.00	300.00	0.00	0.0%
Fixed Penalty Notice PSPO Offence (Paid within 14 days)	0.00	50.00	N/A	N/A
Fixed Penalty Notice PSPO Offence (Paid after 14 days)	0.00	100.00	N/A	N/A
Fixed Penalty Notice Unauthorised advertising (Paid within 14 days)	60.00	60.00	0.00	0.0%
Fixed Penalty Notice Unauthorised advertising (Paid after 14 days)	100.00	100.00	0.00	0.0%

WASTE-NEIGHBOURHOOD TEAM

Neighbourhood Team	2020/21	2021/22	Price Change	% Increase
	£	£	£	
Bulky Household Waste Collection				
All single metallic items including Bikes, BBQ's, Microwaves, etc.	10.20	5.20	-5.00	-49.0%
Cookers/Washing Machines/Dishwashers/Spin Driers (not microwaves) Domestic under-counter fridges or freezers and small chest freezers	22.34	15.57	-6.77	-30.3%
Tall fridge-freezers, large chest freezers and American-style fridges	39.27	19.99	-19.28	-49.1%
2 Items collected at same time (not white goods)	15.30	15.61	0.31	2.0%
3 Items collected at same time (not white goods, including 3 pc suites)	20.40	19.99	-0.41	-2.0%
Bagged Garden Waste (Minimum of 5 bags) - Price per bag	10.00	10.00	0.00	0.0%
All other single items including microwaves, bed complete with mattress	10.20	10.40	0.20	2.0%
Trade Waste Collection	Commercially sensitive - delegated powers to set charges			
Garden Waste Collection	2020/21	2021/22	Price Change	% Increase
	£	£	£	
Annual Fee - new and existing customers	62.50	62.50	0.00	0.0%
Registration fee for new customers - Option A (payment by Direct Debit)	0.00	0.00	0.00	0.0%
Registration fee for new customer - Option B (payment by cash or card)	10.00	10.00	0.00	0.0%
Existing customer renewals (by direct Debit)	57.50	57.50	0.00	0.0%
Existing customer renewals (by invoice payment)	57.50	58.65	1.15	2.0%
Provision of a second bin for Garden Waste	31.25	31.25	0.00	0.0%

GREEN SPACE

Green Space Team	2020/21		2021/22		Price change £	% increase	Price change £	% increase
	£	£	£	£				
Football (per match)	1	2	1	2	1	1	2	2
Casual Hire								
Senior Pitch	32.10	48.90	32.75	49.90	0.65	2.0%	1.00	2.0%
Junior Pitch	16.20	24.50	16.50	25.00	0.30	1.9%	0.50	2.0%
Mini Pitch	11.45	17.70	11.70	18.05	0.25	2.2%	0.35	2.0%
Block Booking								
Senior Pitch	338.23	522.38	345.00	532.80	6.77	2.0%	10.42	2.0%
Junior Pitch	172.18	261.32	175.60	266.55	3.42	2.0%	5.23	2.0%
Mini Pitch	117.81	191.96	120.17	195.80	2.36	2.0%	3.84	2.0%
Training								
Single Session (unmarked area only)	21.80	21.80	22.24	22.24	0.44	2.0%	0.44	2.0%
Other								
Late cancellation fee (after midday Wednesday)	50% of fee	50% of fee	50% of fee	50% of fee	0.00	0.0%	0.00	0.0%
Cancellation fee	5.00	5.00	5.00	5.00	0.00	0.0%	0.00	0.0%
Litter/damage surcharge (payment due before next booking)	Charge at cost (min charge £35.00)	Charge at cost (min charge £35.00)	Charge at cost (min charge £35.00)	Charge at cost (min charge £35.00)	0.00	0.0%	0.00	0.0%
Note:								
(1) Pitches with no changing facilities								
(2) Pitches with changing facilities								

Fishing Permits	2020/21	2021/22			Price Increase £	% increase
	£	£				
City Residents (Annual)	21.00	21.40			0.40	1.9%
Concession (Annual)	10.50	10.70			0.20	1.9%
Visitors (Per day)	6.00	6.12			0.12	2.0%
Concessions (Per day)	3.00	3.06			0.06	2.0%
Moorings						
From North end of Pitchcroft to North Quay	4.10	4.10			0.00	0.0%

Green Space Team		2020/21	2021/22	Price Change	% Increase	
		£	£	£		
Facility fee for commercial photographers, films or television companies filming	Director has delegated powers to negotiate charges as necessary			0.00	0.0%	
Whippet track	Per meeting	25.00	25.50	0.50	2.0%	
Helicopter landings	Per landing	180.00	183.60	3.60	2.0%	
Hire of public open spaces	Director has delegated powers to negotiate charges as necessary			0.00	0.0%	
Balloon launches	Director has delegated powers to negotiate charges as necessary			0.00	0.0%	
Sale of core wood (mixed wood) skip load delivered within City boundary		130.00	130.00	0.00	0.0%	
Sale of core wood (mixed wood) skip load delivered within 5 miles of City boundary		150.00	150.00	0.00	0.0%	
Sale of core wood (mixed wood) skip load delivered over 5 miles from City boundary		POA	POA	0.00	0.0%	
Sale of core wood (mixed wood) small load delivered within City boundary		35.00	35.00	0.00	0.0%	
Sale of core wood (mixed wood) small load delivered within 5 miles of City boundary		45.00	45.00	0.00	0.0%	
Sale of core wood (mixed wood) small load per tonne delivered over 5 miles from City boundary		POA	POA	0.00	0.0%	
Use of open space for fairs and non-animal circuses	Director has delegated powers to negotiate charges as necessary			0.00	0.0%	
Access over public land for companies/householders	Director has delegated powers to negotiate charges as necessary			0.00	0.0%	
Sons of Rest Hire		2020/21	2021/22	Price Change	% Increase	
		£	£	£		
Additional charge for bookings outside of core staff hours. Single additional fee per booking to cover staff call out costs. Seasonal variation in staff hours applies - Please refer to website for details		25.00	25.50	0.50	2.0%	
Gheluvelt building						
Events including parties (charge per hour)**		40.00	30.00	-10.00	-25.0%	
Events day rate** Seasonal variation in staff hours applies - Please refer to website for details		155.00	145.00	-10.00	-6.5%	
**50% reduction for charitable organisations who benefit the City						
Cripplegate building						
Events including parties (charge per hour)**		10.00	20.00	10.00	100.0%	
Events day rate** Seasonal variation in staff hours applies - Please refer to website for details		70.00	80.00	10.00	14.3%	
**50% reduction for charitable organisations who benefit the City						
Allotments		Concession	2020/21	2021/22	Price Change	% Increase
Plot Type			£	£	£	
Full (1/16 Acre)	Advance 25		47.25	48.75	1.50	3.2%
Half (1/32 Acre)	Advance 25		23.63	24.38	0.75	3.2%
Full (1/16 Acre)	Advance 50		31.50	32.50	1.00	3.2%
Half (1/32 Acre)	Advance 50		15.75	16.25	0.50	3.2%
Full (1/16 Acre)	None		63.00	65.00	2.00	3.2%
Half (1/32 Acre)	None		31.50	32.50	1.00	3.2%
Raised Bed	None		12.00	12.00	0.00	0.0%
Raised Bed	Advance 25		9.00	9.00	0.00	0.0%
Raised Bed	Advance 50		6.00	6.00	0.00	0.0%
Quarter (1/64 Acre)	Advance 25		11.81	12.19	0.38	3.2%
Quarter (1/64 Acre)	None		15.75	16.25	0.50	3.2%
<p>Advance 25 concession given to tenants if they fulfil one of the following criteria:</p> <p>Over 60 years of age Student (full time) Under 25's on the following: A. Modern Apprenticeship Letter from training provider B. NVQ Training Schemes Letter from training provider stating net income and scheme (earning less than jobseekers allowance) C. Life Skills Training Letter from training provider stating net income and scheme (earning less than jobseekers allowance)</p> <p>Advance 50 concession given to tenants if they fulfil one of the following criteria:</p> <p>Carer's Allowance Child Tax Credit Council Tax Benefit Disability Living Allowance Employment & Support Allowance Foster Carers Housing Benefit Income Support Jobseekers Allowance Pension Guaranteed Credits Working Tax Credit Pre 2008 tenancy agreement and over 60 years of age</p>						

