



**NOTIFICATION OF PUBLIC AND PRIVATE KEY DECISIONS**

**FOR THE PERIOD OF**

**12<sup>TH</sup> FEBRUARY – 12<sup>TH</sup> MARCH 2013**

<b>Members of the Cabinet</b>	
Leader of the Council	Councillor Simon Geraghty
Deputy Leader of the Council and Cabinet Member for Economic Prosperity	Councillor Marc Bayliss
Cabinet Member for Customer Service and Communications	Councillor Mrs Lucy Hodgson
Cabinet Member for Cleaner and Greener City	Councillor Roger Knight
Cabinet Member for Safer and Stronger Communities	Councillor Jabba Riaz
Cabinet Member for Delivering Value for Money	Councillor Andy Roberts

Signed:
<b>Councillor Simon Geraghty Leader of the Council</b>
Date: 14 <sup>th</sup> January 2013

## KEY DECISIONS

### 1. What is a key decision?

A Key decision is defined as an executive decision, which is likely:-

- (a) to incur expenditure or the making of savings which is above the financial threshold set by the Council, currently £173,93; or
- (b) to significantly affect a community living or working in an area comprising two or more Wards within the City.

### 2. When will notice be given that a key decision will be made?

The City Council will publish details of all key decisions to be made within a specific timeframe as a formal notification. Details of a key decision will be published at least 28 clear days before a key decision is made and will cover all key decisions to be made in a specific timeframe of approximately two months.

Details regarding key decisions to be made will be updated and published at least 28 days before a key decision is made.

### 3. What does a key decision notification tell me?

The key decision notification provides the following information:-

- That a key decision is to be made on behalf of the City Council.
- The matter in respect of which the decision is to be made.
- Who will make the decision.
- The date on which, or the period within which, the decision is to be made.
- Classification of the matter/meeting i.e. open to the public or public are excluded.
- If the public are excluded the reason(s) why.
- Who you can make representations to should you feel the matter/meeting should be open to the public, and how.
- A list of documents submitted to the decision maker in respect of the key decision to be made.
- Who and how you can contact for copies of reports and associated documents relating to the key decision.

<b>INDEX OF KEY DECISIONS FOR THE PERIOD</b>		
<b>Date of Decision</b>	<b>Subject</b>	<b>Public or Private Matter</b>
12 <sup>th</sup> February 2013	Article 4 Direction for Houses in Multiple Occupation	Public
12 <sup>th</sup> and 19 <sup>th</sup> February 2013	Provision of new Swimming Pool for Worcester	Public
12 <sup>th</sup> and 19 <sup>th</sup> February 2013	Budget and Council Tax 2013/14	Public
12 <sup>th</sup> and 19 <sup>th</sup> February 2013	Medium Term Financial Strategy	Public
12 <sup>th</sup> March 2013	The delivery of a localised South Worcestershire Scheme to replace community care grants and crisis loans	Public

**KEY DECISION**  
**NOTIFICATION THAT A PUBLIC OR PRIVATE KEY DECISION IS TO BE MADE**  
**ON BEHALF OF WORCESTER CITY COUNCIL**  
**(Not including the detail of any Private Information)**

<b>Title of matter / report</b>	Article 4 Direction for Houses in Multiple Occupation
<b>Reason why a key decision</b>	The decision significantly affects a community living or working in an area comprising two or more Wards within the City.
<b>Summary of decision</b>	To authorise the making of an Article 4 Direction to remove permitted development rights and therefore require the submission of an application for planning permission for all changes of use from house to HMO across the whole city.
<b>Decision maker</b>	The Cabinet
<b>Date of meeting on which decision / or the period within which the decision is to be made</b>	12 <sup>th</sup> February 2013
<b>Classification of matter / meeting</b>	Public – This part of the meeting open to the public
<b>Reasons why this part of the meeting the public to be excluded</b>	
<b>Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision</b>	Officer Contact Details: Claire Chaplin, Democratic Services Team Leader Legal and Democratic Services Guildhall Worcester WR1 2EY Telephone: 01905 722005      Fax: 01905 721120 Email: <a href="mailto:committeeadministration@worcester.gov.uk">committeeadministration@worcester.gov.uk</a>
<b>List of documents submitted with the report including background papers</b>	Article 4 Direction report Appendix 1 – Extract from consultants’ report on HMOs.
<b>Officer Contact Details and procedure for which, subject to any prohibition or restriction on their disclosure, details, copies of, or extracts from, any document listed is available</b>	A hard copy of documents will be available at least five clear working days prior to the meeting at: The Guildhall, High Street, Worcester WR1 2EY  Electronic copies of documents will be available at least five clear working days prior to the meeting from: <a href="http://worcester.gov.uk">worcester.gov.uk</a> Committee Minutes and Documents / Browse the agenda/minutes / Cabinet)  Officer Contact Details: Claire Chaplin (details as above)

