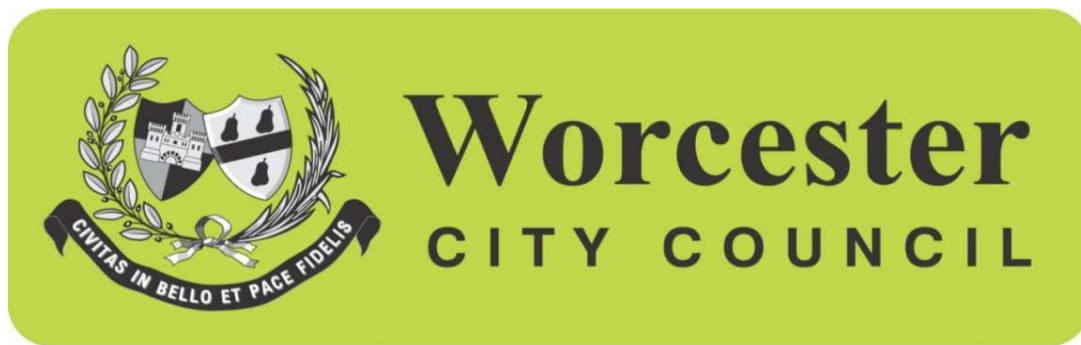


APPENDIX 3



Fees and Charges 2017/2018 DRAFT

This booklet sets out the revised charges for specific services to be applied from 1st April 2017 (unless otherwise stated) and approved by full Council.

The revised fees and charges are in line with Council policy, in that the Council aims to optimise income through the annual review of fees and charges, in line with what the market will bear, what is considered can reasonably be borne by users of the facilities and where necessary the costs associated with providing that service.

Licensing Fees and Charges are reported to Licensing Committee in preparation for the 1st April 2017.

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Freedom Leisure Sport & Leisure - Review of Fees & Charges

To Support the launch of the new Perdiswell Leisure Centre, Freedom Leisure would like to propose the launch of a revised pricing policy with effect from the 1st January 2017 to 31st March 2018 inclusive

Freedom Leisure have confirmed that they will continue to offer the current concessionary rates as set out below:

Leisure Centres - Concessionary Rates

Eligibility Criteria	Advance 25 - up to 25 % reduction on fees and charges (Memberships and Pay as you go activities)
	<p>Juniors (under 18), Individuals in receipt of State Pension, Full-Time Students.</p> <p>Under 25's on the following: Modern Apprenticeships, NVQ Training Schemes and Life Skills Training.</p> <p>Corporate Membership.</p>
	Advance 50 - up to 50 % reduction on fees and charges (Pay as you go activities only)
	<p>Carer's Allowance, Child Tax Credit, Council Tax Benefit (not discount schemes), Employment & Support Allowance, Foster Carers and Children, Housing Benefit, Income Support, Jobseekers Allowance, Pension Guaranteed Credits, Working Tax Credit.</p> <p>As part of their commitment to a healthy work force 'Worcester Works Well', Freedom Leisure will continue to offer Employees of Worcester City Council a free induction, free booking card and a 25% discount on production of their staff ID access card on 'pay as you go' activities and membership prices.</p>
	<p>NB. PLC – Perdiswell Leisure Centre SJSC – St Johns Sport Centre NWSC – Nunnery Wood Sports Complex</p>

Freedom Leisure Membership Packages

Freedom Leisure will introduce new tiers of membership to widen their offer to the general public. The new membership categories they will introduce are:

Joint Connected
 Access to all Freedom Leisure centres across the UK for two adults

Corporate Connected
 An organisation with 10+ members will receive a reduced rate and allow them access to all Freedom leisure centres across the UK

Freedom Family Pack (2 adults & 2 children)
 Two under 18 swimming lessons per week & two adult full access to Perdiswell Leisure Centre

Freedom Family Fitness at Perdiswell
 Two adults & two under 18 access to the centre in which they join (Gym, Fitness Classes and Swimming only)

Joint Freedom Centre
 Access to a single Freedom leisure centre for two adults

WCC Connected
 Discounted rate for Worcester City Council employees, with access to all 7 centres in Worcestershire (Including use of the facilities at Malvern Splash, Sport Martley and Dyson Perrins)

Perdiswell Leisure Centre (PLC) will be the flag ship site within both the local Worcester contract and the wider Wales & West regional contract. Membership at this centre will be set at the same rate as our Connected Membership category. This will allow the members at PLC the privilege of using all the Freedom leisure Centres at no additional charge.

