



# **JOINT MUSEUMS COMMITTEE**

## **AGENDA**

**Date: Thursday, 26th October, 2023**

**Time: 3.00 pm**

**Venue: The Guildhall**

## **JOINT MUSEUMS COMMITTEE**

### **Information for Members of the Public**

Part I of the Agenda includes items for discussion in public. You have the right to inspect copies of Minutes and reports on this part of the Agenda as well as background documents used in the preparation of these reports. Details of the background papers appear at the foot of each report. Part II of the Agenda (if applicable) deals with items of 'Exempt Information' for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

Please note that this is a public meeting and members of the public and press are permitted to report on the proceedings. "Reporting" includes filming, photographing, making an audio recording and providing commentary on proceedings. Any communicative method can be used to report on the proceedings, including the internet, to publish, post or share the proceedings. Accordingly, the attendance of members of the public at this meeting may be recorded and broadcast. By choosing to attend this public meeting you are deemed to have given your consent to being filmed or recorded and for any footage to be broadcast or published.

At the start of the meeting under the item 'Public Participation' up to fifteen minutes in total is allowed for members of the public to present a petition, ask a question or comment on any matter on the Agenda. Participants need to indicate that they wish to speak by 4.30 p.m. on the last working day before the meeting by writing, telephoning or E-Mailing the officer mentioned below.

If you have any queries about this Agenda or require any details of background papers, further documents or information please refer to the Officer Contact shown. Enquiries of a general nature can be addressed to Margaret Johnson, Democratic Services Administrator, Democratic and Civic Services, Guildhall, Worcester WR1 2EY Telephone: 01905 722085. E-Mail Address: [committeeadministration@worcester.gov.uk](mailto:committeeadministration@worcester.gov.uk).

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**Joint Museums Committee**  
**Thursday, 26 October 2023**

**Members of the Committee:-**

Chair: Councillor Adrian Gregson (L)  
Vice-Chair: Councillor Marcus Hart (C)

Councillor Patricia Agar (LCo)

Councillor Karen May (C)

C = Conservative      G = Green      L = Labour      LCo = Labour and Co-operative  
LD = Liberal Democrat

**AGENDA**

**Part 1**  
**(ITEMS FOR DISCUSSION AND DECISION IN PUBLIC)**

1. **Appointment of Substitutes**  
To receive details of any Members appointed to attend the meeting instead of a Member of the Committee.
2. **Declarations of Interest**  
To receive any declarations of interest.
3. **Public Participation**  
Up to a total of fifteen minutes can be allowed, each speaker being allocated a maximum of five minutes, for members of the public to present a petition, ask a question or comment on any item on the Agenda or within the remit of the Committee.
4. **Minutes**  
Page(s): 1 - 6  
Of the meeting held on 15<sup>th</sup> June 2023 to be approved and signed.
5. **Quarter 1 Performance Report 2023-24**  
Page(s): 7 - 10  
Ward(s): All Wards  
Contact Officer: Philippa Tinsley, Museums Manager  
Tel: 01905 25371  
  
The Museums Manager recommends that the performance information for the 1<sup>st</sup> quarter 2023-24 be noted.
6. **Heritage Marketing Report**  
Page(s): 11 - 14  
Ward(s): All Wards

Contact Officer: Helen Large, Museums Audience Manager  
Tel: 01905 25371

That the Joint Museums Committee note the progress made in delivering museums and heritage marketing projects.

7. **Tickenhill Collection Trust Annual Report**

Page(s): 15 - 20

Ward(s): All Wards

Contact Officer: Philippa Tinsley, Museums Manager  
Tel: 01905 25371

That the Joint Museums Committee approve the annual report for the Tickenhill Collection 2022-23, for submission to the Charity Commission.

8. **Quarter 1 Finance Report 2023-24**

Page(s): 21 - 24

Ward(s): All Wards

Contact Officer: Mark Baldwin, Head of Finance  
Tel: 01905 722007

That the Joint Museums Committee reviews the financial monitoring details including budget variances for the 1st quarter ended 30<sup>th</sup> June 2023.

9. **Museums Fees and Charges 2024-25**

Page(s): 25 - 34

Ward(s): All Wards

Contact Officer: Philippa Tinsley, Museums Manager  
Tel: 01905 25371

That the Joint Museums Committee

1. approves the proposed package of changes to the Museums' fees and charges and recommends their inclusion in the wider Worcester City Council and Worcestershire County Council fee setting process; and
2. approves the temporary alteration from 1/1/2024 of any fees to be included in annual calendar-year publicity.

10. **Joint Museums Committee Work Programme**

Page(s): 35 - 36

Ward(s): All Wards

Contact Officer: Philippa Tinsley, Museums Manager  
Tel: 01905 25371

That the Joint Museums Committee note its future work programme and consider whether there are any additional matters it would wish to be incorporated.

11. **Any Other Business**

Which in the opinion of the Chair is of sufficient urgency as to warrant consideration.

12. **Worcester City Museums Review**

Ward(s): All Wards

Contact Officer: Philippa Tinsley, Museums Manager  
Tel: 01905 25371

Report to follow.

13. **Item Involving the Disclosure of Exempt Information**

The Joint Committee are invited to pass the following resolution:-

That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of information as defined in Schedule 12A of the said Act.

**PART II**  
**(ITEM FOR DISCUSSION AND DECISION IN PRIVATE)**

14. **Worcester City Museums Review**

Ward(s): All Wards

Contact Officer: Philippa Tinsley, Museums Manager  
Tel: 01905 25371

To consider the confidential Appendix - to follow.

Exempt – not for publication because the item contains information relating to any individual, information which is likely to reveal the identity of an individual and information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority – Paragraphs 1,2 and 4.