



NOTIFICATION OF PUBLIC AND PRIVATE KEY DECISIONS

FOR THE PERIOD OF

26th July – 13th September 2016

Members of the Cabinet	
Councillor Adrian Gregson	Leader of the Council
Councillor Roger Berry	Cabinet Member for Housing and Heritage
Councillor Lynn Denham	Cabinet Member for Sustainable Communities
Councillor Jabba Riaz	Cabinet Member for Clean, Green and Leisure Services
Councillor Joy Squires	Cabinet Member for Performance and Resources
Councillor Geoff Williams	Cabinet Member for Economic Prosperity and Growth

**Councillor Adrian Gregson
Leader of the Council**

27th June 2016

KEY DECISIONS

1. What is a key decision?

A key decision is defined as an executive decision, which is likely:-

- (a) to incur expenditure or the making of savings which is above the financial threshold, currently £164,176; or
- (b) to significantly affect a community living or working in an area comprising two or more Wards within the City.

(b) When will notice be given that a key decision will be made?

The City Council will publish details of all key decisions to be made within a specific timeframe as a formal notification. Details of a key decision will be published at least 28 clear days before a key decision is made and will cover all key decisions to be made in a specific timeframe of approximately two months.

Details regarding key decisions to be made will be updated and published at least 28 days before a key decision is made.

(c) What does a key decision notification tell me?

The key decision notification provides the following information:-

- That a key decision is to be made on behalf of the City Council.
- The matter in respect of which the decision is to be made.
- Who will make the decision.
- The date on which, or the period within which, the decision is to be made.
- Classification of the matter/meeting i.e. open to the public or public are excluded.
- If the public are excluded the reason(s) why.
- Who you can make representations to should you feel the matter/meeting should be open to the public, and how.
- A list of documents submitted to the decision maker in respect of the key decision to be made.
- Who and how you can contact for copies of reports and associated documents relating to the key decision.

INDEX OF KEY DECISIONS FOR THE PERIOD		
Date of Decision	Subject	Decision Type
26 th July 2016	Commandery Development Plan	Public
26 th July 2016	Worcestershire Housing Assistance Policy	Public
26 th July 2016	Proposed Disposal of Public Open Space – Land at Ambrose Close	Public and Private
26 th July 2016	Proposed Disposal of Public Open Space – Land at Tintern Avenue	Public and Private
26 th July 2016	Skills Strategy and Delivery Plan	Public
26 th July 2016	Business Start Up and Growth Grants Funding for period 2016 - 2019	Public
26 th July 2016	Worcester Group Training Association Grant	Private
13 th September 2016	Gheluvelt Park Sons Of Rest Building	Public

KEY DECISION
NOTIFICATION THAT A PUBLIC OR PRIVATE KEY DECISION IS TO BE MADE
ON BEHALF OF WORCESTER CITY COUNCIL
(Not including the detail of any Private Information)

Title of matter / report	Commandery Development Plan
Reason why a key decision	The decision will incur expenditure or the making of savings which is above the financial threshold set by the Council, currently £164,176.
Summary of decision	To approve the cost, phasing and delivery plan for the Commandery development
Decision maker	The Cabinet
Date of meeting on which decision / or the period within which the decision is to be made	26th July 2016
Classification of matter / meeting	Public – This part of the meeting open to the public
Reasons why this part of the meeting the public to be excluded	N/A
Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision	N/A
List of documents submitted with the report including background papers	None
Officer Contact Details and procedure for which, subject to any prohibition or restriction on their disclosure, details, copies of, or extracts from, any document listed is available	<p>A hard copy of documents will be available at least five clear working days prior to the meeting at: The Guildhall, High Street, Worcester WR1 2EY</p> <p>Electronic copies of documents will be available at least five clear working days prior to the meeting from: worcester.gov.uk Committee Minutes and Documents / Browse the agenda/minutes / Cabinet</p> <p>Officer Contact Details:</p> <p>Claire Chaplin, Democratic and Electoral Services Manager Guildhall Worcester WR1 2EY Telephone: 01905 722005 Email: committeeadministration@worcester.gov.uk</p>

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Title of matter / report	Worcestershire Housing Assistance Policy 2016
Reason why a key decision	The decision significantly affects a community living or working in an area comprising two or more Wards within the City.
Summary of decision	To approve the changes to the Housing Assistance Policy, previously agreed in March 2015, to facilitate the better delivery of Government and local objectives within the private sector.
Decision maker	The Cabinet
Date of meeting on which decision / or the period within which the decision is to be made	26th July 2016
Classification of matter / meeting	Public – This part of the meeting open to the public
Reasons why this part of the meeting the public to be excluded	N/A
Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision	N/A
List of documents submitted with the report including background papers	Housing Assistance Policy 2015 – 17 th March 2015 Cabinet
Officer Contact Details and procedure for which, subject to any prohibition or restriction on their disclosure, details, copies of, or extracts from, any document listed is available	<p>A hard copy of documents will be available at least five clear working days prior to the meeting at: The Guildhall, High Street, Worcester WR1 2EY</p> <p>Electronic copies of documents will be available at least five clear working days prior to the meeting from: worcester.gov.uk Committee Minutes and Documents / Browse the agenda/minutes / Cabinet</p> <p>Officer Contact Details:</p> <p>Claire Chaplin, Democratic and Electoral Services Manager Guildhall Worcester WR1 2EY Telephone: 01905 722005 Email: committeeadministration@worcester.gov.uk</p>

