



Worcester
CITY COUNCIL

ENVIRONMENT COMMITTEE

SUPPLEMENTARY AGENDA

Date: Tuesday, 27th October, 2020

Time: 7.00 pm

Venue: Remote Meeting

ENVIRONMENT COMMITTEE

Information for Members of the Public

Due to the current Covid-19 pandemic Worcester City Council will be holding this meeting in accordance with the relevant legislative arrangements for remote meetings of a local authority. For more information please refer to: Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Please note that this is a public meeting, conducting remotely by videoconferencing between invited participants and live streamed for general access by audio via the Council's website.

Part I of the Agenda includes items for discussion in public. You can listen to a live audio stream of the meeting via the City Council website www.worcester.gov.uk/councillors-democracy. You have the right to inspect electronic copies of Minutes and reports on this part of the Agenda as well as background documents used in the preparation of these reports. Details of the background papers appear at the foot of each report. Part II of the Agenda (if applicable) deals with items of 'Exempt Information' for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

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If you have any queries about this Agenda, require any details of background papers, or wish to discuss the arrangements for public participation please contact Julian Pugh, Democratic Services Administrator, Democratic Services, Guildhall, Worcester WR1 2EY Telephone: 01905 722027 (direct line). E-Mail Address: committeeadministration@worcester.gov.uk

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Environment Committee
Tuesday, 27 October 2020

Members of the Committee:-

Chairman: Councillor Joy Squires (L)
Vice-Chairman: Councillor Andy Stafford (C)

Councillor Mel Allcott (LD)
Councillor Mohammad Altaf (C)
Councillor Bill Amos (C)
Councillor Tracey Biggs (L)
Councillor Tom Collins (L)

Councillor Louise Griffiths (C)
Councillor Neil Laurenson (G)
Councillor Andrew Roberts (C)
Councillor Ceri Marie Stalker (L)
Councillor Richard Udall (L)

C = Conservative G = Green L = Labour LCo = Labour and Co-operative
LD = Liberal Democrat

SUPPLEMENTARY AGENDA

Part 1
(ITEMS FOR DISCUSSION AND DECISION IN PUBLIC)

5. Setting of the Budget for 2021/22 and MTFP to 2025/26

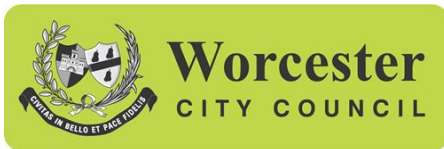
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Ward(s): All Wards

Contact Officer: Mark Baldwin, Head of Finance
Tel: 01905 722007

1. That the Committee note the Budgets for the various services identified for 2020/21; and
2. That the Committee consider the priorities within each service and recommends any change of emphasis for the services' Income and Efficiency plans.

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Report to: Environment Committee, 27th October 2020

Report of: Head of Finance

Subject: SETTING OF THE BUDGET FOR 2021/22 AND MTFP TO 2025/26

1. Recommendation

- 1.1 That the Committee note the Budgets for the various services identified for 2020/21;**
- 2. That the Committee consider the priorities within each service and recommends any change of emphasis for the services' Income and Efficiency plans.**

3. Background

- 3.1 The summary budgets contained in **Appendix 1** for 2020/21 were approved by Full Council on 18th February 2020 and published in the annual Budget Book.
- 3.2 These provide detailed budgets for each of the Council's services covering both income and expenditure.
- 3.3 The Council also produces a Medium Term Financial Plan for the next 5 years setting out the high level pressures and opportunities that are likely to need to be addressed.

4. Review of Service Budgets

- 4.1 Members are asked to review the budget for each service and consider whether it is appropriate for the service delivery requirements.
- 4.2 The Council adopted an Income and Efficiency Plan for the three years from 2019-2020 to deliver savings and improvements to the Council's finances. A summary of these and an indication of whether they have been achieved is shown in **Appendix 2**.
- 4.3 With most of the items in the Council's Income and Efficiency Plan now achieved or no longer considered practical, the Council's services have carried out a thorough review to identify new areas for efficiency improvement. These have been collated and are being considered for inclusion in a new Income and Efficiency Plan for 2021-2025. This will be presented to members in due course.
- 4.4 Members are invited to submit suggestions of potential service improvements that could be included in the services' Income and Efficiency Plan plans in order to continue to achieve service objectives and to deliver the relevant aims of the City Plan.

