

Corporate Governance Action Plan 2019-2020

CIPFA Principle	Specific focus for 2019-20	Action	Timescales	Officer lead	Governance oversight body
A: Behaving with integrity, demonstrating strong commitment to ethical values, and respecting the rule of law	Ensure that Council's overarching legal duties are embedded into daily service delivery	"Mystery shopping" exercise to sample compliance with key legal duties (GDPR, Equality Act, best value, Modern Slavery, transparency duties, consultation etc)	Report back result of first exercise December 2019	Sian Stroud	Corporate Governance Board
B: Ensuring openness and comprehensive stakeholder engagements	Ensure that Council has clearly identified its stakeholder and mapped resource to engage at the right levels	Complete and implement the Stakeholder Management Plan	Embed the Stakeholder Management Plan into daily service delivery March 2020. Provide assurance via Internal Audit.	David Sutton	Corporate Leadership Team
C: Defining outcomes in terms of sustainable economic, social and environmental benefits	Ensure that approach to procurement reflects the Council's spending power in the local economy while also securing best value and meeting Council objectives	Develop overarching Procurement Strategy to complement the existing Procurement Code	Procurement Strategy approved by Policy & Resources Committee March 2020	Mark Baldwin	Policy & Resources Committee

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<p>D: Determining the interventions necessary to optimise the achievement of the intended outcomes</p>	<p>Ensure that Council appointments to outside bodies are given clear terms of remit so that Council objectives can be achieved</p>	<p>Develop a toolkit for Members and Officers on Outside Bodies to ensure that Council influence is maximised and appointees are clear on role, responsibilities and fiduciary and legal duties.</p>	<p>Toolkit approved by Standards Committee March 2020</p>	<p>Sian Stroud</p>	<p>Standards Committee</p>
<p>E: Developing the Council's capacity, including the capability of its leadership and the individuals within it</p>	<p>Ensure that Council training programmes promote corporate governance standards</p>	<p>Refresh Member training programme to include training on Standards, Governance & Response to Civil Emergencies</p> <p>Deliver officer training on effective report writing</p>	<p>Develop and deliver training programmes throughout 2019/2020</p>	<p>Sian Stroud</p>	<p>Standards Committee</p>

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F: Managing risks and performance through robust internal control and strong public financial management	Ensure that premises health and safety risks are fully managed now that Property Services function has come back in house	Develop policy framework to manage premises risk and compliance	Policy framework approved by Policy & Resources Committee March 2020	Kevin Moore	Policy & Resources Committee
G: Implementing good practices in transparency, reporting and audit to deliver effective accountability	Ensure that draft Committee reports include timely and appropriate consultation and that published reports are fully accessible electronically	Roll out full functionality of the Modern.Gov software giving electronic access to internal drafts of reports and an app for access to published reports	Embed software and new ways of working embedded by March 2020	Sian Stroud	Corporate Leadership Team