



NOTIFICATION OF PUBLIC AND PRIVATE KEY DECISIONS

FOR THE PERIOD OF

21ST MARCH – 16TH MAY 2017

Members of the Cabinet	
Councillor Adrian Gregson	Leader of the Council
Councillor Roger Berry	Cabinet Member for Housing and Heritage
Councillor Lynn Denham	Cabinet Member for Sustainable Communities
Councillor Joy Squires	Cabinet Member for Performance and Resources
Councillor Geoff Williams	Cabinet Member for Economic Prosperity and Growth

**Councillor Adrian Gregson
Leader of the Council**

20th February 2017

KEY DECISIONS

1. What is a key decision?

A key decision is defined as an executive decision, which is likely:-

- (a) to incur expenditure or the making of savings which is above the financial threshold, currently £164,176; or
- (b) to significantly affect a community living or working in an area comprising two or more Wards within the City.

(b) When will notice be given that a key decision will be made?

The City Council will publish details of all key decisions to be made within a specific timeframe as a formal notification. Details of a key decision will be published at least 28 clear days before a key decision is made and will cover all key decisions to be made in a specific timeframe of approximately two months.

Details regarding key decisions to be made will be updated and published at least 28 days before a key decision is made.

(c) What does a key decision notification tell me?

The key decision notification provides the following information:-

- That a key decision is to be made on behalf of the City Council.
- The matter in respect of which the decision is to be made.
- Who will make the decision.
- The date on which, or the period within which, the decision is to be made.
- Classification of the matter/meeting i.e. open to the public or public are excluded.
- If the public are excluded the reason(s) why.
- Who you can make representations to should you feel the matter/meeting should be open to the public, and how.
- A list of documents submitted to the decision maker in respect of the key decision to be made.
- Who and how you can contact for copies of reports and associated documents relating to the key decision.

INDEX OF KEY DECISIONS FOR THE PERIOD		
Date of Decision	Subject	Decision Type
21 st March 2017	Agency Worker Contract	Public
21 st March 2017	CCTV Partnership Arrangements	Public
21 st March 2017	Cinderella Ground Renovation	Public
21 st March 2017	City Centre Public Realm – The Shambles and Upper Broad Street	Public
21 st March 2017	New Worcestershire Housing Partnership Plan	Public
21 st March 2017	Sansome Walk Swimming Pool and Leisure Centre	Public and Private
21 st March 2017	Worcester Racecourse – Lease Extension and Rent Review	Private
21 st March 2017	Proposed Sale of Land Off Hopton Street for Affordable Housing	Private

KEY DECISION
NOTIFICATION THAT A PUBLIC OR PRIVATE KEY DECISION IS TO BE MADE
ON BEHALF OF WORCESTER CITY COUNCIL
(Not including the detail of any Private Information)

Title of matter / report	Agency Worker Contract
Reason why a key decision	The decision will incur expenditure or the making of savings which is above the financial threshold set by the Council, currently £164,176.
Summary of decision	To award a contract for temporary agency staff. To delegate authority to the Head of People Services in consultation with the Portfolio Holder for Performance and Resources to finalise the contractual arrangements.
Decision maker	The Cabinet
Date of meeting on which decision / or the period within which the decision is to be made	21st March 2017
Classification of matter / meeting	Public – This part of the meeting open to the public
Reasons why this part of the meeting the public to be excluded	N/A
Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision	N/A
List of documents submitted with the report including background papers	None.
Officer Contact Details and procedure for which, subject to any prohibition or restriction on their disclosure, details, copies of, or extracts from, any document listed is available	A hard copy of documents will be available at least five clear working days prior to the meeting at: The Guildhall, High Street, Worcester WR1 2EY Electronic copies of documents will be available at least five clear working days prior to the meeting from: worcester.gov.uk Committee Minutes and Documents / Browse the agenda/minutes / Cabinet Officer Contact Details: Claire Chaplin, Democratic and Civic Services Manager Guildhall Worcester WR1 2EY Telephone: 01905 722005 Fax: 01905 721120 Email: committeeadministration@worcester.gov.uk