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<b>Title of matter / report</b>	Provision of new Swimming Pool for Worcester
<b>Reason why a key decision</b>	The decision will incur expenditure or the making of savings which is above the financial threshold set by the Council, currently £173,934.  The decision significantly affects a community living or working in an area comprising two or more Wards within the City.
<b>Summary of decision</b>	<ol style="list-style-type: none"> <li>1. To agree to build a replacement swimming pool complex on the site of Perdiswell Leisure Centre and to allocate the appropriate budget from within the Council's capital programme for 2013/16.</li> <li>2. To agree to the rationalisation of the sport and leisure portfolio to enable a management and operation contract to be procured for all the City's sports and leisure centres.</li> <li>3. To agree the preferred method of procurement for the new facility and its management and operation.</li> <li>4. To agree to procure and appoint external advisors to develop the swimming pool design to a point it can be tendered.</li> </ol>
<b>Decision maker</b>	The Cabinet/Council
<b>Date of meeting on which decision / or the period within which the decision is to be made</b>	Cabinet – 12 <sup>th</sup> February 2013 Council – 19 <sup>th</sup> February 2013
<b>Classification of matter / meeting</b>	Public – This part of the meeting open to the public
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<b>Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision</b>	<p>Officer Contact Details:</p> <p>Claire Chaplin, Democratic Services Team Leader  Legal and Democratic Services  Guildhall  Worcester WR1 2EY  Telephone: 01905 722005      Fax: 01905 721120  Email: <a href="mailto:committeeadministration@worcester.gov.uk">committeeadministration@worcester.gov.uk</a></p>
<b>List of documents submitted with the report including background papers</b>	Drivers Jonas Deloitte, Worcester Swimming Pool Feasibility Study – Executive Summary
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<b>Title of matter / report</b>	Budget and Council Tax 2013/14
<b>Reason why a key decision</b>	The decision will incur expenditure or the making of savings which is above the financial threshold set by the Council, currently £173,934.  The decision significantly affects a community living or working in an area comprising two or more Wards within the City.
<b>Summary of decision</b>	To recommend Council adopt the updated Budget and Council Tax 2013/14, at its meeting on February 19 <sup>th</sup> 2013. This includes: General Fund; Detailed revenue budgets; Savings proposals; Fees and charges; Council Tax levels; The capital programme and capital financing; Reserves; New homes bonus allocations; Treasury management policy, strategy and prudential indicators.
<b>Decision maker</b>	Cabinet/Council
<b>Date of meeting on which decision / or the period within which the decision is to be made</b>	Cabinet – 12 <sup>th</sup> February 2013 Council – 19 <sup>th</sup> February 2013
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<b>Title of matter / report</b>	Medium Term Financial Strategy (MTFS) 2013-2018
<b>Reason why a key decision</b>	The decision will incur expenditure or the making of savings which is above the financial threshold set by the Council, currently £173,934.  The decision significantly affects a community living or working in an area comprising two or more Wards within the City.
<b>Summary of decision</b>	To recommend Council adopt the updated MTFS 2013-2018, at its meeting on February 19 <sup>th</sup> 2013.
<b>Decision maker</b>	Cabinet/Council
<b>Date of meeting on which decision / or the period within which the decision is to be made</b>	Cabinet – 12 <sup>th</sup> February 2013 Council – 19 <sup>th</sup> February 2013
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<b>Title of matter / report</b>	The delivery of a localised South Worcestershire Scheme to replace community care grants and crisis loans.
<b>Reason why a key decision</b>	The decision will incur expenditure or the making of savings which is above the financial threshold set by the Council, currently £173,934.  The decision significantly affects a community living or working in an area comprising two or more Wards within the City.
<b>Summary of decision</b>	The Welfare Reform Act abolishes community care grants and crisis loans for living expenses from 1 April 2013. Instead a non-ringfenced grant is to be paid to unitary and upper-tier local authorities in England to enable them (under existing powers in the Local Government Act 2000) to provide new locally-administered assistance to vulnerable groups. The expectation is that local authorities will be able to manage the funds available and "take into account local knowledge and target the most vulnerable individuals". This paper is seeking agreement for Worcester City Council to accept delegated authority to deliver a South Worcestershire scheme to support those people in need.
<b>Decision maker</b>	The Cabinet
<b>Date of meeting on which decision / or the period within which the decision is to be made</b>	12 <sup>th</sup> March 2013
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