Bereavement Services	2020/21 £	2021/22 £	Price Change £	% Increase
Interments				
Burial single grave	918.00	927.00	9.00	1.0%
Burial double grave	1,081.00	1,091.00	10.00	0.9%
Exceeded one month but did not exceed 18 years *	220.00	222.00	2.00	0.9%
Was stillborn or did not exceed one month *	66.00	66.75	0.75	1.1%
Burial of cremated remains in casket	347.00	350.00	3.00	0.9%
Burial of cremated remains loose	291.00	294.00	3.00	1.0%
Burial of Cremated remains into excavated grave	100.00	101.00	1.00	1.0%
Burial of body parts	200.00	202.00	2.00	1.0%
Out of hours service charge (i.e. within 24 hours open graves and backfill late in the day, weekends and Bank Holidays)	877.00	885.00	8.00	0.9%
Late arrival at burial (more than 20 minutes late & not advised. Charged to Funeral Director)	50.00	50.00	0.00	0.0%
Interments - Muslim				
Interment fee	918.00	927.00	9.00	1.0%
Single pre cast grave	622.00	628.00	6.00	1.0%
Single breeze block lined grave	645.00	651.00	6.00	0.9%
Single brick lined grave	930.00	939.00	9.00	1.0%
99 year reservation	2,130.00	2,151.00	21.00	1.0%
30 year reservation pre purchase of grave space	830.00	838.00	8.00	1.0%
Dis-Interments				
Full burial	918.00	927.00	9.00	1.0%
Cremated	347.00	350.50	3.50	1.0%
Cremation Fees				
Cremation fees includes use of Chapel (up to 45 minutes), medical referee's fees, provision of audio system, supply of a biodegradable urn, loose interment and mercury abatement surcharge where applicable.				
Foetal remains	0.00	0.00	0.00	N/A
Did not exceed one month/stillborn *	82.00	83.00	1.00	1.2%
Exceeded 1 month but did not exceed 18 years *	168.00	169.00	1.00	0.6%
Exceeded 18 years (Including loose interment)	822.00	822.00	0.00	0.0%
Exceeded 18 Years (Early cremation attended, 30 minutes chapel 9am or 9.30am)	550.00	555.00	5.00	0.9%
Cremation only non attendance	475.00	480.00	5.00	1.1%
Cremation of body parts	174.00	176.00	2.00	1.1%
Late cancellation fee for cremation (from 9.00am previous working day)	50.00	50.50	0.50	1.0%
Purchase of Exclusive Rights of Burial				
Adult Grave				
30 years	826.00	834.00	8.00	1.0%
99 years	2,121.00	2,121.00	0.00	0.0%
Non resident surcharge adult grave	505.00	0.00	-505.00	-100.0%
Non resident surcharge cremated remains grave	290.00	0.00	-290.00	-100.0%
Administration charge for transfer of exclusive right of burial (includes provision of replacement deed of grant) Statuary declaration	94.00	95.00	1.00	1.1%
Cremated Remains Deed of Grant				
30 years	413.00	417.00	4.00	1.0%
99 years	795.00	803.00	8.00	1.0%
Childs Grave				
30 years Worcester residents & non residents * FOC at point of delivery	403.00	407.00	4.00	1.0%
99 years Worcester residents & non residents * FOC at point of delivery	780.00	788.00	8.00	1.0%
Renewal of deed of grant 10 years -full burial - did not exceed 18 years - Worcester residents and non residents partially	165.00	166.50	1.50	0.9%
Renewal of deed of grant 10 years -cremated remains - did not exceed 18 years - Worcester residents and non residents	115.00	116.00	1.00	0.9%
Memorial Permits				
Permit for erection of an headstone-adult (excludes foundation slab and anchor)	370.00	373.00	3.00	0.8%
Permit for erection of an headstone-child (excludes foundation slab and anchor) - Worcester residents	0.00	0.00	0.00	N/A
Permit for erection of an headstone-child (excludes foundation slab and anchor)	110.00	111.00	1.00	0.9%
Permit for an additional inscription on headstone	91.00	92.00	1.00	1.1%
Mini kerb set on adult grave	81.00	82.00	1.00	1.2%
Full length kerb set on a adult grave	127.00	128.00	1.00	0.8%
Mini kerb set on child's/baby grave-under 12 years old - Worcester residents	0.00	0.00	0.00	N/A
Mini kerb set on child's/baby grave-under 12 years old	10.20	10.30	0.10	1.0%
General Fees				
Loose burial of ashes-cremated in Worcester - did not exceed 18 years - Worcester residents	0.00	0.00	0.00	
Loose burial of ashes-cremated in Worcester	60.00	0.00	-60.00	-100.0%
Loose burial of ashes-cremated elsewhere - did not exceed 18 years - Worcester residents	0.00	0.00	0.00	
Loose burial of ashes-cremated elsewhere	150.00	94.00	-56.00	-37.3%
Provision of wooden casket add with engraved nameplate	99.00	100.00	1.00	1.0%
Minor works to grave per hour	20.00	20.20	0.20	1.0%
Planting grave twice yearly with bedding	100.00	101.00	1.00	1.0%
Annual upkeep of single grave regular checks, with 2 images PA to leaseholder	0.00	100.00	N/A	N/A
Register search - Non Computerised records	42.00	42.50	0.50	1.2%
Photocopy cemetery map	11.80	11.95	0.15	1.3%
Temporary storage of ashes-free for 1mth/charge per month, for up to 6 months max	57.00	57.50	0.50	0.9%
Supply coffin bearer (cancelled on day, charge still applies)	33.00	33.50	0.50	1.5%
Postage of remains	107.00	108.00	1.00	0.9%
Extended Chapel service (additional 45 minutes)	408.00	412.00	4.00	1.0%
A late amendment to music choice	28.00	0.00	-28.00	-100.0%
Late departure from Chapel (every 15 minutes overrun)	50.00	50.00	0.00	0.0%

* Charge is recovered form the national Children's Fund and is not charged to the customer.