- 4.5 Given that the Council faces a reduction in its future funding and has experienced a significant reduction in its income, this exercise is likely to result in a reduction or reallocation of resources rather than an increase in the net budget available.

4. Projects and Capital Expenditure

- 4.1 In a separate report to this committee meeting, Members have received a progress report on the various projects aligned to this committee. In addition, the 2020/21 Q2 year-end forecast Capital Programme is shown on **Appendix 4a** and the 2020-2024 Capital programme approved as part of the Budget in February 2020 is shown in **Appendix 4b**.
- 4.2 Members are asked to consider whether the current projects are still appropriate for each service and whether there are any further needs that require addressing. This should include phasing the projects across the full 5 year term of the MTFP based on the need and importance of each one.
- 4.3 The original £3.3m budget allocated to the City Plan was previously split into broad themes by members. Since then a number of projects have been approved against this funding. The summary of the original allocations, the projects that have been approved and the balance of funding remaining in each City Plan theme are shown in **Appendix 3**.
- 4.4 Members are asked to consider whether the amounts allocated to the City Plan themes are still appropriate and whether there are any further needs that require addressing through a reallocation of the funds available.
- 4.5 Given that the Council faces a reduction in its future funding, recommendations should be prioritised to ensure the limited resources are allocated most effectively.

5 Implications

- 5.1 Financial and Budgetary Implications
None arising directly from this report.
- 5.2 Legal and Governance Implications
The Council has a requirement to set a balanced budget for 2021-22.
- 5.3 Risk Implications
None arising directly from this report.
- 5.4 Corporate/Policy Implications
None arising directly from this report.
- 5.5 Equality Implications
None arising directly from this report.
- 5.6 Human Resources Implications
None arising directly from this report.
- 5.7 Health and Safety Implications
None arising directly from this report.

Ward(s): All
Contact Officer: Mark Baldwin, Head of Finance – Tel: 01905 722007
Background Papers: None

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ENVIRONMENT COMMITTEE	Annual Budget 2018/19	Final Actuals 2018/19	Annual Budget 2019/20	Base Budget 2020/21	Income & Efficiency Plan 2020/21	Approved Base Budget 2020/21
Employees	4,022,959	3,891,089	4,370,710	4,408,790	60,000	4,468,790
Premises	706,560	738,133	768,510	795,560	0	795,560
Transport	441,340	575,197	515,900	480,240	0	480,240
Supplies and Services	806,304	916,377	757,580	883,805	0	883,805
Third Party Payments	980,319	1,058,284	919,980	978,450	(10,000)	968,450
Internal Recharges	93,260	93,260	93,260	93,260	0	93,260
Total Expenditure	7,050,742	7,272,339	7,425,940	7,640,105	50,000	7,690,105
Internal Recharges	(72,840)	(73,340)	(72,840)	(72,840)	0	(72,840)
Grants and Contributions	(287,740)	(335,242)	(312,140)	(135,940)	(25,000)	(160,940)
Fees and Charges	(6,965,360)	(7,167,387)	(7,355,030)	(7,287,980)	(50,000)	(7,337,980)
Other Income	(272,040)	(359,457)	(287,520)	(424,690)	0	(424,690)
Total Income	(7,597,980)	(7,935,426)	(8,027,530)	(7,921,450)	(75,000)	(7,996,450)
Grand Total	(547,238)	(663,087)	(601,590)	(281,345)	(25,000)	(306,345)

Summary by sub-service:

