



**NOTIFICATION OF PUBLIC AND PRIVATE KEY DECISIONS**

**FOR THE PERIOD OF**

**22<sup>ND</sup> MARCH – 14<sup>TH</sup> JUNE 2016**

<b>Members of the Cabinet</b>	
Councillor Marc Bayliss	Deputy Leader of the Council and Cabinet Member for Economic Prosperity, City Centre and Riverside Enhancement
Councillor Lucy Hodgson	Cabinet Member for History and Heritage
Councillor Mike Johnson	Cabinet Member for Sport, Leisure and Retail
Councillor Chris Mitchell	Cabinet Member for Resources
Councillor Andy Roberts	Cabinet Member for Clean, Green and Safe City

**Councillor Marc Bayliss  
Deputy Leader of the Council**

**22<sup>nd</sup> February 2016**

## KEY DECISIONS

### 1. What is a key decision?

A Key decision is defined as an executive decision, which is likely:-

- (a) to incur expenditure or the making of savings which is above the financial threshold, currently £172,514; or
- (b) to significantly affect a community living or working in an area comprising two or more Wards within the City.

### (b) When will notice be given that a key decision will be made?

The City Council will publish details of all key decisions to be made within a specific timeframe as a formal notification. Details of a key decision will be published at least 28 clear days before a key decision is made and will cover all key decisions to be made in a specific timeframe of approximately two months.

Details regarding key decisions to be made will be updated and published at least 28 days before a key decision is made.

### (c) What does a key decision notification tell me?

The key decision notification provides the following information:-

- That a key decision is to be made on behalf of the City Council.
- The matter in respect of which the decision is to be made.
- Who will make the decision.
- The date on which, or the period within which, the decision is to be made.
- Classification of the matter/meeting i.e. open to the public or public are excluded.
- If the public are excluded the reason(s) why.
- Who you can make representations to should you feel the matter/meeting should be open to the public, and how.
- A list of documents submitted to the decision maker in respect of the key decision to be made.
- Who and how you can contact for copies of reports and associated documents relating to the key decision.

INDEX OF KEY DECISIONS FOR THE PERIOD		
Date of Decision	Subject	Decision Type
22 <sup>nd</sup> March 2016	New Worcestershire Strategic Housing Partnership Plan	Public
22 <sup>nd</sup> March 2016 or 14 <sup>th</sup> June 2016	Temporary Accommodation Policy	Public
22 <sup>nd</sup> March 2016	Award of Contract for Repairs to Perdiswell Culvert	Public and Private
22 <sup>nd</sup> March 2016	Approval to Award Contract to Re-construct Playing Pitches at Perdiswell	Public

**KEY DECISION**  
**NOTIFICATION THAT A PUBLIC OR PRIVATE KEY DECISION IS TO BE MADE**  
**ON BEHALF OF WORCESTER CITY COUNCIL**  
**(Not including the detail of any Private Information)**

<b>Title of matter / report</b>	<b>New Worcestershire Strategic Housing Partnership Plan</b>
<b>Reason why a key decision</b>	The decision significantly affects a community living or working in an area comprising two or more Wards within the City.
<b>Summary of decision</b>	To inform Cabinet of the development of a new Worcestershire Strategic Housing Plan. This will become the overarching document setting the strategic direction of housing, supporting the delivery of place shaping and creating sustainable communities. The document will replace the housing and homelessness strategies in their current format.
<b>Decision maker</b>	<b>The Cabinet</b>
<b>Date of meeting on which decision / or the period within which the decision is to be made</b>	<b>22<sup>nd</sup> March 2016</b>
<b>Classification of matter / meeting</b>	Public
<b>Reasons why this part of the meeting the public to be excluded</b>	N/A
<b>Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision</b>	N/A
<b>List of documents submitted with the report including background papers</b>	Memorandum of Understanding
<b>Officer Contact Details and procedure for which, subject to any prohibition or restriction on their disclosure, details, copies of, or extracts from, any document listed is available</b>	<p>A hard copy of documents will be available at least five clear working days prior to the meeting at: The Guildhall, High Street, Worcester WR1 2EY</p> <p>Electronic copies of documents will be available at least five clear working days prior to the meeting from: <a href="http://worcester.gov.uk">worcester.gov.uk</a> Committee Minutes and Documents / Browse the agenda/minutes / Cabinet)</p> <p>Officer Contact Details:          Claire Chaplin, Democratic and Electoral Services Manager          Guildhall          Worcester WR1 2EY          Telephone: 01905 722005          Email: <a href="mailto:committeeadministration@worcester.gov.uk">committeeadministration@worcester.gov.uk</a></p>