Bereavement Services	2020/21 £	2021/22 £	Price Change £	% Increase
Book of Remembrance				
Memorial Cards including inscription between 2 and 8 lines	87.00	87.85	0.85	1.0%
Memorial Miniature Books including inscription between 2 and 8 lines	161.00	162.50	1.50	0.9%
8 Line	151.00	152.50	1.50	1.0%
8 Line simple	193.00	195.00	2.00	1.0%
8 Line special	240.00	242.00	2.00	0.8%
Service				
Webcast service live (now part of the standard package)	31.00	0.00	-31.00	-100.0%
Webcast live & 28 day watch again	46.00	46.50	0.50	1.1%
Physical copy	51.00	51.50	0.50	1.0%
Additional Physical copies	22.00	22.25	0.25	1.1%
Visual tributes - single photo	12.00	12.20	0.20	1.7%
Simple slide show - 25 photos	39.00	39.50	0.50	1.3%
Professional photo tribute - 25 photos & music	61.00	61.50	0.50	0.8%
Family supplies video checking	15.00	15.20	0.20	1.3%
Memorials				
Provision of new shrub-10 year lease	450.00	450.00	0.00	0.0%
NEW CHARGE				
Provision of existing Shrub in situ around either Astwood or St Johns along with Marker engraved plaque- 10 year	0.00	200.00		
Provision of new tree-10 years	1,076.00	1,076.00	0.00	0.0%
NEW CHARGE				
Provision of existing tree in situ around either Astwood or St Johns along with Marker engraved plaque- 10 year	0.00	500.00		
Renewal of shrub lease-10 years	200.00	225.00	25.00	12.5%
Renewal of shrub lease-1 years	25.00	45.00	20.00	80.0%
Renewal of tree lease-10 years	275.00	538.00	263.00	95.6%
Renewal of tree lease-1 years	30.00	108.00	78.00	260.0%
Bronze plaques				
Bronze plaque-small	141.00	142.35	1.35	1.0%
Bronze plaque-large	200.00	202.00	2.00	1.0%
Benches				
Bench-4 foot length-10 years	940.00	940.00	0.00	0.0%
Bench mounted plaque-10 year lease	189.00	189.00	0.00	0.0%
Bench and bench plaque-renewal of 10 year lease	214.00	565.00	351.00	164.0%
Bench and bench plaque-renewal of 1 year lease	30.00	94.00	64.00	213.3%
Wall Plaques				
Bronze wall plaque-10 year lease	325.00	328.00	3.00	0.9%
Granite wall plaque-10 year lease	325.00	328.00	3.00	0.9%
Bronze wall plaque-renewal of 10 year lease	174.00	166.00	-8.00	-4.6%
Granite wall plaque-renewal of 10 year lease	173.00	166.00	-7.00	-4.0%
Granite or bronze wall plaque - renewal of 1 year lease	25.00	33.00	8.00	32.0%
Kerb Plaques				
Granite kerb plaque-single width-10 year lease (original purchase)	442.00	442.00	0.00	0.0%
Granite kerb plaque-double Width-10 year lease (original purchase)	677.00	677.00	0.00	0.0%
Single line-Inscription	177.00	179.00	2.00	1.1%
Double line-Inscription	325.00	328.30	3.30	1.0%
Granite kerb plaque-single width-renewal of 10 year lease	375.00	221.00	-154.00	-41.1%
Granite kerb plaque-single width-renewal of 1 year lease	50.00	44.00	-6.00	-12.0%
Granite kerb plaque small illustration	265.00	268.00	3.00	1.1%
Granite kerb plaque large illustration	318.00	321.00	3.00	0.9%
Granite kerb plaque-double width-renewal of 10 year lease	637.00	334.00	-303.00	-47.6%
Granite kerb plaque-double width-renewal of 1 year lease	70.00	68.00	-2.00	-2.9%
NEW CHARGE				
Provision of wooden cross		45.00		
NEW CHARGE				
New memorial tree - leaf and engraving - 10 year lease		165.00		
Laying down of memorial headstones following Health & Safety inspection	214.00	216.00	2.00	0.9%
Stepping stones in Natural Burial Area with 10 year lease	445.00	200.00	-245.00	-55.1%
Stepping stone lease in natural burial area - renewal of 10 year lease	173.00	100.00	-73.00	-42.2%
NEW CHARGE				
Stepping stone lease in natural burial area - renewal of 1 year lease	20.00	20.00	0.00	0.0%



TRADE WASTE - CONFIDENTIAL

Please note, Trade Waste fees and charges are commercially sensitive and not for publication. These fees & charges are included in the exempt part of the agenda.

DEVELOPMENT MANAGEMENT

Searches and Valuations	2020/21	2021/22	Price Change	% Increase
	£	£	£	
Letters and enquiries from Solicitors and professional agents requesting information normally supplied in local searches or in respect of property valuations will be charged as follows:				
Per question	30.60	30.90	0.30	1.0%
Per question specific to contaminated land	51.00	51.50	0.50	1.0%
Site visits (where required to provide a full and unqualified answer)	51.00	51.50	0.50	1.0%
Please note that responses cannot be despatched until payment is received.				
Plans				
Plans approved by Planning Sub-Committee or under delegated powers (Agent or Application Only) Per Set				
Plans : Sizes AO/A1 (subject to copyright)	22.44	22.65	0.21	0.9%
Plans : A2 (subject to copyright)	11.22	11.35	0.13	1.2%
Plans : A3 (subject to copyright)	4.59	4.65	0.06	1.3%
Plans : A4 (subject to copyright)	2.55	2.55	0.00	0.0%
Additional plans from the same original	1.30	1.30	0.00	0.0%
Contaminated Land Enquiries				
To Collate information (as estimated at time of request)	Free	45.00 per hour	45.00	N/A
<p>No publications will be despatched prior to receipt of the correct payment. Bulk orders for free documents may be subject to a handling charge.</p> <p>Copyright: No part of any document should be copied without the prior written consent of the Deputy Director - Economic Development and Planning.</p>				

Planning Applications
 Fees for Planning Applications in England
 These fees are set nationally and the current fees apply from 17th January 2018. A detailed list of these fees can be obtained from;
http://www.planningportal.gov.uk/uploads/english_application_fees.pdf

Permitted Development Enquiry	2020/21 £	2021/22 £
Proposed Development Type	Cost (Flat Rate)	Cost (Flat Rate)
Householder	30.00	30.30
Other	65.00	65.70