All existing members who joined at St. Johns Sports Centre (SJSC) & Nunnery Wood Sports Complex (NWSC) will continue to receive Racket sports and crèche included in their tier of membership. However, all new members joining after 1st January 2017 will only benefit from having the fitness suite and fitness classes included in their membership.

Average % increase across all membership categories is 3.17%. The highest % increase is the Joint Connected membership at 8.33% and the lowest % increase is the Junior Connected at 0%. These new prices allow the Freedom Leisure Centres in Worcester to come in line with the prices set in the Malvern contract.

Freedom Leisure will continue to honour existing Worcester City Council (WCC) employees discounted membership rates. However, for any new WCC employees joining Freedom leisure post 1st January 2017, the new price will be £27 (25% discount as per Freedom Leisure's bid commitment) This new membership category allows WCC employees to benefit from using any of the 7 Freedom Leisure Centres in Worcestershire (Worcester & Malvern facilities)

Notes;
Gym usage
 No admittance under the age of 10 years
 10-13 years - cardio & functional training only on a staff ratio of 4:1
 14 & 15 years - Must be supervised by a parent or guardian
 16 years and above - No restrictions

Fitness Class Usage
 14 years and above - Must be accompanied by an adult and can attend Conditioning and Flexibility classes only (no weights classes such as Body Pump)
 16 years and above - No restrictions

MEMBERSHIP PACKAGES

Freedom Leisure - Monthly Membership Packages					
Package Type	Activities Available	2016/17 (with effect from 1st December 2015)		2017/18 (with effect from 1st January 2017)	
		DD		DD	
		Standard	Concessions	Standard	Concessions
		£	£	£	£
Joint Connected (All Freedom Centres)	2 x adult Fitness Suite, Fitness Classes, Swimming	N/A	N/A	65.00	48.75
Connected (All Freedom Centres)	Fitness Suite, Fitness Classes, Swimming	N/A	N/A	36.00	27.00
Corporate Connected (All Freedom Centres)	Fitness Suite, Fitness Classes, Swimming	N/A	N/A	33.00	N/A
WCC Connected (All Freedom Centres)	Fitness Suite, Fitness Classes, Swimming	N/A	N/A	N/A	27.00
Connected Junior (10 -18 years old - All Freedom Centres)	Fitness Suite, Fitness Classes, Swimming	N/A	20.00	N/A	20.00
Freedom Family Pack (PLC only)	2 x under 18 swimming lessons & 2 x adult Fitness Suite, Fitness Classes, Swimming	N/A	N/A	96.90	72.70
Freedom Family Fitness (1 site - NWSC or SJSC or PLC)	2 x adult & 2 x under 18 Fitness Suite, Fitness Classes, Swimming	N/A	N/A	82.00	61.50
Joint Freedom Centre (NWSC or SJSC)	2 x adult Fitness Suite, Fitness Classes,	N/A	N/A	49.00	36.75
Freedom Centre (NWSC or SJSC)	Single site Fitness Suite and Classes.	26.00	19.50	26.50	19.90
Freedom Swim (PLC only)	Swimming Only	N/A	N/A	27.00	20.25

Freedom Leisure Annual Memberships

For members that want to commit to their goals and pay for an annual membership upfront, then they will receive one month free.

The below annual membership prices are the cost of 11 single payments of the above direct debit membership prices.

