



**Worcester**  
CITY COUNCIL

# **POLICY AND RESOURCES COMMITTEE**

## **AGENDA**

**Date:** Tuesday, 19th December, 2023

**Time:** 7.00 pm

**Venue:** The Guildhall

## **POLICY AND RESOURCES COMMITTEE**

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Part I of the Agenda includes items for discussion in public. You have the right to inspect copies of Minutes and reports on this part of the Agenda as well as background documents used in the preparation of these reports. Details of the background papers appear at the foot of each report. Part II of the Agenda (if applicable) deals with items of 'Exempt Information' for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

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At the start of the meeting under the item 'Public Participation' up to fifteen minutes in total is allowed for members of the public to present a petition, ask a question or comment on any matter on the Agenda. Participants need to indicate that they wish to speak by 4.30 p.m. on the last working day before the meeting by writing, telephoning or E-Mailing the officer mentioned below.

If you have any general enquires or queries about this Agenda or require any details of background papers, further documents or information, or to discuss arrangements for the taking of photographs, film, video or sound recording please contact the Lead Officer, Julian Pugh, Democratic Services Administrator, Guildhall, Worcester WR1 2EY. Telephone: 01905 722027 (direct line); E-Mail Address: [committeeadministration@worcester.gov.uk](mailto:committeeadministration@worcester.gov.uk).

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**Policy and Resources Committee  
Tuesday, 19 December 2023**

**Members of the Committee:-**

Chair: Councillor James Stanley (C)

Vice-Chair: Councillor Marjory Bisset (G) and Councillor Lynn Denham (L)

Councillor Patricia Agar (LCo)

Councillor Mel Allcott (LD)

Councillor Mohammad Altaf (C)

Councillor Steve Cockeram (G)

Councillor Adrian Gregson (L)

Councillor Stephen Hodgson (C)

Councillor Karen Lewing (G)

Councillor Robyn Norfolk (L)

Councillor Jabbar Riaz (L)

Councillor Elena Round (G)

C= Conservative

G = Green

L = Labour

LCo = Labour and Co-operative

LD = Liberal Democrat

**AGENDA**

**Part 1**

**(ITEMS FOR DISCUSSION AND DECISION IN PUBLIC)**

**1. Appointment of Substitutes**

To receive details of any Member nominated to attend the meeting in place of a Member of the Committee.

**2. Declarations of Interest**

To receive any declarations of interest.

**3. Public Representations**

Up to a total of fifteen minutes can be allowed, with each speaker being allocated a maximum of five minutes, for members of the public to present a petition, ask a question or comment on any matter on the Agenda or within the remit of the Committee.

**4. Minutes**

Page(s): 1 - 8

Of the meeting held on 21<sup>st</sup> November 2023 to be approved and signed.

**5. Minutes of Income Management Sub-Committee**

Page(s): 9 - 12

To receive the minutes of the meeting held on 15<sup>th</sup> November 2023.

**6. Draft Medium Term Financial Plan 2024-2029 and Draft Budget & Council Tax 2024/25**

Page(s): 13 - 38

Ward(s): All Wards

Contact Officer: Shane Flynn, Corporate Director, Finance and Resources  
Tel: 01905 722536

1. That the Committee refers the Draft Medium Term Financial Plan 2024-2029, and the proposed Draft Budget & Council Tax for 2024/25, including the financial management priorities and key assumptions for the short term and medium-term planning horizon, to Members for consideration at the committee meetings in January 2024 and feed back to the Policy and Resources Committee on 6 February 2024;
2. That the Committee approves, in accordance with the Local Authorities (Calculation of Tax Base) Regulations 1992, the Local Authorities (Calculation of Council Tax Base) (Amendment) (England) Regulations 2003 and the Local Authorities (Calculation of Council Tax Base) Regulations 2012, that the Council Tax Base calculation for the year 2024/25 will be 33,002.0 for Worcester City Council, including 3,977.2 for Warndon Parish Council and 2,179.9 for St Peter's Parish Council (as detailed in Appendix 3);
3. That the Committee notes that the proposals will be updated for any agreed changes following budget consultation with Members, and for any significant changes following the publication of the Local Government Finance Settlement. Formal adoption of the MTFP and the Budget and Council Tax 2024/25, will be recommended to Full Council for approval on 20 February 2024; and
4. That the Committee invites all political groups and/or individual Members to notify the Corporate Director of Finance and Resources no later than 31 December 2023 of any other budget proposals that they wish officers to explore and request the Corporate Director to include such proposals in the reports for consideration by Members at the January meetings of the relevant policy committees.