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Title of matter / report	CCTV Partnership Arrangements
Reason why a key decision	The decision will incur expenditure or the making of savings which is above the financial threshold set by the Council, currently £164,176.
Summary of decision	Agreement of Arrangements for CCTV Monitoring and Maintenance
Decision maker	The Cabinet
Date of meeting on which decision / or the period within which the decision is to be made	21st March 2017
Classification of matter / meeting	Public – This part of the meeting open to the public
Reasons why this part of the meeting the public to be excluded	N/A
Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision	N/A
List of documents submitted with the report including background papers	
Officer Contact Details and procedure for which, subject to any prohibition or restriction on their disclosure, details, copies of, or extracts from, any document listed is available	<p>A hard copy of documents will be available at least five clear working days prior to the meeting at: The Guildhall, High Street, Worcester WR1 2EY</p> <p>Electronic copies of documents will be available at least five clear working days prior to the meeting from: worcester.gov.uk Committee Minutes and Documents / Browse the agenda/minutes / Cabinet</p> <p>Officer Contact Details:</p> <p>Claire Chaplin, Democratic and Civic Services Manager Guildhall Worcester WR1 2EY Telephone: 01905 722005 Email: committeeadministration@worcester.gov.uk</p>

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Title of matter / report	Cinderella Ground Renovation
Reason why a key decision	The decision will incur expenditure or the making of savings which is above the financial threshold set by the Council, currently £164,176.
Summary of decision	Enter into a contract for works to re-construct and renovate sports pitches at the Cinderella Ground, Worcester
Decision maker	The Cabinet
Date of meeting on which decision / or the period within which the decision is to be made	21st March 2017
Classification of matter / meeting	Public – This part of the meeting open to the public
Reasons why this part of the meeting the public to be excluded	N/A
Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision	N/A
List of documents submitted with the report including background papers	Tender Report (Exempt information) Specification
Officer Contact Details and procedure for which, subject to any prohibition or restriction on their disclosure, details, copies of, or extracts from, any document listed is available	<p>A hard copy of documents will be available at least five clear working days prior to the meeting at: The Guildhall, High Street, Worcester WR1 2EY</p> <p>Electronic copies of documents will be available at least five clear working days prior to the meeting from: worcester.gov.uk Committee Minutes and Documents / Browse the agenda/minutes / Cabinet</p> <p>Officer Contact Details:</p> <p>Claire Chaplin, Democratic and Civic Services Manager Guildhall Worcester WR1 2EY Telephone: 01905 722005 Fax: 01905 721120 Email: committeeadministration@worcester.gov.uk</p>

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Title of matter / report	City Centre Public Realm – The Shambles and Upper Broad Street
Reason why a key decision	The decision will incur expenditure or the making of savings which is above the financial threshold set by the Council, currently £164,176.
Summary of decision	To agree the City Council contribution to two public realm improvement schemes, firstly to The Shambles for 2017/18 and secondly to one already implemented at Upper Broad Street (2016).
Decision maker	The Cabinet
Date of meeting on which decision / or the period within which the decision is to be made	21st March 2017
Classification of matter / meeting	Public – This part of the meeting open to the public
Reasons why this part of the meeting the public to be excluded	N/A
Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision	N/A
List of documents submitted with the report including background papers	None
Officer Contact Details and procedure for which, subject to any prohibition or restriction on their disclosure, details, copies of, or extracts from, any document listed is available	<p>A hard copy of documents will be available at least five clear working days prior to the meeting at: The Guildhall, High Street, Worcester WR1 2EY</p> <p>Electronic copies of documents will be available at least five clear working days prior to the meeting from: worcester.gov.uk Committee Minutes and Documents / Browse the agenda/minutes / Cabinet</p> <p>Officer Contact Details:</p> <p>Claire Chaplin, Democratic and Civic Services Manager Guildhall Worcester WR1 2EY Telephone: 01905 722005 Email: committeeadministration@worcester.gov.uk</p>