Package Type	Activities Available	2016/17 (with effect from 1st December 2015)		2017/18 (with effect from 1st January 2017)	
		DD		DD	
		Standard	Concessions	Standard	Concessions
		£	£	£	£
Joint Connected (All Freedom Centres)	2 x adult Fitness Suite, Fitness Classes, Swimming	N/A	N/A	715.00	536.25
Connected (All Freedom Centres)	Fitness Suite, Fitness Classes, Swimming	N/A	N/A	396.00	297.00
Corporate Connected (All Freedom Centres)	Fitness Suite, Fitness Classes, Swimming	N/A	N/A	363.00	N/A
WCC Connected (All Freedom Centres)	Fitness Suite, Fitness Classes, Swimming	N/A	N/A	N/A	286.00
Connected Junior (10 -18 years old - All Freedom Centres)	Fitness Suite, Fitness Classes, Swimming	N/A	220.00	N/A	220.00
Freedom Family Pack (PLC only)	2 x under 18 swimming lessons & 2 x adult Fitness Suite, Fitness Classes, Swimming	N/A	N/A	1065.90	799.70
Freedom Family Fitness (1 site - NWSC or SJSC or PLC)	2 x adult & 2 x under 18 Fitness Suite, Fitness Classes, Swimming	N/A	N/A	902.00	676.50
Joint Freedom Centre (NWSC or SJSC)	2 x adult Fitness Suite, Fitness Classes, Swimming	N/A	N/A	539.00	404.25
Freedom Centre (NWSC or SJSC)	Single site Fitness Suite and Classes.	286.00	214.50	291.50	218.90
Freedom Swim (PLC only)	Swimming Only	N/A	N/A	297.00	222.75

Monthly Freedom Leisure Swim School Packages

These are Direct Debit prices only and the price seen allows for 1 session a week for 50 weeks of the year. Freedom Leisure offer a cash alternative, which can be seen under 'Special Sessions' They will introduce 3 package types under this category, as seen below.

Package Type	Activities Available	2016/17 (with effect from 1st December 2015)		2017/18 (with effect from 1st January 2017)	
		DD		DD	
		Standard	Concessions	Standard	Concessions
		£	£	£	£
Junior Swim School Lesson 30 mins	30 min swim lesson (learn to swim programme)	N/A	N/A	N/A	21.45
Junior Swim fit 45 mins	45 min coaching session for technique and performance	N/A	N/A	N/A	24.40
Junior Rookie 45 mins	45 min life saving skills	N/A	N/A	N/A	28.90

SWIMMING ACTIVITIES/FACILITY HIRE CHARGES

Perdiswell Leisure Centre	PER	2016/17 (with effect from 1 st December 2015)			2017/18 (with effect from 1 st January 2017)		
		Standard	Advance 25	Advance 50	Standard	Advance 25	Advance 50
		£	£	£	£	£	£
Swimming							
Adult	Session	3.80	2.85	1.90	3.90	2.95	1.95
Toddlers (5 Years & Under)	Session	N/A	1.10	N/A	N/A	1.10	N/A
Child (Under 16)	Session	N/A	1.90	N/A	N/A	1.95	N/A
Over 75's	Session	Free	Free	Free	Free	Free	Free
Child 16 and under from Priority Wards during specific school holiday sessions	Session	Free	Free	Free	Free	Free	Free
Schools (Including Lifeguards but not the cost of an instructor)	PER	2016/17 (with effect from 1st December 2015)			2017/18 (with effect from 1st January 2017)		
Main Pool		Standard	Advance 25	Advance 50	Standard	Advance 25	Advance 50
Whole pool	Hour	N/A	79.00	N/A	N/A	82.20	N/A
Half pool	Hour	N/A	39.50	N/A	N/A	41.10	N/A
Teaching Pool	Hour	N/A	63.00	N/A	N/A	63.00	N/A
Individual Lanes	Lane	N/A	15.35	N/A	N/A	15.50	N/A
Worcester Swimming Club Fees	PER						
Main Pool (8 lane option)	Hour	N/A	N/A	N/A	N/A	82.20	N/A
Main Pool (6 lane option)	Hour	N/A	58.70	N/A	N/A	61.65	N/A
Teaching Pool	Hour	N/A	29.35	N/A	N/A	30.85	N/A
Galas	Hour	N/A	105.00	N/A	N/A	113.05	N/A
Fitness Studio Hire	Hour	N/A	15.45	N/A	N/A	16.20	N/A
Other Clubs and Private Hire	PER						
Main Pool (8 lane option)	Hour	N/A	N/A	N/A	109.65	N/A	N/A
Main Pool (6 lane option)	Hour	N/A	N/A	N/A	82.20	N/A	N/A
Teaching Pool	Hour	N/A	N/A	N/A	41.10	N/A	N/A
Galas	Hour	N/A	N/A	N/A	150.75	N/A	N/A
Studio Hire	Hour	N/A	N/A	N/A	21.60	N/A	N/A
Special Sessions	PER						
Adult Lane Swim	Session	3.80	2.85	1.90	3.90	2.95	1.95
Water Aerobics	Session	3.80	2.85	1.90	5.35	4.00	2.70
50+ swim	Session	N/A	2.20	N/A	N/A	2.95	N/A
Junior Swim School Lesson 30 mins	Session	N/A	5.30	N/A	N/A	5.50	N/A
Junior Swim Fit 45 mins	Session	N/A	6.40	N/A	N/A	6.50	N/A
Junior Rookie 60 mins	Session	N/A	N/A	N/A	N/A	7.70	N/A
Parent & Toddler	Session	N/A	N/A	N/A	5.00	3.75	2.50
Swim School Lesson Adult	Session	5.80	N/A	N/A	5.80	N/A	N/A
One to One Private Swimming Lesson	Session	16.00	N/A	N/A	16.00	N/A	N/A
Two to One Private Swimming Lesson	Session	25.00	N/A	N/A	25.00	N/A	N/A

