



NOTIFICATION OF PUBLIC AND PRIVATE KEY DECISIONS

FOR THE PERIOD OF

10TH FEBRUARY – 17TH MARCH 2015

Members of the Cabinet	
Councillor Simon Geraghty	Leader of the Council
Councillor Marc Bayliss	Deputy Leader of the Council and Cabinet Member for Economic Prosperity
Councillor Lucy Hodgson	Cabinet Member for Customer Service and Communications
Councillor Chris Mitchell	Cabinet Member for Delivering Value for Money
Councillor Andy Roberts	Cabinet Member for Cleaner and Greener City
Councillor David Wilkinson	Cabinet Member for Safer and Stronger Communities

<p>Councillor Simon Geraghty Leader of the Council</p> <p>12th January 2015</p>

KEY DECISIONS

1. What is a key decision?

A Key decision is defined as an executive decision, which is likely:-

- (a) to incur expenditure or the making of savings which is above the financial threshold, currently £172,514; or
- (b) to significantly affect a community living or working in an area comprising two or more Wards within the City.

(b) When will notice be given that a key decision will be made?

The City Council will publish details of all key decisions to be made within a specific timeframe as a formal notification. Details of a key decision will be published at least 28 clear days before a key decision is made and will cover all key decisions to be made in a specific timeframe of approximately two months.

Details regarding key decisions to be made will be updated and published at least 28 days before a key decision is made.

(c) What does a key decision notification tell me?

The key decision notification provides the following information:-

- That a key decision is to be made on behalf of the City Council.
- The matter in respect of which the decision is to be made.
- Who will make the decision.
- The date on which, or the period within which, the decision is to be made.
- Classification of the matter/meeting i.e. open to the public or public are excluded.
- If the public are excluded the reason(s) why.
- Who you can make representations to should you feel the matter/meeting should be open to the public, and how.
- A list of documents submitted to the decision maker in respect of the key decision to be made.
- Who and how you can contact for copies of reports and associated documents relating to the key decision.

INDEX OF KEY DECISIONS FOR THE PERIOD		
Date of Decision	Subject	Decision Type
17 th March 2015	Updated Worcester City Housing Enforcement Policy	Public
17 th March 2015	Updated Worcester City Housing Assistance Policy	Public
17 th March 2015	Additional HMO Licensing Scheme	Public

KEY DECISION
NOTIFICATION THAT A PUBLIC OR PRIVATE KEY DECISION IS TO BE MADE
ON BEHALF OF WORCESTER CITY COUNCIL
(Not including the detail of any Private Information)

Title of matter / report	Updated Worcester City Housing Enforcement Policy
Reason why a key decision	The decision significantly affects a community living or working in an area comprising two or more Wards within the City.
Summary of decision	The Worcester City Housing Enforcement Policy has not been updated since 2005. A review and update to the policy has been carried out to improve the Council's approach to tackling poor housing conditions particularly in the private sector. This paper is seeking agreement to the new version.
Decision maker	The Cabinet
Date of meeting on which decision / or the period within which the decision is to be made	17th March 2015
Classification of matter / meeting	Public – This part of the meeting open to the public
Reasons why this part of the meeting the public to be excluded	N/A
Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision to	N/A
List of documents submitted with the report including background papers	
Officer Contact Details and procedure for which, subject to any prohibition or restriction on their disclosure, details, copies of, or extracts from, any document listed is available	A hard copy of documents will be available at least five clear working days prior to the meeting at: The Guildhall, High Street, Worcester WR1 2EY. Electronic copies of documents will be available at least five clear working days prior to the meeting from: worcester.gov.uk Committee Minutes and Documents / Browse the agenda/minutes / Cabinet. Officer contact details: Claire Chaplin, Democratic and Electoral Services Manager Guildhall Worcester WR1 2EY Telephone: 01905 722005 Fax: 01905 721120 Email: committeeadministration@worcester.gov.uk

KEY DECISION
NOTIFICATION THAT A PUBLIC OR PRIVATE KEY DECISION IS TO BE MADE
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Title of matter / report	Updated Worcester City Housing Assistance Policy
Reason why a key decision	The decision significantly affects a community living or working in an area comprising two or more Wards within the City.
Summary of decision	To agree the updated Worcester City Housing Assistance Policy covering the period of the 1 st April 2015 – 31 st March 2018.
Decision maker	The Cabinet
Date of meeting on which decision / or the period within which the decision is to be made	17th March 2015
Classification of matter / meeting	Public – This part of the meeting open to the public
Reasons why this part of the meeting the public to be excluded	N/A
Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision	N/A
List of documents submitted with the report including background papers	
Officer Contact Details and procedure for which, subject to any prohibition or restriction on their disclosure, details, copies of, or extracts from, any document listed is available	<p>A hard copy of documents will be available at least five clear working days prior to the meeting at: The Guildhall, High Street, Worcester WR1 2EY. Electronic copies of documents will be available at least five clear working days prior to the meeting from: worcester.gov.uk Committee Minutes and Documents / Browse the agenda/minutes / Cabinet. Officer contact details:</p> <p>Claire Chaplin, Democratic and Electoral Services Manager Guildhall Worcester WR1 2EY Telephone: 01905 722005 Fax: 01905 721120 Email: committeeadministration@worcester.gov.uk</p>

KEY DECISION
NOTIFICATION THAT A PUBLIC OR PRIVATE KEY DECISION IS TO BE MADE
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Title of matter / report	Report on the results of the consultation on Additional Licensing and decision on whether to introduce the Additional Licensing scheme.
Reason why a key decision	The decision significantly affects a community living or working in an area comprising two or more Wards within the City.
Summary of decision	The Housing Act 2004 introduced mandatory licensing of some Houses in Multiple Occupation HMO (over 3 storeys high or with 5 or more occupants) and provided local authorities with the power to introduce additional licensing for other HMO properties. The Housing Act 2004 outlines the steps that must be taken in order to introduce additional licensing which includes a 12 week consultation period. Approval was given on 28 October to commence the consultation. This paper is reporting on the results of the consultation and seeking a decision on whether to introduce the scheme following consideration of the results.
Decision maker	The Cabinet
Date of meeting on which decision / or the period within which the decision is to be made	17th March 2015
Classification of matter / meeting	Public – This part of the meeting open to the public
Reasons why this part of the meeting the public to be excluded	N/A
Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision	N/A
List of documents submitted with the report including background papers	Cabinet report 28 th October 2014 and background papers
Officer Contact Details and procedure for which, subject to any prohibition or restriction on their disclosure, details, copies of, or extracts from, any document listed is available	A hard copy of documents will be available at least five clear working days prior to the meeting at: The Guildhall, High Street, Worcester WR1 2EY. Electronic copies of documents will be available at least five clear working days prior to the meeting from: worcester.gov.uk Committee Minutes and Documents / Browse the agenda/minutes / Cabinet. Officer contact details: Claire Chaplin, Democratic and Electoral Services Manager Guildhall Worcester WR1 2EY Telephone: 01905 722005 Fax: 01905 721120 Email: committeeadministration@worcester.gov.uk