Cost Price Change	% increase
0.30	1.0%
0.70	1.1%

Pre-application and General Advice			2020/21 £		2021/22 £		Cost Price Change	% increase	Additional meetings Price Change	% increase
Proposed Development Type			Cost	Cost of additional meetings (each)	Cost	Cost of additional meetings (each)				
Residential Development*	Development Site Area	Proposed Gross Floor Area**								
Householder			51.00	25.50	51.50	25.75	0.50	1.0%	0.25	1.0%
1 dwelling	less than 0.5ha		178.50	76.50	180.50	77.30	2.00	1.1%	0.80	1.0%
2 - 4 dwellings	less than 0.5ha	500m2 or less	357.00	178.50	360.50	180.30	3.50	1.0%	1.80	1.0%
5 - 9 dwellings	0.6 - 0.99ha	501 - 999 m2	765.00	255.00	773.00	257.60	8.00	1.0%	2.60	1.0%
10 - 49 dwellings	1.0 - 1.25ha	1000 - 2499 m2	1,275.00	586.50	1,288.00	592.50	13.00	1.0%	6.00	1.0%
50 - 199 dwellings	1.26 - 2.0 ha	2500 - 9999m2	2,550.00	1,020.00	2,575.00	1,030.50	25.00	1.0%	10.50	1.0%
200+ dwellings	More than 2ha	10000m2 +	3,825.00	1,275.00	3,865.00	1,288.10	40.00	1.0%	13.10	1.0%
Advertisements			77.00	25.50	77.80	25.75	0.80	1.0%	0.25	1.0%
Change of Use			205.00	51.00	207.00	51.50	2.00	1.0%	0.50	1.0%
Telecommunications			205.00	51.00	207.00	51.50	2.00	1.0%	0.50	1.0%
Glasshouses/Poly Tunnels			255.00	76.50	257.50	77.30	2.50	1.0%	0.80	1.0%
Works to listed buildings			77.00	25.50	77.80	25.75	0.80	1.0%	0.25	1.0%
Works to trees			77.00	25.50	77.80	25.75	0.80	1.0%	0.25	1.0%
Landscape advice			77.00	25.50	77.80	25.75	0.80	1.0%	0.25	1.0%
Variation or removal of condition/s			77.00	25.50	77.80	25.75	0.80	1.0%	0.25	1.0%
Amendments to minor/householder application			26.00	12.75	26.25	12.90	0.25	1.0%	0.15	1.2%
Amendments to other applications			77.00	25.50	77.80	25.75	0.80	1.0%	0.25	1.0%
Other***			153.00	76.50	154.50	77.30	1.50	1.0%	0.80	1.0%
Discharge of conditions - minor applications			26.00	12.75	26.25	12.90	0.25	1.0%	0.15	1.2%
Discharge of conditions - major applications			51.00	25.50	51.50	25.75	0.50	1.0%	0.25	1.0%
Administration Fees										
Data retrieval fee			16.00	0.00	16.20	0.00	0.20	1.3%	0.00	1.3%
Officer Letter of assurance without site visit			77.00	0.00	77.80	0.00	0.80	1.0%	0.00	1.0%
Officer Letter of assurance with site visit			128.00	0.00	129.30	0.00	1.30	1.0%	0.00	1.0%
Enforcement										
Second letter advising the contravener that the breach needs regularising			77.00	0.00	77.80	0.00	0.80	1.0%	0.00	1.0%
A second site, and subsequent site visits (per visit)			51.00	0.00	51.50	0.00	0.50	1.0%	0.00	1.0%
Legal and management costs (To be determined on a case by case basis)			Case by case	0.00	Case by case	0.00	0.00	0.0%	0.00	0.0%

* includes one-for-one replacements and conversions/subdivisions

** measured externally

*** includes all other development proposals not falling within any of the above categories such as car parks & roads and certificates of lawfulness, prior approval etc.

Street Naming & Numbering

Street Naming & Numbering		2020/21	2021/22	Price Change	% Increase
		£	£	£	
New Development or Conversion/Change of Use Scheme					
Naming a New Street	Naming a new street	286.00	288.80	2.80	1.0%
Naming and Numbering premises	Naming & Numbering premises	143.00	144.45	1.45	1.0%
	Each additional adjoining premise	27.50	27.80	0.30	1.1%
	Additional charge where naming a building (e.g. block of flats)	71.50	72.20	0.70	1.0%
Development Re-plan					
Renumbering of a scheme following developer's replan of site layout (after the notification of numbering issued)	Amendment to a street name	286.00	288.80	2.80	1.0%
	Amendment to Naming and Numbering of premises	143.00	144.40	1.40	1.0%
	Each additional adjoining premise	27.50	27.80	0.30	1.1%
	Additional charge where naming a building (e.g. block of flats)	71.50	72.20	0.70	1.0%
Existing Properties					
Naming , Renaming or Renumbering existing property (e.g.) Change or add a name to an existing residential or commercial property)	* Adding a name to or renaming a premise where the premise is also numbered (adding an 'alias name') - see footnote	27.50	27.80	0.30	1.1%
	Renaming a premise where the premise is not also numbered	143.00	144.45	1.45	1.0%
	Each additional adjoining premise	27.50	27.80	0.30	1.1%
	Renumbering a premise	143.00	144.45	1.45	1.0%
	Each additional adjoining premise	27.50	27.80	0.30	1.1%
	Additional charge where naming a building (e.g. block of flats)	71.50	72.20	0.70	1.0%
Renaming an existing Street	Renaming an existing Street	286.00 plus 71.50 for each premise	288.80 plus 72.20 for each premise		
Confirmation of Addresses					
Confirmation of Address to solicitors/conveyancers/occupiers or owners	Confirmation of an official address allocated by Worcester City Council	27.50	27.80	0.30	1.1%

These charges are not subject to VAT

* If a property is already numbered, a property owner can additionally name their property. The property number must still be displayed and referred to in any correspondence.