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Title of matter / report	Proposed disposal of public open space – Land at Ambrose Close
Reason why a key decision	The decision significantly affects a community living or working in an area comprising two or more Wards within the City.
Summary of decision	1.1 To consider the representations received in response to a statutory advertisement required under s.123 of the Local Government Act 1972 about the disposal of public open space at Ambrose Close and having considered such representations; 1.2 To decide on whether to proceed with the disposal of the land.
Decision maker	The Cabinet Individual Cabinet Member Cabinet Member for History and Heritage, Councillor Roger Berry Individual Officer(s) Nina Warrington, Sally Kelsall
Date of meeting on which decision / or the period within which the decision is to be made	26th July 2016
Classification of matter / meeting	Public and Private – Part of the meeting will be closed to the public
Reasons why this part of the meeting the public to be excluded	The report contains commercially sensitive information
Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision	Officer Contact Details: Claire Chaplin, Democratic and Electoral Services Manager Guildhall Worcester WR1 2EY Telephone: 01905 722005 Email: committeeadministration@worcester.gov.uk
List of documents submitted with the report including background papers	Appendix 1 – plan of land outlined in red. Appendix 2 – summary of representations received
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Title of matter / report	Proposed disposal of public open space – Land at Tintern Avenue
Reason why a key decision	The decision significantly affects a community living or working in an area comprising two or more Wards within the City.
Summary of decision	1.1 To consider the representations received in response to a statutory advertisement required under s.123 of the Local Government Act 1972 about the appropriation of land for the development of affordable housing and having considered such representations; 1.2 To decide on whether to proceed with the disposal of the land.
Decision maker	The Cabinet Individual Cabinet Member Cabinet Member for History and Heritage, Councillor Roger Berry Individual Officer(s) Nina Warrington, Sally Kelsall
Date of meeting on which decision / or the period within which the decision is to be made	26th July 2016
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Title of matter / report	Skills Strategy and Delivery Plan
Reason why a key decision	The decision significantly affects a community living or working in an area comprising two or more Wards within the City.
Summary of decision	Adoption of Skills Strategy for Worcester 2016-2020 and associated Delivery Plan
Decision maker	The Cabinet
Date of meeting on which decision / or the period within which the decision is to be made	26th July 2016
Classification of matter / meeting	Public – This part of the meeting open to the public
Reasons why this part of the meeting the public to be excluded	N/A
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Title of matter / report	Business Start Up and Growth Grants Funding for Period 2016 - 2019
Reason why a key decision	The decision significantly affects a community living or working in an area comprising two or more Wards within the City.
Summary of decision	The Cabinet allocate £60,000 of New Homes Bonus funding to enable Worcester City Council to offer business start and growth grants funding for those businesses which are ineligible under the ERDF Enterprising Worcestershire scheme.
Decision maker	The Cabinet
Date of meeting on which decision / or the period within which the decision is to be made	26th July 2016
Classification of matter / meeting	Public – This part of the meeting open to the public
Reasons why this part of the meeting the public to be excluded	N/A
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Title of matter / report	Worcester Group Training Association Grant
Reason why a key decision	The decision significantly affects a community living or working in an area comprising two or more Wards within the City.
Summary of decision	Allocation of grant to Worcester Group Training Association
Decision maker	The Cabinet
Date of meeting on which decision / or the period within which the decision is to be made	26th July 2016
Classification of matter / meeting	Private – This part of the meeting the public are excluded
Reasons why this part of the meeting the public to be excluded	Commercial sensitivity
Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision	Officer Contact Details: Claire Chaplin, Democratic and Electoral Services Manager Guildhall Worcester WR1 2EY Telephone: 01905 722005 Email: committeeadministration@worcester.gov.uk
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Title of matter / report	Gheluvelt Park Sons Of Rest Building
Reason why a key decision	The decision will incur expenditure or the making of savings which is above the financial threshold set by the Council, currently £164,176.
Summary of decision	1. To approve the detailed design of the Gheluvelt Park Sons of Rest building; and 2. To delegate to the Deputy Director, Cleaner and Greener Service Delivery, in consultation with the Cabinet Member for Clean, Green and Leisure Services, authority to award a contract for the works
Decision maker	The Cabinet Individual Cabinet Member Cabinet Member for Clean, Green & Leisure Services, Councillor Jabba Riaz Individual Officer(s) Deputy Director, Cleaner and Greener Service Delivery – David Sutton, Team Manager, Cleaner and Greener City Services – Warwick Neale
Date of meeting on which decision / or the period within which the decision is to be made	13th September 2016
Classification of matter / meeting	Public – This part of the meeting open to the public
Reasons why this part of the meeting the public to be excluded	N/A
Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision	N/A
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