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<b>Title of matter / report</b>	<b>Temporary Accommodation Policy</b>
<b>Reason why a key decision</b>	The decision significantly affects a community living or working in an area comprising two or more Wards within the City.
<b>Summary of decision</b>	To approve Worcester City Council's Temporary Accommodation Policy and recommendations for future use of temporary accommodation for homeless households
<b>Decision maker</b>	<b>The Cabinet</b>
<b>Date of meeting on which decision / or the period within which the decision is to be made</b>	<b>22<sup>nd</sup> March 2016 or 14<sup>th</sup> June 2016</b>
<b>Classification of matter / meeting</b>	Public – This part of the meeting open to the public
<b>Reasons why this part of the meeting the public to be excluded</b>	N/A
<b>Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision</b>	N/A
<b>List of documents submitted with the report including background papers</b>	Worcestershire Housing Strategy 2010 to 2015 Homelessness Strategy 2012-2017 Tenancy Strategy 2012
<b>Officer Contact Details and procedure for which, subject to any prohibition or restriction on their disclosure, details, copies of, or extracts from, any document listed is available</b>	A hard copy of documents will be available at least five clear working days prior to the meeting at: The Guildhall, High Street, Worcester WR1 2EY  Electronic copies of documents will be available at least five clear working days prior to the meeting from: <a href="http://worcester.gov.uk">worcester.gov.uk</a> Committee Minutes and Documents / Browse the agenda/minutes / Cabinet)  Officer Contact Details:  Claire Chaplin, Democratic and Electoral Services Manager Guildhall Worcester WR1 2EY Telephone: 01905 722005 Email: <a href="mailto:committeeadministration@worcester.gov.uk">committeeadministration@worcester.gov.uk</a>

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<b>Title of matter / report</b>	<b>Award of Contract for Repairs to Perdiswell Culvert</b>
<b>Reason why a key decision</b>	The decision will incur expenditure or the making of savings which is above the financial threshold set by the Council, currently £172,514.
<b>Summary of decision</b>	Award of contract to carry out repairs
<b>Decision maker</b>	<b>The Cabinet</b>
<b>Date of meeting on which decision / or the period within which the decision is to be made</b>	<b>22<sup>nd</sup> March 2016</b>
<b>Classification of matter / meeting</b>	Public and Private – Part of the meeting will be closed to the public
<b>Reasons why this part of the meeting the public to be excluded</b>	The report contains commercially sensitive information
<b>Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision</b>	Claire Chaplin, Democratic and Electoral Services Manager Guildhall Worcester WR1 2EY Telephone: 01905 722005      Fax: 01905 721120 Email: <a href="mailto:committeeadministration@worcester.gov.uk">committeeadministration@worcester.gov.uk</a>
<b>List of documents submitted with the report including background papers</b>	
<b>Officer Contact Details and procedure for which, subject to any prohibition or restriction on their disclosure, details, copies of, or extracts from, any document listed is available</b>	A hard copy of documents will be available at least five clear working days prior to the meeting at: The Guildhall, High Street, Worcester WR1 2EY  Electronic copies of documents will be available at least five clear working days prior to the meeting from: <a href="http://worcester.gov.uk">worcester.gov.uk</a> Committee Minutes and Documents / Browse the agenda/minutes / Cabinet  Officer Contact Details:    Claire Chaplin - As above

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**(Not including the detail of any Private Information)**

<b>Title of matter / report</b>	<b>Approval to Award Contract to re-construct playing pitches at Perdiswell</b>
<b>Reason why a key decision</b>	The decision will incur expenditure or the making of savings which is above the financial threshold set by the Council, currently £172,514.
<b>Summary of decision</b>	To award a contract to re-construct the playing fields adjacent to Perdiswell Leisure Centre
<b>Decision maker</b>	<b>The Cabinet</b>
<b>Date of meeting on which decision / or the period within which the decision is to be made</b>	<b>22<sup>nd</sup> March 2016</b>
<b>Classification of matter / meeting</b>	Public – This part of the meeting open to the public
<b>Reasons why this part of the meeting the public to be excluded</b>	N/A
<b>Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision</b>	N/A
<b>List of documents submitted with the report including background papers</b>	Pitches Specification
<b>Officer Contact Details and procedure for which, subject to any prohibition or restriction on their disclosure, details, copies of, or extracts from, any document listed is available</b>	<p>A hard copy of documents will be available at least five clear working days prior to the meeting at: The Guildhall, High Street, Worcester WR1 2EY</p> <p>Electronic copies of documents will be available at least five clear working days prior to the meeting from: <a href="http://worcester.gov.uk">worcester.gov.uk</a> Committee Minutes and Documents / Browse the agenda/minutes / Cabinet)</p> <p>Officer Contact Details:</p> <p>Claire Chaplin, Democratic and Electoral Services Manager          Guildhall          Worcester WR1 2EY          Telephone: 01905 722005          Email: <a href="mailto:committeeadministration@worcester.gov.uk">committeeadministration@worcester.gov.uk</a></p>