Archaeology	2020/21		2021/22		Price Change (with brief) £	% Increase	Price Change (without brief) £	% Increase
	£	£	£	£				
Preparation of briefs, monitoring of archaeological work, and validation of documents - archaeological work required by planning conditions. All charges for briefs include validation of WSI, a single monitoring visit, signing off report and archive deposition (exceptionally these will be separately chargeable but this will be notified*), and BREEAM certification if required. A 26% discount is applied (where relevant) where a brief is not supplied								
Charges Applicable to all Areas of Worcester								
Archaeological watching brief	201.96	149.45	204.00	150.95	2.04	1.0%	1.50	1.0%
Building recording (single building)	222.16	164.40	224.40	166.00	2.24	1.0%	1.60	1.0%
Building recording (multiple or complex buildings)	417.38	308.86	421.55	311.95	4.17	1.0%	3.09	1.0%
Monitoring post-excavation analysis (per meeting, or approval of assessment report)	141.37	141.37	142.80	142.80	1.43	1.0%	1.43	1.0%
Validating reports	201.96	201.96	204.00	204.00	2.04	1.0%	2.04	1.0%
Validating Archive deposition	141.37	141.37	142.80	142.80	1.43	1.0%	1.43	1.0%
Additional monitoring visits (charge per visit, first visit included in initial charge; usually weekly visits for evaluation, excavation and building recording projects, occasionally also for long-running watching briefs)	141.37	141.37	142.80	142.80	1.43	1.0%	1.43	1.0%
Central Worcester - Archaeologically Sensitive Area 18,17 - Central St John's only, 20 (area N of canal only), 24 (part)								
Evaluation (site area <0.1ha)	201.96	149.45	204.00	150.95	2.04	1.0%	1.50	1.0%
Evaluation (site area 0.1 - 0.5ha)	255.82	189.30	258.40	191.20	2.58	1.0%	1.90	1.0%
Evaluation (site area >0.5ha)	383.72	283.96	387.55	286.80	3.83	1.0%	2.84	1.0%
Excavation and/or mitigation (site area <0.1ha)	329.87	244.10	333.15	246.55	3.28	1.0%	2.45	1.0%
Excavation and/or mitigation (site area 0.1 - 0.5ha)	666.47	493.19	673.10	498.10	6.63	1.0%	4.91	1.0%
Excavation and/or mitigation (site area >0.5ha)	976.14	722.34	985.90	729.55	9.76	1.0%	7.21	1.0%
Excavation and/or mitigation (site area >1ha)	Negotiable according to individual case circumstances							
Charges Applicable to all Other Areas of Worcester								
Evaluation (site area <0.3ha)	201.96	149.45	204.00	150.95	2.04	1.0%	1.50	1.0%
Evaluation (site area 0.3 - 1ha)	235.62	174.36	237.80	176.10	2.18	0.9%	1.74	1.0%
Evaluation (site area >1ha)	383.72	283.96	387.55	286.80	3.83	1.0%	2.84	1.0%
Excavation and/or mitigation (site area <0.3ha)	329.87	244.10	333.15	246.55	3.28	1.0%	2.45	1.0%
Excavation and/or mitigation (site area 0.3 - 1ha)	666.47	493.19	673.10	498.10	6.63	1.0%	4.91	1.0%
Excavation and/or mitigation (site area >1ha)	976.14	722.34	985.90	729.55	9.76	1.0%	7.21	1.0%
Excavation and/or mitigation (site area >3ha)	Negotiable according to individual case circumstances							
The charges for preparation of briefs include validation of a written scheme of investigation or proposal from a single contractor. Validation of proposals from more than one contractor will be subject to an additional charge.								
The charges for preparation of briefs also include a single monitoring visit, and validation of reports and archive deposition unless otherwise notified.								
Briefs are valid for work commencing within six months of the date of the brief. If there has been no material change a brief can be reissued for a further six month period. This will be charged at 15% of the original charge for the brief.								
Historic Environment Record searches								
	20/21	21/22	Price	%				
	£	£	Change	Increase				
Standard search	155.04	156.60	1.56	1.0%				
Priority search	310.08	313.20	3.12	1.0%				
Short search (single asset)	108.12	109.20	1.08	1.0%				
Short search (single asset)- charge for householders	42.84	43.25	0.41	1.0%				
HER search charges include all licensing charges for copying maps and other data for research or other use, but publication of any material may be subject to an additional charge payable to the copyright holder.								
BREEAM								
Certification of compliance with BREEAM requirements for archaeology	114.24	115.40	1.16	1.0%				
Lectures on Archaeological and Historical Subjects								
	20/21	21/22	Price	%				
	£	£	Change	Increase				
Daytime within the City	30.00	30.30	0.30	1.0%				
Daytime outside the City (add travel expenses)	50.00	50.50	0.50	1.0%				
Evening within the City	45.00	45.45	0.45	1.0%				
Evening outside the City (add travel expenses)	75.00	75.75	0.75	1.0%				

High Hedge Complaints

High Hedge Complaints	20/21 £	21/22 £	Price Change	% Increase
High hedge complaints case fee	450.00	450.00	0.00	0.0%
High hedge complaints case fee (Advance 50 concession)	225.00	225.00	0.00	0.0%
<p>A concession of 1/2 (i.e. a reduced charge of £225) given to complainants if they fulfil one of the following criteria:</p> <ul style="list-style-type: none"> Carer's Allowance Child Tax Credit Council Tax Benefit Disability Living Allowance Employment & Support Allowance Foster Carers Housing Benefit Income Support Jobseekers Allowance Pension Guaranteed Credits Working Tax Credit 				



BUILDING CONTROL - CONFIDENTIAL

Please note, Building Control fees and charges are commercially sensitive and not for publication. These fees & charges are included in the exempt part of the agenda.

DEVELOPMENT MANAGEMENT LC1

Development Management				
Local Land Charges search fees from 1st April 2020				
Search/Enquiry Type	2020/21 £	2021/22 £	Price change £	% Increase
Official Register (LLC1)	23.00	23.25	0.25	1.1%
CON29R	125.00	126.25	1.25	1.0%
Total official search fee (excluding CON29 enquiries)	148.00	149.50	1.50	1.0%
LLC1 form submitted alone	23.00	23.25	0.25	1.1%
CON29 Optional Enquiries				
4. Road Proposals by private bodies	20.60	20.80	0.20	1.0%
5. Advertisements	10.00	10.10	0.10	1.0%
6. Completion notices	1.90	1.92	0.02	1.1%
7. Parks and countryside	1.90	1.92	0.02	1.1%
8. Pipelines	1.90	1.92	0.02	1.1%
9. Houses in multiple occupation	3.80	3.85	0.05	1.3%
10. Noise abatement	1.90	1.92	0.02	1.1%
11. Urban development areas	1.90	1.92	0.02	1.1%
12. Enterprise zones	5.00	5.05	0.05	1.0%
13. Inner urban improvement areas	1.90	1.92	0.02	1.1%
14. Simplified planning zones	1.90	1.92	0.02	1.1%
15. Land maintenance notices	1.90	1.92	0.02	1.1%
16. Mineral consultation and safeguarding areas	1.90	1.92	0.02	1.1%
17. Hazardous substance consents	1.90	1.92	0.02	1.1%
18. Environmental and pollution notices	1.90	1.92	0.02	1.1%
19. Food safety notices	1.90	1.92	0.02	1.1%
20. Hedgerow notices	1.90	1.92	0.02	1.1%
21. Flood defence and land drainage consents *	N/A	N/A	N/A	N/A
22. Common land and town or village greens	30.00	30.30	0.30	1.0%
* We do not hold this information. Please refer to Vendor.				
Solicitors own written enquiries (not on CON29)	27.50	27.80	0.30	1.1%
Additional Parcels of Land				
LLC1	1.10	1.12	0.02	1.8%
CON29	42.50	42.95	0.45	1.1%
	43.60	44.07	0.47	1.1%
Expedited search fee	37.50	37.90	0.40	1.1%
Personal search of Local Land Charge Register	No Fee	No Fee		

