



Worcester
CITY COUNCIL

AUDIT AND GOVERNANCE COMMITTEE

AGENDA

Date: Thursday, 15th July, 2021

Time: 7.00 pm

Venue: Guildhall

AUDIT AND GOVERNANCE COMMITTEE

Information for Members of the Public

Please note that this is a public meeting, conducting in person at the Guildhall, Worcester, between invited participants and live streamed for general access by audio and video via the Council's website. Due to the current Covid 19 pandemic, access to the building where the meeting is being held is being restricted to councillors and a small number of supporting officers. Members of the public who wish to participate will be invited to join the meeting via remote means.

Part I of the Agenda includes items for discussion in public. You can listen or watch a live stream of the meeting via the City Council website www.worcester.gov.uk/councillors-democracy. You have the right to inspect electronic copies of Minutes and reports on this part of the Agenda as well as background documents used in the preparation of these reports. Details of the background papers appear at the foot of each report. Part II of the Agenda (if applicable) deals with items of 'Exempt Information' for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

Members of the public and press are permitted to report on the proceedings. "Reporting" in the context of this meeting includes making a recording of the live streamed content and providing commentary on proceedings. Any communicative method can be used to report on the proceedings, including the internet, to publish, post or share the proceedings.

At the start of the meeting under the item 'Public Participation' up to fifteen minutes in total is allowed for members of the public to present a petition, ask a question or comment on any matter on the Agenda. Public participation will be via remote means and will extend to video and/or audio participation or written submission read aloud at the appropriate point in the meeting by the Chair. Participants need to indicate that they wish to take part via remote means by 4.30p.m. on the last working day before the meeting by telephoning or E-Mailing the officer mentioned below. A Democratic Services Officer will then contact to advise how to participate by remote means, by invitation. Requests to participate received later than this cut-off time may not be accommodated.

If a member of the public chooses to speak at a meeting of the City Council, he/she will be deemed to have given their consent to being recorded and the video and audio being published live to the Council's website. The Chair of the meeting, can at their discretion, terminate or suspend recording, if in their opinion, continuing to do so would prejudice the proceedings of the meeting or if they consider that continued recording might infringe the rights of any individual, or breach any statutory provision.

If you have any queries about this Agenda, require any details of background papers, or wish to discuss the arrangements for public participation please contact Margaret Johnson, Democratic Services Administrator, Democratic Services, Guildhall, Worcester WR1 2EY. Telephone: 01905 722085 (direct line); E-Mail Address: committeeadministration@worcester.gov.uk

This agenda can be made available in large print, braille, on PC disk, tape or in a number of ethnic minority languages. Please contact the above-named officer for further information.

Audit and Governance Committee
Thursday, 15 July 2021

Members of the Committee:-

Chair: Councillor Alan Amos (C)
Vice-Chair: Councillor Jenny Barnes (LCo)

Councillor Patricia Agar (LCo)
Councillor Marc Bayliss (C)
Councillor Nida Hassan (C)

Councillor Mike Johnson (C)
Councillor Neil Laurenson (G)

C= Conservative G = Green L = Labour LCo = Labour and Co-operative
LD = Liberal Democrat

AGENDA

Part 1
(ITEMS FOR DISCUSSION AND DECISION IN PUBLIC)

1. **Appointment of Substitutes**
To receive details of any Member nominated to attend the meeting in place of a Member of the Committee.
2. **Declarations of Interest**
To receive any declarations of interest.
3. **Public Participation**
Up to a total of fifteen minutes can be allowed, each speaker being allocated a maximum of five minutes, for members of the public to present a petition, ask a question or comment on any item on the Agenda or within the remit of the Committee.
4. **Minutes**
Page(s): 1 - 4
To be approved and signed.
5. **Annual Governance Statement 2020/21**
Page(s): 5 - 18
Ward(s): All Wards
Contact Officer: Sian Stroud, Deputy Director - Governance
Tel: 01905 722017

That the Committee approves the Annual Governance Statement 2020/21 at Appendix 1 for sign off by the Leader of the Council and the Managing Director for inclusion in the Annual Statement of Accounts.

6. **Annual Accounts and External Audit 2020/21**

Page(s): 19 - 24

Ward(s): All Wards

Contact Officer: Mark Baldwin, Head of Finance
Tel: 01905 722007

1. That the Committee notes the plans for publishing the annual Statement of Accounts; and
2. That the Committee approves the proposed approach for the external audit for 2020/21.

7. **Internal Audit 2020/21 Annual Reporting including the Audit Opinion and Commentary**

Page(s): 25 - 50

Ward(s): All Wards

Contact Officer: Andy Bromage, Head of Internal Audit Shared Service
Tel: 01905 722051

That the Committee notes the report contents.

8. **Any Other Business**

Which in the opinion of the Chairman is of sufficient urgency as to warrant consideration.