



NOTIFICATION OF PUBLIC AND PRIVATE KEY DECISIONS

FOR THE PERIOD OF

11TH MARCH – 15TH APRIL 2014

Members of the Cabinet	
Leader of the Council	Councillor Adrian Gregson
Deputy Leader of the Council and Cabinet Member for Economic Prosperity	Councillor Geoff Williams
Cabinet Member for Cleaner and Greener City	Councillor Matthew Lamb
Cabinet Member for Health and Wellbeing	Councillor Roger Berry
Cabinet Member for Delivering Value for Money	Councillor Richard Boorn
Cabinet Member for Community Engagement	Councillor Lynn Denham
Cabinet Member Without a Specific Portfolio	Councillor Liz Smith

<p>Councillor Adrian Gregson Leader of the Council</p> <p>10th February 2014</p>
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KEY DECISIONS

1. What is a key decision?

A Key decision is defined as an executive decision, which is likely:-

(b) to incur expenditure or the making of savings which is above the financial threshold set by the Council, currently £173,934; or

(b) to significantly affect a community living or working in an area comprising two or more Wards within the City.

2. When will notice be given that a key decision will be made?

The City Council will publish details of all key decisions to be made within a specific timeframe as a formal notification. Details of a key decision will be published at least 28 clear days before a key decision is made and will cover all key decisions to be made in a specific timeframe of approximately two months.

Details regarding key decisions to be made will be updated and published at least 28 days before a key decision is made.

3. What does a key decision notification tell me?

The key decision notification provides the following information:-

- That a key decision is to be made on behalf of the City Council.
- The matter in respect of which the decision is to be made.
- Who will make the decision.
- The date on which, or the period within which, the decision is to be made.
- Classification of the matter/meeting i.e. open to the public or public are excluded.
- If the public are excluded the reason(s) why.
- Who you can make representations to should you feel the matter/meeting should be open to the public, and how.
- A list of documents submitted to the decision maker in respect of the key decision to be made.
- Who and how you can contact for copies of reports and associated documents relating to the key decision.

INDEX OF KEY DECISIONS FOR THE PERIOD

Date of Decision	Subject	Public or Private Matter
11 th March 2014	Introduction to the Better Care Fund and the requirement to further extend the Worcestershire Care & Repair Agency contract delivered by Festival Housing Group	Public
11 th March 2014	Council Event Programme 2014 and 2015	Public
15 th April 2014	Extension of the Civica Contract for Revenues and Benefits	Private

KEY DECISION
NOTIFICATION THAT A PUBLIC OR PRIVATE KEY DECISION IS TO BE MADE
ON BEHALF OF WORCESTER CITY COUNCIL
(Not including the detail of any Private Information)

Title of matter / report	Introduction to the Better Care Fund and the requirement to further extend the Worcestershire Care & Repair Agency contract delivered by Festival Housing Group
Reason why a key decision	The decision significantly affects a community living or working in an area comprising two or more Wards within the City.
Summary of decision	From April 2015 a new single pooled budget for health and social care called the "Better Care Fund" is being created. This will include the current allocation of Disabled Facilities Grant funding currently paid to lower tier authorities. This will have a direct impact on the re-commissioning of the Worcestershire Care & Repair Agency currently in progress and being led by Worcester City Council. This paper therefore provides information on the "Better Care Fund" and seeks agreement to further extend the existing contract in place with Festival Housing Group who currently delivers the Worcestershire Care & Repair Agency.
Decision maker	The Cabinet
Date of meeting on which decision / or the period within which the decision is to be made	11 th March 2014
Classification of matter / meeting	Public – This part of the meeting open to the public
Reasons why this part of the meeting the public to be excluded	N/A
Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision	Officer Contact Details: Claire Chaplin, Democratic Services Team Leader Legal and Democratic Services Guildhall Worcester WR1 2EY Telephone: 01905 722005 Fax: 01905 721120 Email: committeeadministration@worcester.gov.uk
List of documents submitted with the report including background papers	Re-commissioning of Care & Repair Agency Services – Cabinet paper December 2012
Officer Contact Details and procedure for which, subject to any prohibition or restriction on their disclosure, details, copies of, or extracts from, any document listed is available	A hard copy of documents will be available at least five clear working days prior to the meeting at: The Guildhall, High Street, Worcester WR1 2EY Electronic copies of documents will be available at least five clear working days prior to the meeting from: worcester.gov.uk Committee Minutes and Documents / Browse the agenda/minutes / Cabinet) Officer Contact Details: Claire Chaplin (As above)