Development Management	
CON29 Standard Enquiries	Open Access Charges from 4th July 2016
Enquiry / Registers / Information Available	Environmental Information Regulation Fees VAT REG. NO. 276 0931 46
1.1 Decisions & Pending Applications	
(a) - (i) Applications received between 1992-present day will be found within the current application search page :- http://planning.worcester.gov.uk/OcellaWeb/planningSearch Applications received between 1947-1991 will be found within the historic application search page :- http://planning.worcester.gov.uk/OcellaWeb/historySearch Also available by written request	Publicly available free of charge to view Publicly available free of charge to view (a) £9.60 for compiled report (b)-(i) £1.20 per section
(j) (k) (l) This information is available direct from the South Worcestershire Building Control Office :- mail@southworcestershirebuildingcontrol.gov.uk We can supply Building Regulations applications for 01/07/2002 to present day if required	(j) £9.60 for compiled report (k) (l) £1.20 each
1.2 Planning Designations and Proposals	
This information is available by consulting the public local plans at the City Council website :- www.worcester.gov.uk and at :- www.swdevelopmentplan.org	
2. Roads and Public Rights of Way	
The Highways Agency, Worcestershire County Council, Spetchley Road, Worcester WR5 2NP. 01905 763763	The Highways Agency will advise
3.1 Land Required for Public Purposes	
This information is available by written request only due to system constraints	£1.92 for compiled report
3.2 Land to be Acquired for Road Works	
The Highways Agency, Worcestershire County Council, Spetchley Road, Worcester WR5 2NP. 01905 763763	The Highways Agency will advise
3.3 Drainage	
Worcester City Council does not hold this information. Please refer to the Vendor	
3.4 Nearby Road Schemes	
The Highways Agency, Worcestershire County Council, Spetchley Road, Worcester WR5 2NP. 01905 763763	The Highways Agency will advise
3.5 Nearby Railway Schemes	
Can be viewed on planning registers as 1.1 above Also available by written request	Publicly available free of charge to view
3.6 Traffic Schemes	
The Highways Agency, Worcestershire County Council, Spetchley Road, Worcester WR5 2NP. 01905 763763	The Highways Agency will advise
3.7 Outstanding Notices	
(a) Can be viewed on planning registers as 1.1 above Also available by written request	Publicly available free of charge to view £1.44 for compiled report
(b) (c) (f) This information is available by written request only due to system constraints	£1.68 each sub section
(d) This information is available by written request only due to system constraints N.B The Register of Houses in Multiple Occupation is held on the Council's website :- www.worcester.gov.uk	£2.64 for compiled report
(e) & (g) The Highways Agency, Worcestershire County Council, Spetchley Road, Worcester WR5 2NP. 01905 763763	The Highways Agency will advise
3.8 Contravention of Building Regulations	
Can be viewed on planning registers as 1.1 above Also available by written request	Publicly available free of charge to view £1.44 for compiled report
3.9 Notices, Orders, Directions and Proceedings under Planning Acts	
(a) - (n) Can be viewed on planning registers as 1.1 above Also available by written request	Publicly available free of charge to view (a) & (c) £2.40 each (m) £3.72 each
3.10 Community Infrastructure Levy (CIL)	
Worcester City Council commenced Community Infrastructure Levy charging on 4 th September 17. Only planning applications for some types of retail development and purpose built student accommodation submitted after this date will be liable to pay the Community Infrastructure Levy. All other types of development will be zero rated for Community Infrastructure Levy charging purposes. For further details please refer to the CIL Charging Schedule: https://www.worcester.gov.uk/?option=com_fileman&view=file&routed=1&name=Community%20Infrastructure%20Levy%20Charging%20Schedule.pdf&folder=PDF%20Documents%2FPlanning%2Fplanning_policy%2FIdf%2FCommunity_Infrastructure_Levy&container=fileman-files	
3.11 S106 Monitoring Fee	
Base fee to cover the administration and monitoring of S106 agreements In addition to the base fee - an administration fee per trigger point (as specified in an agreement) Any Legal services fees associated with the drafting of the Legal agreement will be in addition to the administration and monitoring fee for S106 agreements	Base fee £650 Fee per trigger point £100
3.12 Conservation Areas	
(a) & (b) This information is available by written request only due to system constraints A Conservation Area view map is held on the Council's website :- www.worcester.gov.uk	£3.72 for compiled report A charge of £13.20 will be made for copies of individual Conservation Areas
3.13 Compulsory Purchase	
This information is available by written request only due to system constraints	£2.16 for compiled report
3.14 Contaminated Land	
This information is publicly available in paper register format - contact Land Charges Department Also available by written request	£1.44 for compiled report
3.15 Radon Gas	
This information is available by written request or Contact the Health Protection Agency website :- www.hpa.org.uk or telephone 0800 614529	£1.68 for compiled report
3.16 Assets of Community Value	
Please see Worcester City Council website :- http://www.worcester.gov.uk/en_GB/list-of-assets-of-community-value Payment Details Enquiries to be submitted to the Land Charges Department together with the appropriate fee. All information must be requested in writing with payment made in advance of the information being supplied within 20 working days. Cheques to be made payable to Worcester City Council Address :- Land Charges Department, The Guildhall, High Street, Worcester WR1 2EY	E-mail :- landcharges@worcester.gov.uk

City Life Lettings and Private Sector Housing Fees 2020/21	2020/21 £	2021/22 £	Price change £	% Increase
Fees for Mandatory Licensable HMOs (five+ occupants) - NEW application				
Units of Accommodation				
Up to 5	1,308.00	1,321.00	13.00	1.0%
6 to 8	1,321.00	1,334.00	13.00	1.0%
9 to 15	1,336.00	1,349.00	13.00	1.0%
16 to 23	1,365.00	1,379.00	14.00	1.0%
24 and above	1,394.00	1,408.00	14.00	1.0%
Fees for Mandatory Licensable HMOs (five+ occupants) - RENEWAL Application *				
Units of Accommodation				
Up to 5	1,204.00	1,216.00	12.00	1.0%
6 to 8	1,217.00	1,229.00	12.00	1.0%
9 to 15	1,232.00	1,244.00	12.00	1.0%
16-23	1,261.00	1,274.00	13.00	1.0%
24 and above	1,290.00	1,303.00	13.00	1.0%
Fees for all Other Licensable HMOs (additional licensing)				
Units of Accommodation				
2 to 4	953.00	963.00	10.00	1.0%
5 to 7 (section 257 HMO's only)	1,005.00	1,015.00	10.00	1.0%
8 and above (section 257 HMO's only)	1,089.00	1,100.00	11.00	1.0%
Fees for all Other Licensable HMOs (additional licensing) - RENEWAL Application* (applicable from 1st Sept 2020)				
Units of Accommodation				
2 to 4	853.00	862.00	9.00	1.1%
5 to 7 (section 257 HMO's only)	905.00	914.00	9.00	1.0%
8 and above (section 257 HMO's only)	989.00	999.00	10.00	1.0%
Other Fees				
Reminder letters for missing documents or annual certificates (first reminder is included in the cost of the licence; per letter)	59.00	60.00	1.00	1.7%
Emergency inspections for incomplete applications (charge per inspection until the property is licensed)	80.00	82.00	2.00	2.5%
Pre-application advice including inspection (charges apply to both types of licences)	60.00	60.00	0.00	0.0%
Missed inspection or inspection cancelled less than 24 hours prior to appointment	62.00	63.00	1.00	1.6%
Penalty fee for unlicensed HMO (charged in addition to the licence fee listed above and any fees for notices and enforcement proceedings)	165.00	168.00	3.00	1.8%
Immigration inspection (per visit)	58.00	58.50	0.50	0.9%
Licence checking and data entering service	53.00	53.50	0.50	0.9%
Worcester City Lettings Agency				
Worcester City Lettings - Introductory lets	250.00	250.00	0.00	0.0%
Worcester City Lettings - Managed Lets - New tenant sign-up fee	250.00	250.00	0.00	0.0%
Worcester City Lettings - Managed Lets - Monthly management fee	8%	8%	0.00	0.0%
Worcester City Lettings - Private Sector Leasing - Monthly management fee	N/A	12%	0.00	0.0%
Worcester City Lettings - Legionella Risk Assessment	N/A	30.00	0.00	0.0%

