



NOTIFICATION OF PUBLIC AND PRIVATE KEY DECISIONS

FOR THE PERIOD OF

12TH AUGUST – 24TH SEPTEMBER 2013

Members of the Cabinet	
Leader of the Council	Councillor Adrian Gregson
Deputy Leader of the Council and Cabinet Member for Economic Prosperity	Councillor Geoff Williams
Cabinet Member for Cleaner and Greener City	Councillor Matthew Lamb
Cabinet Member for Safer and Stronger Communities	Councillor Roger Berry
Cabinet Member for Delivering Value for Money	Councillor Richard Boorn
Cabinet Member for Customer Service and Communications	Councillor Lynn Denham
Cabinet Member Without a Specific Portfolio	Councillor Liz Smith

Councillor Adrian Gregson Leader of the Council
Date: 12 th August 2013

KEY DECISIONS

1. What is a key decision?

A Key decision is defined as an executive decision, which is likely: -

- (a) to incur expenditure or the making of savings which is above the financial threshold set by the Council, currently £173,934; or
- (b) to significantly affect a community living or working in an area comprising two or more Wards within the City.

2. When will notice be given that a key decision will be made?

The City Council will publish details of all key decisions to be made within a specific timeframe as a formal notification. Details of a key decision will be published at least 28 clear days before a key decision is made and will cover all key decisions to be made in a specific timeframe of approximately two months.

Details regarding key decisions to be made will be updated and published at least 28 days before a key decision is made.

3. What does a key decision notification tell me?

The key decision notification provides the following information: -

- That a key decision is to be made on behalf of the City Council.
- The matter in respect of which the decision is to be made.
- Who will make the decision.
- The date on which, or the period within which, the decision is to be made.
- Classification of the matter/meeting i.e. open to the public or public are excluded.
- If the public are excluded the reason(s) why.
- Who you can make representations to should you feel the matter/meeting should be open to the public, and how.
- A list of documents submitted to the decision maker in respect of the key decision to be made.
- Who and how you can contact for copies of reports and associated documents relating to the key decision.

INDEX OF KEY DECISIONS FOR THE PERIOD		
Date of Decision	Subject	Public or Private Matter
10 th September 2013	Green Deal and Energy Company Obligation	Public
10 th September 2013	Use of New Homes Bonus to Support Skills Development for Young People and Worcester Businesses	Public

KEY DECISION
NOTIFICATION THAT A PUBLIC OR PRIVATE KEY DECISION IS TO BE MADE
ON BEHALF OF WORCESTER CITY COUNCIL
(Not including the detail of any Private Information)

Title of matter / report	Green Deal and Energy Company Obligation
Reason why a key decision	The decision significantly affects a community living or working in an area comprising two or more Wards within the City.
Summary of decision	That subject to successful completion of negotiations, authority is delegated to the Strategic Housing Service Manager, in consultation with the Portfolio Holder for Safer & Stronger Communities, to sign a Project Agreement with Carillion, for Carillion to be the Green Deal and Energy Company Obligation Provider for the Council, until December 2020 with a review and break clause in April 2015
Decision maker	The Cabinet Individual Cabinet Member Cabinet Member for Safer and Strong Communities, Councillor Roger Berry Individual Officer(s) Nina Warrington, Strategic Housing Service Manager
Date of meeting on which decision / or the period within which the decision is to be made	10 th September 2013
Classification of matter / meeting	Public – This part of the meeting open to the public
Reasons why this part of the meeting the public to be excluded	-
Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision	Officer Contact Details Claire Chaplin, Democratic Services Team Leader Legal and Democratic Services Guildhall Worcester WR1 2EY Telephone: 01905 722005 Fax: 01905 721120 Email: committeeadministration@worcester.gov.uk
List of documents submitted with the report including background papers	Submission 1 from Carillion – to be confirmed, subject to negotiations timescale
Officer Contact Details and procedure for which, subject to any prohibition or restriction on their disclosure, details, copies of, or extracts from, any document listed is available	A hard copy of documents will be available at least five clear working days prior to the meeting at: The Guildhall, High Street, Worcester WR1 2EY Electronic copies of documents will be available at least five clear working days prior to the meeting from: worcester.gov.uk Committee Minutes and Documents / Browse the agenda/minutes / Cabinet) Officer Contact Details: Claire Chaplin (details as above)

KEY DECISION
NOTIFICATION THAT A PUBLIC OR PRIVATE KEY DECISION IS TO BE MADE
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Title of matter / report	Use of New Homes Bonus for Skill Development for Young People
Reason why a key decision	The decision significantly affects a community living or working in an area comprising two or more Wards within the City.
Summary of decision	To approve further usage of New Homes Bonus to support skills development for young people and Worcester businesses.
Decision maker	The Cabinet
Date of meeting on which decision / or the period within which the decision is to be made	10 th September 2013
Classification of matter / meeting	Public - This part of the meeting open to the public
Reasons why this part of the meeting the public to be excluded	-
Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision	Officer Contact Details Claire Chaplin, Democratic Services Team Leader Legal and Democratic Services Guildhall Worcester WR1 2EY Telephone: 01905 722005 Fax: 01905 721120 Email: committeeadministration@worcester.gov.uk <input type="checkbox"/>
List of documents submitted with the report including background papers	
Officer Contact Details and procedure for which, subject to any prohibition or restriction on their disclosure, details, copies of, or extracts from, any document listed is available	A hard copy of documents will be available at least five clear working days prior to the meeting at: The Guildhall, High Street, Worcester WR1 2EY Electronic copies of documents will be available at least five clear working days prior to the meeting from: worcester.gov.uk Committee Minutes and Documents / Browse the agenda/minutes / Cabinet) Officer Contact Details: Claire Chaplin (Details as above)