



# **INCOME GENERATION SUB-COMMITTEE**

## **AGENDA**

**Date:** Tuesday, 11th July, 2017

**Time:** 7.00 pm

**Venue:** Guildhall

## INCOME GENERATION SUB-COMMITTEE

### Members of the Sub-Committee:-

Chairman: Councillor Paul Denham (L)  
Vice-Chairman: Councillor Roger Knight (C)

Councillor Roger Berry (L)  
Councillor Mike Johnson (C)

Councillor Chris Mitchell (C)  
Councillor Joy Squires (L)

C = Conservative

G = Green

L = Labour

### Information for Members of the Public

Access to the Guildhall is via the front entrance in the High Street. The nearest car park is Copenhagen Street (pay and display). If you are a wheelchair user or have restricted mobility, access to the Guildhall can be gained either through the door on the right side of the forecourt as you face the Guildhall, or through the sliding doors at the rear of the Guildhall. There is dedicated disabled parking space at the rear (access via Copenhagen Street). Most meetings are held on the ground floor, which can be reached by using a lift. If you are a wheelchair user or have restricted mobility and you wish to attend a meeting, please telephone or email the officer mentioned below in advance and we will make any necessary arrangements to assist your visit.

Part I of the Agenda includes items for discussion in public. You have the right to inspect copies of minutes and reports on this part of the Agenda as well as background documents used in the preparation of these reports. Details of the background papers appear at the foot of each report.

Part II of the Agenda (if applicable) deals with items of 'Exempt or Confidential Information' for which the public are excluded from the meeting and neither reports nor background papers are open to public inspection.

At the start of the meeting under the item 'Public Participation' up to fifteen minutes in total is allowed for members of the public to present a petition, ask a question or comment on any matter on the Agenda. **Participants need to indicate that they wish to speak by 4.30 p.m. on the last working day before the meeting by writing, telephoning or E-Mailing the officer mentioned below.**

If you have any general enquires or queries about this Agenda or require any details of background papers, further documents or information, or to discuss arrangements for the taking of photographs, film, video or sound recording please contact the Lead Officer, **Julian Pugh, Democratic Services Administrator, Guildhall, Worcester WR1 2EY. Telephone: 01905 722006 (direct line); E-Mail Address: [committeeadministration@worcester.gov.uk](mailto:committeeadministration@worcester.gov.uk).**

This agenda can be made available in large print, braille, on PC disk, tape or in a number of ethnic minority languages. Please contact the above named officer for further information.

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**AGENDA**

**Part 1  
(ITEMS FOR DISCUSSION AND DECISION IN PUBLIC)**

- |   |  |
|---|--|
| <p>1. <b>Appointment of Substitutes</b></p>   | <p>To receive details of any Members appointed to attend the meeting instead of a Member of the Sub-Committee.</p>   |
| <p>2. <b>Declarations of Interest</b></p>   | <p>To receive any declarations of interest.</p>  |
| <p>3. <b>Public Participation</b></p>   | <p>Up to a total of fifteen minutes can be allowed, each speaker being allocated a maximum of five minutes, for members of the public to present a petition, ask a question or comment on any matter on the Agenda or within the remit of the Sub-Committee.</p>   |
| <p>4. <b>Terms of Reference and Work Programme</b><br/>Page(s): 1 - 2<br/>Ward(s): All Wards<br/>Contact Officer: Mark Baldwin,<br/>Head of Finance<br/>Tel: 01905<br/>722007</p> | <p>That the Sub-Committee notes the content of this report.</p>  |
| <p>5. <b>Small Projects Fund</b><br/>Page(s): 3 - 14<br/>Ward(s): All Wards<br/>Contact Officer: Mark Baldwin,<br/>Head of Finance<br/>Tel: 01905<br/>722007</p>                  | <p>1. That the Sub-Committee consider bids received from members to access funds from the Small Projects Fund and make decisions on which projects to proceed with within the approved funding allocation of £250,000;</p> <p>2. That the Sub-Committee approves that if the full £250,000 fund is not allocated, the balance remaining is transferred to the City Plan Development Fund; and</p> <p>3. That the Sub-Committee approves the allocation of £50,000 from the Income Generation Fund for the recruitment of a Project Management Officer on a twelve month fixed term contract to manage the approved projects.</p> |

6. **Temporary Retail Outlet in the Guildhall**

Page(s): 15 - 16

Ward(s): All Wards

Contact Officer: Ian Forrester,  
Property & Assets  
Manager  
Tel: 01905  
822326

1. That the Sub-Committee note that the Royal Worcester Porcelain Museum is to be offered the opportunity to operate a temporary retail outlet in the Guildhall; and
2. That the Sub-Committee notes that the arrangement will be by way of a 6 month lease at nil rent with all necessary fit-out costs to be borne by the museum.

7. **Any Other Business**

Which in the opinion of the Chairman is of sufficient urgency as to warrant consideration.