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Title of matter / report	Worcester City Event Programme 2014 and 2015
Reason why a key decision	The decision will incur expenditure or the making of savings which is above the financial threshold set by the Council, currently £173,934.
Summary of decision	To agree funding to support specific events taking place in Worcester during 2014 and 2015 to support the visitor economy of Worcester City
Decision maker	The Cabinet
Date of meeting on which decision / or the period within which the decision is to be made	11 th March 2014
Classification of matter / meeting	Public – This part of the meeting open to the public
Reasons why this part of the meeting the public to be excluded	N/A
Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision	Officer Contact Details: Claire Chaplin, Democratic Services Team Leader Legal and Democratic Services Guildhall Worcester WR1 2EY Telephone: 01905 722005 Fax: 01905 721120 Email: committeeadministration@worcester.gov.uk
List of documents submitted with the report including background papers	Visitor Economy Growth: The Emerging Role of Local Enterprise Partnerships (LEPs), VisitEngland Worcester City Centre Regeneration Progress Review, Executive summary, Zeta Economics
Officer Contact Details and procedure for which, subject to any prohibition or restriction on their disclosure, details, copies of, or extracts from, any document listed is available	A hard copy of documents will be available at least five clear working days prior to the meeting at: The Guildhall, High Street, Worcester WR1 2EY Electronic copies of documents will be available at least five clear working days prior to the meeting from: worcester.gov.uk Committee Minutes and Documents / Browse the agenda/minutes / Cabinet) Officer Contact Details: Claire Chaplin – as above

KEY DECISION
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ON BEHALF OF WORCESTER CITY COUNCIL
(Not including the detail of any Private Information)

Title of matter / report	Extension of the Civica Contract for Revenues and Benefits
Reason why a key decision	The decision will incur expenditure or the making of savings which is above the financial threshold set by the Council, currently £173,934. The decision significantly affects a community living or working in an area comprising two or more Wards within the City.
Summary of decision	1. To agree the recommendations from the South Worcestershire Joint Committee that the contract with Civica be extended by 5 years to the end September 2023. 2. That the Section 151 Officer, in consultation with the Cabinet Member for Value for Money, be authorised to finalise detailed terms with Civica.
Decision maker	The Cabinet Individual Cabinet Member Cabinet Member for Value for Money Individual Officer Lesley Meagher – Corporate Director, Resources
Date of meeting on which decision / or the period within which the decision is to be made	15 th April 2014
Classification of matter / meeting	Private – This part of the meeting the public are excluded
Reasons why this part of the meeting the public to be excluded	The item contains information relating to the financial or business affairs of any particular person (including the authority holding that information)
Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision	Officer Contact Details: Claire Chaplin, Democratic Services Team Leader Legal and Democratic Services Guildhall Worcester WR1 2EY Telephone: 01905 722005 Fax: 01905 721120 Email: committeeadministration@worcester.gov.uk
List of documents submitted with the report including background papers	CIVICA Contract extension proposal
Officer Contact Details and procedure for which, subject to any prohibition or restriction on their disclosure, details, copies of, or extracts from, any document listed is available	A hard copy of documents will be available at least five clear working days prior to the meeting at: The Guildhall, High Street, Worcester WR1 2EY Electronic copies of documents will be available at least five clear working days prior to the meeting from: worcester.gov.uk Committee Minutes and Documents / Browse the agenda/minutes / Cabinet) Officer Contact Details: Claire Chaplin - as above