City Life Lettings and Private Sector Housing Fees 2020/21	2020/21 £	2021/22 £	Price change £	% Increase
Enforcement				
Serving of enforcement notices (costs based on officer time and third party disbursements)	On a case by case basis	On a case by case basis	0.00	0.00%
Administration costs associated with the enforcement	55.00	56.00	1.00	0.00%
Charge under The Smoke and Carbon Monoxide Alarm (England) Regulations 2015 - The amount of penalty applied shall be a maximum of £5000 based upon a sum of the following elements				
The costs associated with officer time to investigate and enforce the regulations for the specific case	On a case by case basis	On a case by case basis	0.00	0.00%
The cost to purchase and equip the property with appropriate alarms (cost will be determined by way of an assessment carried out on each property to cover materials and labour cost)	On a case by case basis	On a case by case basis	0.00	0.00%
Administration Costs and Recovery costs associated with the enforcement of the Penalty (£500 recovery cost element)	800.00	800.00	0.00	0.00%
Deterrent Elements				
For Landlords who have been subject to single previous formal action under Housing Act 2004 or other Housing Legislation	1,000.00	1,000.00	0.00	0.00%
For Landlords who are or have been subject to more than one case of formal action under Housing Act 2004 or other housing regulation	5,000.00	5,000.00	0.00	0.00%
Charge under Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc.)(England) Order 2014 (SI 2014 No. 2359) - The amount of penalty applied shall be up to £5000				
For estate agents and property managers who are not part of a government approved redress scheme	5,000.00	5,000.00	0.00	0.00%
Charge under The Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015 - effective 1 April 2018 - The amount of penalty shall not exceed £5000 based upon the sum of the following)				
For landlords that rent a property with an F or G rating (with no exemption) for less than 3 months	2,000.00	2,000.00	0.00	0.00%
For landlords that rent a property with an F or G rating (with no exemption) for more than 3 months	4,000.00	4,000.00	0.00	0.00%
For landlords that have falsified information on the PRS Exemption Register	1,000.00	1,000.00	0.00	0.00%
For the serving of a compliance notice where the Council believes the landlord to be in breach of regulation 23 (letting of a property with an F or G rating without an exemption) of the Energy Efficiency Regulations at that time or in the last 12 months.	2,000.00	2,000.00	0.00	0.00%
Charge under Housing and Planning Act 2016 - Civil Penalties as alternative to Prosecutions - The amount of penalty shall not exceed £30,000 based on the sum of the following				
Failure to comply with an Improvement Notice (Housing Act 2004 Section 30) - 1st Offence	5,000.00	5,000.00	0.00	0.00%
Failure to comply with an Improvement Notice 2nd Offence by the same person/company	15,000.00	15,000.00	0.00	0.00%
Subsequent Offence to fail to comply with an Improvement Notice by the same person/company	25,000.00	25,000.00	0.00	0.00%
Failure to obtain a HMO licence (Housing Act 2004 section 72(1) and section 95(1))	10,000.00	10,000.00	0.00	0.00%
Second Offence to fail to obtain a HMO licence by the same person/company	30,000.00	30,000.00	0.00	0.00%
Breach in HMO licence conditions (Housing Act 2004 Section 72 (2)(3) and 95 (2)) - Per Breach	5,000.00	5,000.00	0.00	0.00%
Contravention of an Overcrowding Notice (Housing Act 2004 Section 139)	5,000.00	5,000.00	0.00	0.00%
Second subsequent offence by the same person/company	15,000.00	15,000.00	0.00	0.00%
Failure to comply with Management Regulations (Housing Act 2004 Section 234) - per offence	1,000.00	1,000.00	0.00	0.00%
Second subsequent offence by the same person/company for the same Management Regulation offence - per offence	3,000.00	3,000.00	0.00	0.00%
Acts of omissions demonstrating high culpability	2,500.00	2,500.00	0.00	0.00%
Large housing portfolio (10+ units)	2,500.00	2,500.00	0.00	0.00%
Multiple Category 1 or high Category 2 Hazards	2,500.00	2,500.00	0.00	0.00%
Vulnerable occupant and/or significant harm occurred as result of housing conditions	2,500.00	2,500.00	0.00	0.00%
Perpetrator demonstrates Income to be less than £440/week	minus 50%	minus 50%	0.00	0.00%
Charge under the electrical safety standards in the Private Rented Sector (England) Regulations 2020 - effective 1 July 2020 - the amount of penalty shall not exceed £30,000 based on the sum of the following				
First offence requiring a remedial notice	N/A	1,000.00	0.00	0.00%
Subsequent offences requiring a remedial notice by the same Landlord	N/A	3,000.00	0.00	0.00%
Footnotes				
* Renewals - In order to qualify for the renewal price, the application must be submitted before the expiry date of the existing licence.				
Civil penalty fee payments - For any fines over £2,000 we will consider a payment plan of up to 12 months maximum for the full amount to be repaid. The landlord is to set up a standing order every month for the minimum monthly payment.				

