



# **LICENSING AND ENVIRONMENTAL HEALTH COMMITTEE**

## **AGENDA**

**Date: Monday, 11th December, 2023**

**Time: 7.00 pm**

**Venue: The Guildhall**

## LICENSING AND ENVIRONMENTAL HEALTH COMMITTEE

### Information for Members of the Public

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Part I of the Agenda includes items for discussion in public. You have the right to inspect copies of Minutes and reports on this part of the Agenda as well as background documents used in the preparation of these reports. Details of the background papers appear at the foot of each report. Part II of the Agenda (if applicable) deals with items of 'Exempt Information' for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

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At the start of the meeting under the item 'Public Participation' up to fifteen minutes in total is allowed for members of the public to present a petition, ask a question or comment on any matter on the Agenda. Participants need to indicate that they wish to speak by 4.30 p.m. on the last working day before the meeting by writing, telephoning or E-Mailing the officer mentioned below.

If you have any general enquires or queries about this Agenda or require any details of background papers, further documents or information, or to discuss arrangements for the taking of photographs, film, video or sound recording please contact the Lead Officer, Lucy Robson-Cropper, Democratic Services Administrator, Guildhall, Worcester WR1 2EY. Telephone: 01905 722280 (direct line); E-Mail Address: [committeeadministration@worcester.gov.uk](mailto:committeeadministration@worcester.gov.uk).

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**Licensing and Environmental Health Committee  
Monday, 11 December 2023**

**Members of the Committee:-**

Chair: Councillor Richard Udall (L)  
Vice-Chair: Councillor Mel Allcott (LD)

Councillor Andrew Cross (G)  
Councillor Stephen Hodgson (C)  
Councillor Karen Lawrance (LD)  
Councillor Robyn Norfolk (L)  
Councillor Tor Pingree (G)

Councillor Sue Smith (L)  
Councillor James Stanley (C)  
Councillor Louis Stephen (G)  
Councillor Elaine Willmore (L)

C= Conservative      G = Green      L = Labour      LCo = Labour and Co-operative  
LD = Liberal Democrat

**AGENDA**

**Part 1  
(ITEMS FOR DISCUSSION AND DECISION IN PUBLIC)**

1. **Appointment of Substitutes**  
To receive details of any Member nominated to attend the meeting in place of a Member of the Committee.
2. **Declarations of Interest**  
To receive any declarations of interest.
3. **Public Representations**  
Up to a total of fifteen minutes can be allowed, with each speaker being allocated a maximum of five minutes, for members of the public to present a petition, ask a question or comment on any matter on the Agenda or within the remit of the Committee.
4. **Minutes**  
Page(s): 1 - 4  
Of the meeting held on 11<sup>th</sup> September 2023 to be approved and signed.
5. **Licensing Act 2003 - Review of Statement of Licensing Policy**  
Ward(s): All Wards  
Contact Officer: Niall McMenamin, Senior Practitioner - Licensing  
Tel: 01905 822799

**For Committee to consider and approve the draft revised Statement of Licensing Policy shown at Appendix 1, for the purpose of an 8-week consultation with relevant parties.**

**Report to follow.**

**6. Renewal of Hackney Carriage and Private Hire licences for vehicles which have previously been written off**

Ward(s): All Wards

Contact Officer: Niall McMenamin, Senior Practitioner - Licensing  
Tel: 01905 822799

**For Committee to:**

- 1. Note the contents of the report, in particular the impact the current hackney carriage and private hire vehicle policy is having on existing vehicle licence holders.**
- 2. Approve the undertaking of a short, targeted consultation exercise on amending the wording of paragraphs 3.4.4 and 3.5.4 of the Council's Hackney Carriage and Private Hire Licensing Policy to the wording shown at Appendix 2.**
- 3. Delegate to the Corporate Director (Operations, Homes & Communities) in consultation with the Chair and Vice Chair of Licensing & Environmental Health Committee to make a final decision in respect of the implementation of the amended minor policy wording proposals outlined at recommendation 1.2, subject to the review of consultation feedback.**

**Report to follow.**

**7. Review of Sex Establishment Policy**

Ward(s): All Wards

Contact Officer: Niall McMenamin, Senior Practitioner - Licensing  
Tel: 01905 822799

**For Committee to consider and approve the draft revised Sex Establishment Licensing Policy shown at Appendix 1, for the purpose of a 8 Week consultation with relevant parties.**

**Report to follow.**

**8. Licensing and Environmental Health Fees and Charges 2024/25**

Ward(s): All Wards

Contact Officer: Niall McMenamin, Senior Practitioner - Licensing  
Tel: 01905 822799

**For Committee to:**

- 1. Note the contents of the report, in particular the draft Licensing & Environmental Health fees and charges for 2024/25 at Appendix 1, and**
- 2. Resolve to recommend the draft Licensing & Environmental Health fees and charges for 2024/2025 to Council for their approval.**

**Report to follow.**

9. **Real Time Air Quality Monitors - Update Report**

Ward(s): All Wards

Contact Officer: Adrian Allman  
Tel: 01562 738064

**For Committee to note the contents of the report and in particular the intended locations for siting the monitors.**

**Report to follow.**

10. **Any Other Business**

Which in the opinion of the Chair is of sufficient urgency as to warrant consideration.