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TOWN DEAL BOARD**Notes of the Meeting held on Wednesday, 16 December 2020
5.00p.m. via Zoom****Board Members in Attendance:**

Name: Craig Moule (Chair) Very Revd Peter Atkinson Cllr Marc Bayliss Sally Ellison MBE Cllr Simon Geraghty Cllr Adrian Gregson Mohammed Iqbal Cllr Roger Knight Cllr Jan Scrine BEM Robin Walker Nicki Williams Laura Worsfold	Representing: Sanctuary Dean of Worcester Leader, Worcester City Council Worcester Community Action Worcestershire County Council Deputy Leader, Worcester City Council Community Representative St Peters Parish Council Warndon Parish Council Member of Parliament for Worcester Heart of Worcestershire College and Worcester BID Severn Arts
Also in Attendance: David Blake Andrew Round David Sutton Julian Pugh Oliver Hindle Victoria Hurst Simon Donlon	Managing Director, Worcester City Council Corporate Director Place, Worcester City Council Deputy Director – Policy and Strategy, Worcester City Council Democratic Services, Worcester City Council West Midlands and South West Cities and Local Growth Unit Mott MacDonald Mott MacDonald

Item No.	Notes	Action
1.	Welcome and Apologies David Blake welcomed everyone. No apologies had been received.	
2.	Declarations of Interest It was noted that none of the Board members have a disclosable pecuniary interest, however most or all have non-pecuniary interests in the list of projects by virtue of their employment or vocation.	JP to note

3.	<p>Minutes of Previous Meeting</p> <p>The notes of the meeting held on 19 November 2020 had been previously circulated and were noted.</p>	
4.	<p>Draft Town Investment Plan</p> <p>The draft TIP had been sent to Board Members. Andrew Round explained that it had been prepared taking into account internal comments and feedback from the check and challenge sessions. It is in a basic format currently and work will be done to add images, photos, plans etc. to ensure the format meets the relevant guidance. More work will be done on a number of sections. Board members have until 10am on 21 December to submit comments.</p> <p>The presentation summarised key feedback points and comments from the check and challenge session on 3 December:</p> <ul style="list-style-type: none"> • Fantastic amount of detail, clarity of thinking and narrative. • Need to stick to the word count. Visuals can really help here. • Some standout projects, but also some which it would be good to explore further to get the pitch right. • Have a strong, scene setting foreword, with clear commitment to engagement. • Clarify the totality of the ask - more or less than £25m? <p>It was emphasised that check and challenge is a constructive approach intended to give support when close to submission in order to help complete within the required timescales.</p> <p>Project check and challenge sessions are underway and have been useful in focusing on project rationale, links to government policy/ evidence base and getting the key messages across. Heritage and Tourism, Community Skills and Centre for Health and Wellbeing have been completed, Shrub Hill to follow.</p> <p>In the ensuing discussion, the following main points were made:</p> <ul style="list-style-type: none"> • Severn Centre for Health and Wellbeing, Active Travel Network and Riverside as a Destination had been identified as particularly strong projects. There was useful feedback on how the remainder can be developed. • Community Skills project – Sally Ellison asked whether the role of community organisations in upskilling had been recognised. Andrew Round acknowledged that this needs to be brought out in the text. 	AR

	<ul style="list-style-type: none"> Engagement with young people – Andrew Round will discuss this point from Laura Worsfold with her direct. 	AR/LW
5.	<p>Town Investment Plan Projects Review</p> <p>Andrew Round and David Sutton commented on the individual projects, highlighting content and progress since the last meeting. They are still being developed and will continue to be worked up until the final business case stage.</p> <p>The overall bid now comes in at £27.9m. Whilst this is over the £25m threshold, there is some leverage where projects have regional significance, and the Severn Centre for Health and Wellbeing is sufficient to justify this. Officers are confident that match funding can be achieved.</p> <p>The update was well received by Board members.</p> <p>Robin Walker made reference to Padmore Street bus station and asked if the project description could make it clear that the TIP is not intended to support its relocation in the Shrub Hill area.</p>	DS/AR
6.	<p>Future Programme to Submission</p> <ul style="list-style-type: none"> 10am on 21 December – deadline for Board members to comments on draft TIP Late December/early January – Officers to pull together and refine content, introduce artwork and graphics. 20 January - Final TIP to be agreed at the next Board meeting 25 January - TIP to be agreed by the City Council's Policy & Resources Committee and submitted to MHCLG by 29 January deadline. 	All to note
7.	<p>Any Other Business</p> <p>None.</p>	
8.	<p>Date of Next Meeting</p> <p>Wednesday 20 January 2021 at 5.00p.m. via Zoom.</p>	All to note

The meeting closed at 6.05pm

Key:

AR = Andrew Round, DS = David Sutton, JP = Julian Pugh, LW = Laura Worsfold

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