



Worcester
CITY COUNCIL

AUDIT AND GOVERNANCE COMMITTEE

AGENDA

Date: Wednesday, 8th December, 2021

Time: 7.00 pm

Venue: Guildhall

AUDIT AND GOVERNANCE COMMITTEE

Information for Members of the Public

Access to the Guildhall is via the front entrance in the High Street. The nearest car park is Copenhagen Street (pay and display). If you are a wheelchair user or have restricted mobility, access to the Guildhall can be gained either through the door on the right side of the forecourt as you face the Guildhall, or through the sliding doors at the rear of the Guildhall. There is dedicated disabled parking space at the rear (access via Copenhagen Street). Most meetings are held on the ground floor, which can be reached by using a lift. If you are a wheelchair user or have restricted mobility and you wish to attend a meeting, please telephone or email the officer mentioned below in advance and we will make any necessary arrangements to assist your visit.

Part I of the Agenda includes items for discussion in public. You have the right to inspect copies of Minutes and reports on this part of the Agenda as well as background documents used in the preparation of these reports. Details of the background papers appear at the foot of each report. Part II of the Agenda (if applicable) deals with items of 'Exempt Information' for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

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At the start of the meeting under the item 'Public Participation' up to fifteen minutes in total is allowed for members of the public to present a petition, ask a question or comment on any matter on the Agenda. Participants need to indicate that they wish to speak by 4.30 p.m. on the last working day before the meeting by writing, telephoning or E-Mailing the officer mentioned below.

If you have any general enquires or queries about this Agenda or require any details of background papers, further documents or information, or to discuss arrangements for the taking of photographs, film, video or sound recording please contact the Lead Officer, Margaret Johnson, Democratic Services Administrator, Guildhall, Worcester WR1 2EY. Telephone: 01905 722085 (direct line); E-Mail Address: committeeadministration@worcester.gov.uk.

This agenda can be made available in large print, braille, on PC disk, tape or in a number of ethnic minority languages. Please contact the above named officer for further information.

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Audit and Governance Committee
Wednesday, 8 December 2021

Members of the Committee:-

Chair: Councillor Alan Amos (C)
Vice-Chair: Councillor Jenny Barnes (LCo)

Councillor Patricia Agar (LCo)
Councillor Marc Bayliss (C)
Councillor Nida Hassan (C)

Councillor Mike Johnson (C)
Councillor Neil Laurenson (G)

C= Conservative G = Green L = Labour LCo = Labour and Co-operative
LD = Liberal Democrat

AGENDA

Part 1
(ITEMS FOR DISCUSSION AND DECISION IN PUBLIC)

1. **Appointment of Substitutes**

To receive details of any Member nominated to attend the meeting in place of a Member of the Committee.

2. **Declarations of Interest**

To receive any declarations of interest.

3. **Public Participation**

Up to a total of fifteen minutes can be allowed, each speaker being allocated a maximum of five minutes, for members of the public to present a petition, ask a question or comment on any item on the Agenda or within the remit of the Committee.

4. **Minutes**

Page(s): 1 - 4

Of the meeting held on 15th July 2021 to be approved and signed.

5. **External Audit Plan 2020/21**

Page(s): 5 - 46

Ward(s): All Wards

Contact Officer: Mark Baldwin, Head of Finance

Tel: 01905 722007

That the Audit and Governance Committee endorses the external auditor's Audit Plan for 2020/21.

6. **Appointment of External Auditor**

Page(s): 47 - 54

Ward(s): All Wards

Contact Officer: Shane Flynn, Corporate Director, Finance and Resources
Tel: 01905 722536

That the Committee recommends to Full Council agreement to opt into the PSAA auditor appointments process for the period 2022 - 27.

7. **Internal Audit Progress Report 2021/22**

Page(s): 55 - 150

Ward(s): All Wards

Contact Officer: Andy Bromage, Head of Internal Audit Shared Service
Tel: 01905 722051

That the Committee note the report.

8. **Any Other Business**

Which in the opinion of the Chairman is of sufficient urgency as to warrant consideration.