ENVIRONMENT COMMITTEE	Annual Budget 2018/19	Final Actuals 2018/19	Annual Budget 2019/20	Base Budget 2020/21	Income & Efficiency Plan 2020/21	Approved Base Budget 2020/21
Regulatory Services Expenditure	564,156	553,127	563,440	592,440	(10,000)	582,440
Regulatory Services Income	(293,600)	(372,493)	(349,660)	(358,640)	0	(358,640)
Regulatory Services Total	270,556	180,633	213,780	233,800	(10,000)	223,800
Parking and Enforcement Expenditure	1,204,980	1,148,498	1,175,740	1,290,240	0	1,290,240
Parking and Enforcement Income	(3,714,660)	(3,826,193)	(3,916,150)	(3,916,710)	0	(3,916,710)
Parking and Enforcement Total	(2,509,680)	(2,677,695)	(2,740,410)	(2,626,470)	0	(2,626,470)
Bereavement Expenditure	658,759	682,520	640,360	678,440	0	678,440
Bereavement Income	(1,982,760)	(2,021,676)	(1,920,780)	(1,719,800)	0	(1,719,800)
Bereavement Total	(1,324,001)	(1,339,156)	(1,280,420)	(1,041,360)	0	(1,041,360)
Operations Management Expenditure	273,330	246,411	293,700	98,650	0	98,650
Operations Management Total	273,330	246,411	293,700	98,650	0	98,650
Projects Team Expenditure	185,780	132,170	154,820	104,910	0	104,910
Projects Team Total	185,780	132,170	154,820	104,910	0	104,910
Waste and Fleet Services Expenditure	2,139,160	2,341,197	2,338,610	2,748,710	0	2,748,710
Waste and Fleet Services Income	(1,001,730)	(1,000,165)	(1,219,720)	(1,663,380)	(50,000)	(1,713,380)
Waste and Fleet Services Total	1,137,430	1,341,032	1,118,890	1,085,330	(50,000)	1,035,330
Street Scene Expenditure	2,024,577	2,168,417	2,259,270	2,126,715	60,000	2,186,715
Street Scene Income	(605,230)	(714,899)	(621,220)	(262,920)	(25,000)	(287,920)
Street Scene Total	1,419,347	1,453,518	1,638,050	1,863,795	35,000	1,898,795
Grand Total	(547,238)	(663,087)	(601,590)	(281,345)	(25,000)	(306,345)

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Environment Committee

Project Reference	Project Title	Committee	Service	2019/20	RAG	2020/21	RAG	2021/22	RAG	Notes
new	Asset Review	Environment	Operational Services	-6,000	Green					Saving achieved
new	Fuel procurement	Environment	Operational Services	-7,000	Yellow					Project review ongoing
TP-PA-01.01	Street Scene Transformation (Clean Streets)	Environment	Operational Services			-25,000	Red			Headcount reduction no longer considered feasible.
new	Environmental Works Income	Environment	Operational Services			-25,000	Red	-25,000	Red	Increase in environmental works income no longer considered achievable.
TP-PA-01.04a	Garden Waste Service	Environment	Operational Services		Green	-30,000	Green	-30,000	Yellow	Garden waste, 8% growth
TP-PA-01.04b	Trade Waste Service Transformation / Expansion	Environment	Operational Services	-20,000	Green	-20,000	Red	-20,000	Yellow	Trade Waste 3.5% growth p.a. New business won but offse by lockdown effect
new	Waste review	Environment	Operational Services			-25,000	Red			Domestic Waste efficiency saving x 1 head, no longer considered feasible.
TP-PA-07.03	Regulatory Services	Environment	Community Services	-10,000	Green	-10,000	Red			Saving achieved in 19/20. 20/21 saving negated by pensions increase.
TP-PA-01.03	Car Park Management	Environment	Community Services	-55,000	Yellow	-25,000	Red			Partial saving achieved and a transfer of resource to expand the service.
new	Review of Memorial Sales	Environment	Community Services	-20,000	Red					New Bereavement management intend to reactivate this
Total		Environment		-148,000		-160,000		-75,000		

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Projects	Committee	Total Allocation	Total spend to date	Forecast Balance at 31/3/21	Progress
Solar Panels	Environment	80,000	-80,000	-	
Trees	Environment	20,000	-10,268	9,732	Balance under review by Environmental Operations service
New playground at Perdiswell	Environment	100,000	-100,000	-	
Riverside	Environment	174,800	-36,956	137,844	New Project Officer in post Nov 2020 and project anticipated to start thereafter
Improvements to Arterial Routes	Environment	100,000	-100,000	-	Project part completed and next steps under review
Gateway Project (CPF19GWY)	Environment	20,000	-5,780	14,220	Further work on replacing signs planned
Guildhall energy improvements	Environment	106,272	-80,935	25,337	Work completed, balance of £25k is available and will be needed for MAG improvements
Environmental Strategy enabling budget	Environment	100,000	-7,000	93,000	£7k approved in July 2020 to support bid for WC Heat Network, further projects under review
Place-based working	Environment	85,000	-40,000	45,000	Currently recruiting - will start in Nov 2020 for 18 months
Total for this committee		786,072	-460,939	325,133	
Funding required for all committees		5,515,917	-1,910,510	2,819,335	
Current shortfall				-305,501	
Balance on City Plan Fund				2,513,834	
Allocations not yet approved				1,377,928	

