



# **POLICY AND RESOURCES COMMITTEE**

## **AGENDA**

**Date:** Tuesday, 28th July, 2020

**Time:** 7.00 pm

**Venue:** Remote Meeting

## **POLICY AND RESOURCES COMMITTEE**

### **Information for Members of the Public**

#### Information for Members of the Public

Due to the current Covid-19 pandemic Worcester City Council will be holding this meeting in accordance with the relevant legislative arrangements for remote meetings of a local authority. For more information please refer to: Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Please note that this is a public meeting, conducting remotely by videoconferencing between invited participants and live streamed for general access by audio via the Council's website.

Part I of the Agenda includes items for discussion in public. You are able to listen to a live audio stream of the meeting via the City Council website [www.worcester.gov.uk/councillors-democracy](http://www.worcester.gov.uk/councillors-democracy). You have the right to inspect electronic copies of Minutes and reports on this part of the Agenda as well as background documents used in the preparation of these reports. Details of the background papers appear at the foot of each report. An explanation to the Planning Committee decisions are given at the end of Part 1 of the Agenda. Part II of the Agenda (if applicable) deals with items of 'Exempt Information' for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

Members of the public and press are permitted to report on the proceedings. "Reporting" in the context of this remote meeting includes making an audio recording of the live streamed audio and providing commentary on proceedings. Any communicative method can be used to report on the proceedings, including the internet, to publish, post or share the proceedings.

At the start of the meeting under the item 'Public Participation' up to fifteen minutes in total is allowed for members of the public to present a petition, ask a question or comment on any matter on the Agenda. Members of the public will be allowed to address the Committee in respect of applications to be considered by the Committee. Participation in remote meetings will extend to video and/or audio participation or written submission read aloud at the appropriate point in the meeting by the Chairman. Participants need to indicate that they wish to take part in a remote meeting by 4.30 p.m. on the last working day before the meeting by telephoning or E-Mailing the officer mentioned below. A Democratic Services Officer will then contact to advise how to participate in the remote meeting, by invitation. Requests to participate received later than this cut-off time may not be accommodated.

If a member of the public chooses to speak at a meeting of the City Council he/she will be deemed to have given their consent to being recorded and audio being published live to the Council's website. The Chairman of the meeting, can at their discretion, terminate or suspend recording, if in their opinion, continuing to do so would prejudice the proceedings of the meeting or if they consider that continued recording might infringe the rights of any individual, or breach any statutory provision.

If you have any queries about this Agenda, require any details of background papers, or wish to discuss the arrangements for public participation please contact Julian Pugh, Democratic Services Administrator, Democratic Services, Guildhall, Worcester WR1 2EY Telephone: 01905 722027 (direct line). E-Mail Address: [committeeadministration@worcester.gov.uk](mailto:committeeadministration@worcester.gov.uk)

This agenda can be made available in large print, braille, on PC disk, tape or in a number of ethnic minority languages. Please contact the above named officer for further information.

**Policy and Resources Committee**  
**Tuesday, 28 July 2020**

**Members of the Committee:-**

Chairman: Councillor Louis Stephen (G)  
Vice-Chairman: Councillor Marc Bayliss (C) and Councillor Adrian Gregson (L)

Councillor Patricia Agar (LCo)  
Councillor Roger Berry (LCo)  
Councillor Simon Geraghty (C)  
Councillor Jo Hodges (L)  
Councillor Mrs. Lucy Hodgson (C)

Councillor Steve Mackay (C)  
Councillor Chris Mitchell (C)  
Councillor Jabba Riaz (L)  
Councillor Joy Squires (L)  
Councillor James Stanley (C)

C = Conservative      G = Green      L = Labour      LCo = Labour and Co-operative  
LD = Liberal Democrat

**AGENDA**

**Part 1**  
**(ITEMS FOR DISCUSSION AND DECISION IN PUBLIC)**

- |   |  |
|---|--|
| 1. <b>Appointment of Substitutes</b>  | To receive details of any Member nominated to attend the meeting in place of a Member of the Committee.  |
| 2. <b>Declarations of Interest</b>  | To receive any declarations of interest.   |
| 3. <b>Public Representations</b>  | Up to a total of fifteen minutes can be allowed, with each speaker being allocated a maximum of five minutes, for members of the public to present a petition, ask a question or comment on any matter on the Agenda or within the remit of the Committee. |
| 4. <b>Minutes</b><br>Page(s): 1 - 12  | Of the meeting held on 9 <sup>th</sup> June 2020 to be approved and signed.  |
| 5. <b>Future High Street Fund Submission</b><br>Ward(s): Cathedral<br>Contact Officer:    Nick Kay,<br>Economic<br>Development<br>Team Leader<br>Tel: 01905<br>722560 | Report to follow.  |