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Title of matter / report	New Worcestershire Housing Partnership Plan
Reason why a key decision	The decision significantly affects a community living or working in an area comprising two or more Wards within the City.
Summary of decision	To recommend that the Council signs up to delivering the new Worcestershire Housing Partnership Plan.
Decision maker	The Cabinet
Date of meeting on which decision / or the period within which the decision is to be made	21st March 2017
Classification of matter / meeting	Public
Reasons why this part of the meeting the public to be excluded	N/A
Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision	N/A
List of documents submitted with the report including background papers	Memorandum of Understanding
Officer Contact Details and procedure for which, subject to any prohibition or restriction on their disclosure, details, copies of, or extracts from, any document listed is available	<p>A hard copy of documents will be available at least five clear working days prior to the meeting at: The Guildhall, High Street, Worcester WR1 2EY</p> <p>Electronic copies of documents will be available at least five clear working days prior to the meeting from: worcester.gov.uk Committee Minutes and Documents / Browse the agenda/minutes / Cabinet)</p> <p>Officer Contact Details:</p> <p>Claire Chaplin, Democratic and Civic Services Manager Guildhall Worcester WR1 2EY Telephone: 01905 722005 Fax: 01905 721120 Email: committeeadministration@worcester.gov.uk</p>

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Title of matter / report	Sansome Walk Swimming Pool and Leisure Centre
Reason why a key decision	The decision will incur expenditure or the making of savings which is above the financial threshold set by the Council, currently £164,176.
Summary of decision	To review the options appraisal for the site which is now surplus to requirements, and approve the recommended option including an option to demolish the existing building.
Decision maker	The Cabinet
Date of meeting on which decision / or the period within which the decision is to be made	21st March 2017
Classification of matter / meeting	Public and Private – Part of the meeting will be closed to the public
Reasons why this part of the meeting the public to be excluded	The report will contain financially sensitive information about possible values and costs
Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision	Officer Contact Details: Claire Chaplin, Democratic and Civic Services Manager Guildhall Worcester WR1 2EY Telephone: 01905 722005 Email: committeeadministration@worcester.gov.uk
List of documents submitted with the report including background papers	a) Sansome Walk – Planning Statement b) Sansome Walk – Options Value Assessments c) Sansome Walk – Demolition Options and Costs
Officer Contact Details and procedure for which, subject to any prohibition or restriction on their disclosure, details, copies of, or extracts from, any document listed is available	A hard copy of documents will be available to City Council members and officers only at least five clear working days prior to the meeting at: The Guildhall, High Street, Worcester WR1 2EY Electronic copies of documents will be available at least five clear working days prior to the meeting from: worcester.gov.uk Committee Minutes and Documents / Browse the agenda/minutes / Cabinet Officer Contact Details: Claire Chaplin - As above

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Title of matter / report	Worcester Racecourse - Lease Extension and Rent Review
Reason why a key decision	The decision will incur expenditure or the making of savings which is above the financial threshold set by the Council, currently £164,176.
Summary of decision	To agree the granting of a lease extension and rent review for the Racecourse
Decision maker	The Cabinet
Date of meeting on which decision / or the period within which the decision is to be made	Cabinet 21st March 2017
Classification of matter / meeting	Private – This part of the meeting the public are excluded
Reasons why this part of the meeting the public to be excluded	Commercially sensitive information
Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision	Officer Contact Details: Claire Chaplin, Democratic and Civic Services Manager Guildhall Worcester WR1 2EY Telephone: 01905 722005 Fax: 01905 721120 Email: committeeadministration@worcester.gov.uk
List of documents submitted with the report including background papers	
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Title of matter / report	Proposed Sale of Land Off Hopton Street for Affordable Housing
Reason why a key decision	The decision will incur expenditure or the making of savings which is above the financial threshold set by the Council, currently £164,176. The decision significantly affects a community living or working in an area comprising two or more Wards within the City.
Summary of decision	That Cabinet approves the sale of Council land at Hopton Street at a concessionary rate, for the development of affordable housing by way of a conditional contract as outlined in the report. That Cabinet delegates authority to the Corporate Director of Governance and Resources, in consultation with the Cabinet Member for Housing and Heritage, to finalise contract negotiations.
Decision maker	The Cabinet
Date of meeting on which decision / or the period within which the decision is to be made	21st March 2017
Classification of matter / meeting	Private – This part of the meeting the public are excluded.
Reasons why this part of the meeting the public to be excluded	Commercially sensitive information included in the report.
Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision	Officer Contact Details: Claire Chaplin, Democratic and Civic Services Manager Guildhall Worcester WR1 2EY Telephone: 01905 722005 Fax: 01905 721120 Email: committeeadministration@worcester.gov.uk
List of documents submitted with the report including background papers	None
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