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**WORCESTER CITY COUNCIL
CAPITAL PROGRAMME AND FINANCING 2020-25****Appendix 4a**

Scheme	2020/21	2021/22	2022/23	2023/24	2024/25	2020-25
	£000	£000	£000	£000	£000	£000
Arches Project	785	625	0	0	0	1,410
Car Park Machines	100	0	0	0	0	100
Development Fund	5,811	0	0	0	0	5,811
Diglis Projects	135	0	0	0	0	135
Hostile Vehicle Mitigation	250	0	0	0	0	250
House renovations (DFGs)	695	695	695	695	695	3,475
ICT infrastructure/projects	100	100	100	100	100	500
Property Plan (other capital projects)	306	68	90	0	0	464
Sport Development Initiatives	2,850	0	0	0	0	2,850
Vehicle Replacement Programme	913	553	628	931	918	3,943
Wheeled bins replacement	50	50	50	50	50	250
TOTAL	11,995	2,091	1,563	1,776	1,763	19,187

Financing Source	2020/21	2021/22	2022/23	2023/24	2024/25	2020-25
	£000	£000	£000	£000	£000	£000
External Grants	1,320	1,320	695	695	695	4,725
S106 Contributions	135	0	0	0	0	135
Earmarked Reserves	160	0	0	0	0	160
Capital Receipts	835	343	240	150	150	1,718
Revenue Financing	0	0	0	0	0	0
Borrowing	9,545	427	628	931	918	12,449
TOTAL	11,995	2,091	1,563	1,776	1,763	19,187

WORCESTER CITY COUNCIL

CAPITAL PROGRAMME/PROJECTS EXPENDITURE AND FINANCING 2020-21

Appendix 4b

Scheme	2020-21		Budgeted Financing 2020-21					
	Revised Budget	2020-21 Forecast	External Grants	Reserves & Revenue	S106	Capital Receipts	Borrowing (MRP)	Total Financing
	£000	£000	£000	£000	£000	£000	£000	£000
145 Bromyard Road	139	139		139				139
2 Kings Court	5,778	5,766		-			5,778	5,778
Arches Project	927	907	625	282	19			927
Arterial and Strategic Routes	30	30		30				30
In Cab Technology	23	23		23				23
Battenhall Park and Duck Brook	14	14	14	-				14
Car Park Machines & Resurfacing	167	19		-		67	100	167
CCTV Upgrade	184	184	32	-			152	184
Cinderella Project	32	32			32			32
Commandery Project	33	10		33				33
Copenhagen Street	33	33		-			33	33
Crematorium Investment	-	-		-			-	0
Crematorium Memorial Tree	20	20		20				20
Customer Service Hub	7	7		-		7		7
Diglis Project	135	135		-	135			135
Disabled Facilities Grants	773	773	751	22				773
Guildhall Improvement Access	50	61		50				50
Hostile Vehicle Mitigation	25	25		-			25	25
Housing Co Location Project	9	9		-		9		9
ICT Projects	17	17		17				17
Landscaping at Perdiswell	86	86		86				86
Loans to Third Parties	2,850	2,850		-			2,850	2,850
Lyppard Grange Pond Viewing Platform	-	1		-				0
Museum Foyer Project	-	3		-				0
Ops Vehicle Replacement	983	983		-		449	534	983
Play Area Projects	63	63		63				63
Pocket Park - Sanctuary Close/Hopton Street	30	30	13	-			17	30
Property 5-Year Plan	257	256		-		257		257
Public Realm	50	50		50				50
Sansome Walk Site Demolition	1,500	1,500	750	-		532	218	1,500
Sidbury Public Realm	17	17		-	17			17
Tennis In The Park	317	317	120	28			170	317
Water Fountains	9	9		9				9
Wheelie Bin Replacements	50	140		-		50		50
Accelerated Towns Fund - Arches	245	245	245					245
Accelerated Towns Fund - SMG charging points	400	400	400					400
Accelerated Towns Fund - Community Centre	381	381	355				26	381
	15,990	15,892	3,305	853	203	1,590	10,040	15,990