



Worcester
CITY COUNCIL

POLICY AND RESOURCES COMMITTEE

AGENDA

Date: Tuesday, 26th July, 2022

Time: 7.00 pm

Venue: The Guildhall

POLICY AND RESOURCES COMMITTEE

Information for Members of the Public

Access to the Guildhall is via the front entrance in the High Street. The nearest car park is Copenhagen Street (pay and display). If you are a wheelchair user or have restricted mobility, access to the Guildhall can be gained either through the door on the right side of the forecourt as you face the Guildhall, or through the sliding doors at the rear of the Guildhall. There is dedicated disabled parking space at the rear (access via Copenhagen Street). Most meetings are held on the ground floor, which can be reached by using a lift. If you are a wheelchair user or have restricted mobility and you wish to attend a meeting, please telephone or email the officer mentioned below in advance and we will make any necessary arrangements to assist your visit.

Part I of the Agenda includes items for discussion in public. You have the right to inspect copies of Minutes and reports on this part of the Agenda as well as background documents used in the preparation of these reports. Details of the background papers appear at the foot of each report. Part II of the Agenda (if applicable) deals with items of 'Exempt Information' for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

Please note that this is a public meeting and members of the public and press are permitted to report on the proceedings. "Reporting" includes filming, photographing, making an audio recording and providing commentary on proceedings. Any communicative method can be used to report on the proceedings, including the internet, to publish, post or share the proceedings. Accordingly, the attendance of members of the public at this meeting may be recorded and broadcast. By choosing to attend this public meeting you are deemed to have given your consent to being filmed or recorded and for any footage to be broadcast or published.

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At the start of the meeting under the item 'Public Participation' up to fifteen minutes in total is allowed for members of the public to present a petition, ask a question or comment on any matter on the Agenda. Participants need to indicate that they wish to speak by 4.30 p.m. on the last working day before the meeting by writing, telephoning or E-Mailing the officer mentioned below.

If you have any general enquires or queries about this Agenda or require any details of background papers, further documents or information, or to discuss arrangements for the taking of photographs, film, video or sound recording please contact the Lead Officer, Julian Pugh, Democratic Services Administrator, Guildhall, Worcester WR1 2EY. Telephone: 01905 722027 (direct line); E-Mail Address: committeeadministration@worcester.gov.uk.

This agenda can be made available in large print, braille, on PC disk, tape or in a number of ethnic minority languages. Please contact the above named officer for further information.

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**Policy and Resources Committee
Tuesday, 26 July 2022**

Members of the Committee:-

Chair: Councillor Marjory Bisset (G)

Vice-Chair: Councillor Lynn Denham (L) and Councillor James Stanley (C)

Councillor Patricia Agar (LCo)

Councillor Mel Allcott (LD)

Councillor Marc Bayliss (C)

Councillor Adrian Gregson (L)

Councillor Mrs. Lucy Hodgson (C)

Councillor Steve Mackay (C)

Councillor Chris Mitchell (C)

Councillor Jabbar Riaz (L)

Councillor Andy Stafford (C)

Councillor Louis Stephen (G)

C = Conservative

G = Green

L = Labour

LCo = Labour and Co-operative

LD = Liberal Democrat

AGENDA

Part 1

(ITEMS FOR DISCUSSION AND DECISION IN PUBLIC)

1. Appointment of Substitutes

To receive details of any Member nominated to attend the meeting in place of a Member of the Committee.

2. Declarations of Interest

To receive any declarations of interest.

3. Public Representations

Up to a total of fifteen minutes can be allowed, with each speaker being allocated a maximum of five minutes, for members of the public to present a petition, ask a question or comment on any matter on the Agenda or within the remit of the Committee.

4. Minutes

Page(s): 1 - 4

Of the meeting held on 4th July 2022 to be approved and signed.

5. Minutes of Income Generation Sub-Committee

Page(s): 5 - 8

To receive the minutes of the meeting held on 15th June 2022.

6. Quarter 1 Financial Monitoring Report 2022/23

Ward(s): All Wards

Contact Officer: Mark Baldwin, Head of Finance

Tel: 01905 722007

1. That the Committee reviews the financial monitoring details including budget variances and performance indicators for the 1st quarter ended 30th June 2022; and
2. That the Committee approves the write-offs of Council Tax and Business Rates for the quarter.

(Report to follow)

7. **Quarter 1 Performance Report for 2022/23**

Ward(s): All Wards

Contact Officer: Sian Stroud, Corporate Director, Planning and Governance
Tel: 01905 722017

That the Policy and Resources Committee notes the Council's Quarter 1 performance for 2022/23.

(Report to follow)

8. **Use of Managing Director's Urgency Powers**

Page(s): 9 - 12

Ward(s): All Wards

Contact Officer: Shane Flynn, Corporate Director, Finance and Resources
Tel: 01905 722536

To note the use of urgency powers to:

- (1) implement a scheme for the provision of free school meals during summer holidays 2022; and
- (2) implement a scheme for defraying remaining discretionary business grant funding.

9. **Working Carers Policy**

Page(s): 13 - 22

Ward(s): All Wards

Contact Officer: Sian Stroud, Corporate Director, Planning and Governance
Tel: 01905 722017

That the Committee approves the new Working Carers Policy set out in Appendix 1.

10. **Appointments to Outside Bodies**

Page(s): 23 - 26

Ward(s): All Wards

Contact Officer: Sian Stroud, Corporate Director, Planning and Governance
Tel: 01905 722017

That the Committee agree the appointment of a Trustee to Worcester Consolidated Municipal Charities and confirms the term of that appointment.

11. **Appointment of Armed Forces Champion**

Page(s): 27 - 30

Ward(s): All Wards

Contact Officer: Sian Stroud, Corporate Director, Planning and Governance
Tel: 01905 722017

That the Committee appoint a Member Champion for Armed Forces.

12. **Decisions of Other Policy Committees**

Ward(s): All Wards

Contact Officer: Sian Stroud, Corporate Director, Planning and Governance
Tel: 01905 722017

To ratify any decisions taken by other Policy Committees where necessary due to informal meeting arrangements.

13. **The Arches - Worcester: Variation to Lease to 54-56 Foregate Street**

Page(s): 31 - 38

Ward(s): Cathedral

Contact Officer: Shane Flynn, Corporate Director, Finance and Resources
Tel: 01905 722536

That the Committee:

1. approves a variation to the lease of 54, 55 and 56 Foregate Street on the terms set out in the private report in support of The Arches – Worcester project; and
2. delegates authority to the Corporate Director - Finance and Resources and the Corporate Director – Planning and Governance in consultation with the Chair and Vice Chairs of the Committee to conclude negotiations and enter into all necessary legal agreements to complete the proposed variations and related works.

14. **Any Other Business**

Which in the opinion of the Chair is of sufficient urgency as to warrant consideration.

**PART II
(ITEMS FOR DISCUSSION AND DECISION IN PRIVATE)**

15. **Items Involving the Disclosure of Exempt Information**

The Committee is invited to pass the following resolution:-

That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of information as defined in Schedule 12A of the said Act.

16. **The Arches - Worcester: Variation to Lease to 54-56 Foregate Street**

Page(s): 39 - 40

Ward(s): Cathedral

Contact Officer: Shane Flynn, Corporate Director, Finance and Resources
Tel: 01905 722536

To note the terms of the proposal from Arch Co. The Appendix is confidential as it contains business information relating to a third party.