- |  |   |
|--|---|
| <p>6. <b>Quarter 1 Performance Report for 2020/21</b><br/> Page(s): 13 - 26<br/> Ward(s): All Wards<br/> Contact Officer: Joanna Payne,<br/> Transformation<br/> and Performance<br/> Officer<br/> Tel: 01905<br/> 722407</p>        | <p>That the Policy and Resources Committee notes the Council's Quarter 1 performance for 2020/21.</p>   |
| <p>7. <b>Q1 Financial Monitoring Report 2020/21</b><br/> Page(s): 27 - 46<br/> Ward(s): All Wards<br/> Contact Officer: Mark Baldwin,<br/> Head of Finance<br/> Tel: 01905<br/> 722007</p>   | <ol style="list-style-type: none"> <li>1. That the Committee reviews the financial monitoring details including budget variances and performance indicators for the 1st quarter ended 30th June 2020; and</li> <li>2. That the Committee notes the write-offs of Council Tax and Business Rates for the quarter.</li> </ol>   |
| <p>8. <b>Land at Rear of The Pines, Bilford Road</b><br/> Page(s): 47 - 50<br/> Ward(s): St. Stephen<br/> Contact Officer: Sam Dunning,<br/> Estates Surveyor<br/> (Disposals and<br/> Acquisitions)<br/> Tel: 01905<br/> 722125</p> | <p>That the Committee:</p> <ol style="list-style-type: none"> <li>1. Recommend to Council to declare the land at the rear of The Pines (identified as the "Site" and shown edged red on the plan below) as surplus to the Council's requirements and to authorise the Site to be offered jointly with the County Council's land on the open market for disposal by way of freehold sale; and</li> <li>2. Delegate authority to the Corporate Director Finance and Resources and Deputy Director - Governance, in consultation with the Chair and the Vice-Chairs of the Committee, to negotiate satisfactory terms and complete a Land Owners' Collaboration Agreement with the County Council and the disposal of the Site with a preferred bidder.</li> </ol> |

9. **Worcester Arches: Property Matters**

Page(s): 51 - 58

Ward(s): Cathedral

Contact Officer: Kevin Moore,  
Head of Property  
and Asset  
Management  
Tel: 01905  
722251

That the Committee:

1. Authorises the Council entering into a sub-lease from the University of Worcester of arches No's 27, 28, 29, 30, 33 Croft Road/The Butts in order to offer letting to creative industries in accordance with the terms of the funding conditions for the Arches Project;
2. Authorises the acquisition by the Council of all the necessary leasehold interests and other property rights in 56 Foregate Street in order to be able to implement phase 3 of capital work on the Arches Project, subject to the acquisition costs being fully met from the Arches project budget;
3. Delegates authority to the Corporate Director, Finance and Resources, the Corporate Director, Place and the Deputy Director, Governance to complete the legal agreements for the property matters set out at 1.1 and 1.2 above; and
4. Approves the principle of using Compulsory Purchase powers for the acquisition of the 56 Foregate Street property interests, in the event that this becomes necessary and subject to receiving a further detailed report requesting formal authorisation to the making of a Compulsory Purchase Order.

10. **Property Asset Management Plan 2019 to 2022**

Page(s): 59 - 104

Ward(s): All Wards

Contact Officer: Kevin Moore,  
Head of Property  
and Asset  
Management  
Tel: 01905  
722251

That the Committee:

1. approves the Property Asset Management Plan 2019 to 2022;
2. approves the 3 year outline investment programme; and
3. agrees to receive further reports for approval before the implementation of any project in the Asset Management Plan without current funding.

<p>11. <b>Worcestershire Growth Hub Hosting</b>  Page(s): 105 - 108  Ward(s): All Wards  Contact Officer: David Blake,  Managing Director  Tel: 01905  722203</p>	<ol style="list-style-type: none"> <li>1. That the Committee approves the transfer of Worcestershire Growth Hub staff from the H &amp; W Chamber of Commerce to Worcester City Council, subject to satisfactory agreements of Terms and Conditions; and</li> <li>2. That authority for agreement of terms and conditions is delegated to the Corporate Director, Finance and Resources in collaboration with Chair and Vice Chairs of the Committee.</li> </ol>
<p>12. <b>Herefordshire and Worcestershire Partnership Waste Strategy Officer</b>  Page(s): 109 - 118  Ward(s): All Wards  Contact Officer: Sue Horrobin,  Head of Environmental  Operations  Tel: 01905  722534</p>	<ol style="list-style-type: none"> <li>1. To agree to the establishment of a Joint Waste Strategy Officer to work on behalf of the partnership of the eight Local Authorities in Herefordshire and Worcestershire;</li> <li>2. To contribute to the funding of the joint post with a small expenditure budget (£8,000 per annum) for a fixed term period of 3 years; and</li> <li>3. To consider requests for additional funding to support further work which may be identified and proposed via the partnership Senior Waste Officer Group.</li> </ol>
<p>13. <b>Covid-19: Decisions Under Urgency Powers</b>  Page(s): 119 - 122  Ward(s): All Wards  Contact Officer: David Blake,  Managing Director  Tel: 01905  722203</p>	<p>That the Committee notes the decisions, since the last report to Committee on 26 May, which have been taken by the Managing Director under urgency powers in response to the Covid-19 emergency incident. (Appendices to follow)</p>
<p>14. <b>Items Involving the Disclosure of Exempt Information</b></p>	<p>The Committee are invited to pass the following resolution:-</p> <p>That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of information as defined in Schedule 12A of the said Act.</p>

- |                               |  |
|-------------------------------|--|
| 15. <b>Any Other Business</b> | Which in the opinion of the Chairman is of sufficient urgency as to warrant consideration. |
|-------------------------------|--|

**PART II**  
**(ITEMS FOR DISCUSSION AND DECISION IN PRIVATE)**

- |   |   |
|---|---|
| 16. <b>Future High Street Fund Submission</b><br>Ward(s): All Wards<br>Contact Officer: Nick Kay,<br>Economic<br>Development<br>Team Leader<br>Tel: 01905<br>722560 | To consider the exempt Appendix to this report. (To follow)   |
| 17. <b>Covid-19: Decisions Under Urgency Powers</b><br>Ward(s): All Wards<br>Contact Officer: David Blake,<br>Managing Director<br>Tel: 01905<br>722203             | To consider the outcome of the Council's negotiations with Freedom Leisure to apply to the contract up to 31 March 2021, as referred to in paragraph 3.7 of the report. (To follow) |