GUILDHALL ROOM LETTINGS - NON WEDDING

Room	Days / Times	2020/21		2021/22		FULL RATE		CONCESSION	
		Full Rate	*Concession	Full Rate	* Concession	Price Change	% Increase	Price Change	% Increase
		£	£	£	£				
Lower Hall or Assembly Room	Monday to Friday 8.30am -5.30pm	704.00	352.00	710.00	355.00	6.00	0.9%	3.00	0.9%
	Saturday & Sunday 8.30am – 5.30pm	755.00	378.00	763.00	382.00	8.00	1.1%	4.00	1.1%
	Monday to Friday any 4 hours between 8.30am -5.30pm	378.00	189.00	382.00	191.00	4.00	1.1%	2.00	1.1%
	Saturday & Sunday any 4 hours between 8.30am-5.30pm	408.00	204.00	412.00	206.00	4.00	1.0%	2.00	1.0%
	Monday to Thursday 6.00pm - 10.00pm	408.00	N/A	412.00	N/A	4.00	1.0%	N/A	N/A
	Friday , Saturday & Sunday 6.00pm – 10.00pm	434.00	N/A	438.00	N/A	4.00	0.9%	N/A	N/A
	Friday Saturday & Sunday per hour additional hour 10.00pm - 01.00am	54.00	N/A	55.00	N/A	1.00	1.9%	N/A	N/A
	Charity Coffee Mornings (half day, half room space)	N/A	74.00	N/A	75.00	N/A	N/A	1.00	1.4%
Council Chamber or Court Room	Monday to Sunday 8.30am – 5.30pm	240.00	120.00	242.00	121.00	2.00	0.8%	1.00	0.8%
	Monday to Sunday any 4 hours between 8.30am – 5.30pm	121.00	61.00	121.00	61.00	0.00	0.0%	0.00	0.0%
	Monday to Sunday per hour	33.00	17.00	34.00	17.50	1.00	3.0%	0.50	2.9%
Randall Room or King's Room	Monday to Sunday 8.30am – 5.30pm	120.00	60.00	121.00	61.00	1.00	0.8%	1.00	1.7%
	Monday to Sunday any 4 hours between 8.30am – 5.30pm	60.00	30.00	61.00	30.50	1.00	1.7%	0.50	1.7%
Please note these rooms cannot be booked past 7pm without booking the Assembly Room/Lower Hall/Court Room/Council Chamber	Monday to Sunday – per hour	16.00	8.00	16.00	8.00	0.00	0.0%	0.00	0.0%
Green Room or Queen's Room	Monday to Sunday 8.30am – 5.30pm	88.00	44.00	89.00	44.50	1.00	1.1%	0.50	1.1%
	Monday to Sunday any 4 hours between 8.30am – 5.30pm	44.00	22.00	45.00	22.50	1.00	2.3%	0.50	2.3%
Please note these rooms cannot be booked past 7pm without booking the Assembly Room/Lower Hall/Court Room/Council Chamber	Monday to Sunday – per hour	14.00	7.00	14.00	7.00	0.00	0.0%	0.00	0.0%
Use of Guildhall forecourt	Whole day	125.00	63.00	126.00	63.50	1.00	0.8%	0.50	0.8%
	Half a day	63.00	32.00	64.00	32.00	1.00	1.6%	0.00	0.0%
Car parking	Per Space Per Day (Subject to Availability)	6.00	N/A	6.00	N/A	0.00	0.0%	N/A	N/A
						0.00			
Refreshments	Tea, Coffee, including refills, per head	2.00 per head	N/A	2.00 per head	N/A	0.00	0.0%	N/A	N/A
Cancellation fees	See Booking Terms and Conditions								
If rooms are required for a catered event there will be an additional charge of £150 for up to 50 people and £250 for over 50 people for hot food. There For Bookings at other times, please contact the Guildhall Supervisor for fees & charges									

Discount of 25% on lower price room when more than one room is booked for the same day

***Room Bookings are entitled to 50% discount for registered charities and voluntary sector organisations. (Applies Mon - Sun 8.30am to**

**** Use of Guildhall rooms only any other requirements are subject to normal charges**

GUILDHALL WEDDINGS

Wedding Package		2020/21 £	2021/22 £	Price Increase £	% Increase
The Gheluvelt Package Ceremony/Breakfast/Evening Reception	Whole Guildhall (All Day)	3,000.00	3,030.00	30.00	1.0%
The Cromwell Package					
Ceremony/ Breakfast	Assembly Room (All Day)	1,300.00	1,310.00	10.00	0.8%
	Council Chamber (All Day)				
	Randall Room (All Day)				
The Elgar Package					
Ceremony	Assembly Room (Half Day)	485.00	490.00	5.00	1.0%
	Council Chamber (Half Day)	435.00	440.00	5.00	1.1%
	Court Room (Half Day)	435.00	440.00	5.00	1.1%
	Green Room or King's Room (Half Day)	200.00	202.00	0.00	1.0%
	Cells (Half Day)	200.00	202.00	0.00	1.0%
The Severn Package					
Breakfast/Evening Reception	Assembly Room (All Day)	2,250.00	2,270.00	20.00	0.9%
	Council Chamber (All Day)				
	Randall Room (All Day)				
	Lower Hall (Half Day)				
	Green Room (Half Day)				
The Fort Royal Package					
Breakfast or Evening Reception	Upstairs – Daytime or Evening (Assembly Room, Council Chamber, Randall Room)	820.00	830.00	10.00	1.2%
	Downstairs – Evening Only (Lower Hall, Green Room, Court Room)- (Half Day)	820.00	830.00	10.00	1.2%

* A 20% discount can be applied to all weddings in January and February



ELECTORAL SERVICES

Sales of the Electoral Register

The following fees and charges apply to anyone entitled to buy a copy of the Electoral Register.
There are restrictions on who can buy copies of an Electoral Register and on how the information can be used.

Sale of the Edited Register

In data format, £20 plus £1.50 for each 1,000 entries (or remaining part of 1,000 entries)
In printed format, £10 plus £5 for each 1,000 entries (or remaining part of 1,000 entries)

Sale of the Full Register

In data format, £20 plus £1.50 for each 1,000 entries (or remaining part of 1,000 entries)
In printed format, £10 plus £5 for each 1,000 entries (or remaining part of 1,000 entries)
There are strict regulations as to who is entitled to purchase the Full Register.
It is an offence to use the complete register for purposes other than those for which it was supplied.

Sale of the list of overseas Electors

In data format, £20 plus £1.50 for each 100 entries (or remaining part of 100 entries)
In printed format, £10 plus £5 for each 100 entries (or remaining part of 100 entries)

For Marked registers and absent voter lists

The cost of a marked document is prescribed. The charge for data copies is £10 plus £1 per 1,000 entries or part thereof, and for printed copies it is £10 plus £2 per 1,000 entries or part thereof.

For Candidates Spending Returns

Anyone can also request copies of the returns and accompanying documents, which must be supplied on payment of the fee of 20p per side.

OTHER FEES AND CHARGES

Other	2020/21	2021/22	%
Court Fees Council Tax and National Non Domestic Rates	£	£	Increase
Council Tax and National Non-Domestic Rates are dealt with by our Shared Service Partnership, although the income is direct income to each respective Council and the City Council.			
Court Fees - Council Tax	85.00	86.00	1.2%
Court Fees - Business Rates	85.00	86.00	1.2%