7. **Community Infrastructure Levy Draft Charging Schedule**

Page(s): 39 - 60

Ward(s): All Wards

Contact Officer: Hannah Millman, Planning Policy Manager

That the Committee:

1. approves the Community Infrastructure Levy Draft Charging Schedule, as set out in Appendix 1, for a six-week consultation under Regulation 16 of the Community Infrastructure Levy Regulations 2010 (as amended) (CIL Regulations); and
2. authorises the Corporate Director – Planning and Governance, in consultation with the Chair and Vice-Chair of Place and Economic Development Committee to make any necessary minor amendments to the Community Infrastructure Levy Draft Charging Schedule material prior to publication.

8. **Worcester City Council (Shrub Hill Quarter Shared Use Link) (Pheasant Street to Cromwell Street, Worcester) Compulsory Purchase Order 2024**

Page(s): 61 - 74

Ward(s): All Wards

Contact Officer: Kevin Moore, Head of Property and Asset Management  
Tel: 01905 722251

1. To make the Worcester City Council (Shrub Hill Quarter Shared Use Link) (Pheasant Street to Cromwell Street, Worcester) Compulsory Purchase Order 2024 ("the Order") under Section 226 (1) (a) of the Town and Country Planning Act 1990 and Section 13 of the Local Government (Miscellaneous Provisions) Act 1976 for the acquisition of (i) all interests in land (which are not already owned by Worcester City Council and or Worcestershire County Council) and (ii) new rights within the areas shown coloured pink and edged red and coloured and edged blue on the plan to be displayed at the meeting and appended to this report at Appendix A (the "Order Plan") for the purposes of delivering a new shared use route between Pheasant Street to Cromwell Street with the intention that such route will be adopted by the County Council following the construction of such as highway maintainable at the public expense;
2. To note that the Order plan drawing no 081\_ARDG\_WSH\_LP shows areas edged red and coloured pink where the intention is for the acquisition of all interests in land other than those of the Worcester City Council and or the County Council, and areas coloured blue where the intention is for acquisition of new rights in land only;
3. To authorise the Corporate Director Planning and Governance and the Corporate Director Finance and Resources to:
  - (i) take all necessary steps as soon as is reasonably practical to secure the making, confirmation and implementation of the Order including land referencing, serving any requisitions for information, preparing all necessary documentation (including the Order, the Order Plan and the Statement of Reasons), submission of the Order to the Secretary of State for confirmation the publication and service of all notices and the preparation and presentation of the Council's case at any Public Inquiry;
  - (ii) acquire all interests in land (shown edged red and shaded pink on the Order Plan) and new rights within the areas shown blue on the Order Plan either by agreement or compulsorily including prior to the making of the Order;
  - (iii) deal with objections to the Order including approving agreements with landowners setting out the terms for the withdrawal of objections to the Order, including where appropriate seeking exclusion of land or new rights from the Order;
  - (iv) Make minor or technical amendments to the boundaries of the Order Plan if necessary;
  - (v) Confirm the Order if granted the power to do so by the Secretary of State;
  - (vi) exercise the compulsory purchase powers authorised by the Order by way of General Vesting Declaration[s] and/or notice to treat/notice of entry; and
  - (vii) if the CPO is confirmed to settle the compensation payable in acquiring any of the interests referred to within the Order.

9. **Safe and Legal Routes Cap Consultation**

Page(s): 75 - 78

Ward(s): All Wards

Contact Officer: Lloyd Griffiths, Corporate Director, Operations, Homes and Communities

Tel: 01905 722314

That the Committee notes the contents of the report and in particular the use of the Managing Directors Urgency Powers, in consultation with the Joint Leaders of the Council, to agree a countywide response to the consultation.

10. **Electric Cremators - Funding Application**

Page(s): 79 - 82

Ward(s): All Wards

Contact Officer: David Sutton, Deputy Director - Corporate Policy and Strategy

Tel: 01905 722302

That, subject to receipt of a grant offer as detailed within this report, and subject to assessment of any grant conditions, Members delegate authority to accept a grant from the Public Sector Decarbonisation Fund to the Corporate Director, Operations, Homes and Communities, in consultation with the Corporate Director, Finance and Resources and the Chair and Vice Chair of this Committee.

11. **Tudor House: Surrender and Re-grant of Lease**

Page(s): 83 - 86

Ward(s): Cathedral

Contact Officer: Shane Flynn, Corporate Director, Finance and Resources

Tel: 01905 722536

That the Committee notes the use of delegated powers to grant a lease of Tudor House on revised terms to trustees of Worcester Municipal Charities CIO.

12. **Review of Small Grants Arrangements**

Page(s): 87 - 92

Ward(s): All Wards

Contact Officer: Shane Flynn, Corporate Director, Finance and Resources

Tel: 01905 722536

The Committee is asked to:

1. Approve the allocation of One Worcester Communities Grants (small grants) for the financial year 2024/25; and
2. Review the options presented and determine the approach to be adopted for defraying the remaining grant.

13. **Any Other Business**

Which in the opinion of the Chair is of sufficient urgency as to warrant consideration.