Notes
Special Sessions

Freedom Leisure have introduced two new special sessions, which are:

- **Junior Rookie 45 minutes-** Lifesaving skills course
- **Parent & Toddler-** Activities for parents to exercise with their toddlers

The reason for the high increase for Water aerobics is that this class requires a paid instructor and would therefore be categorised as a fitness class which is charged at £5.35 (Previous external funding has now ended) FL want to encourage all casual users to become direct debit members to maximise the value of membership, by becoming members they can attend the centre as many times as they like at no extra cost.

The 50+ Swim cost has come in line with the advance 25 Adult swim at £2.95, otherwise a person who had retired (Advance 25) would have been paying more than an over 50 years old. (Previous promotional offer on the 50+ swim has now ended)

Swimming Club Fitness Studio hire - On occasions Worcester Swimming Club hire this facility in order to host circuit training, stretching, rehabilitation sessions etc.

Worcester Swimming Club - Training times for 2017/18 (hire of 8 lane Main Pool only)

Mondays 18.00-21.00pm
Wednesdays 18.00-21.00pm
Fridays 18.00-20.30pm
Saturdays 06.00-08.00am
Sundays 16.00-20.00pm

Gala Events - Hire price includes the cost of both the Main 8 lane Pool and the Teaching Pool

DRYSIDE ACTIVITIES/FACILITY HIRE CHARGES

Unsupervised Activities	PER	2016/17 (with effect from 1 st December 2015)			2017/18 (with effect from 1 st January 2017)		
		Standard	Advance 25	Advance 50	Standard	Advance 25	Advance 50
Badminton	Person (1 hour)	5.10	3.80	2.55	5.25	3.95	2.65
Whole Main Hall (PLC)	Hour	85.00	63.75	42.50	87.20	65.40	43.60
Half Main Hall (Half at PLC and whole hall at SJSC/NWSC)	Hour	42.50	31.90	21.25	43.60	32.70	21.80
Shower only	Person	3.00	2.25	1.50	3.00	2.25	1.50
Table Tennis	Person (1 hour)	4.10	3.10	2.05	4.20	3.15	2.10
Fitness Suite PLC	Hour	6.20	4.65	3.10	6.60	4.95	3.30
Fitness Suite NWSC	Hour	5.00	3.75	2.50	5.00	3.75	2.50
Fitness Suite SJSC	Hour	6.20	4.65	3.10	6.30	4.75	3.15
Squash (NWSC only – 8-4pm weekdays and all day weekends)	Person (40 mins)	4.00	3.00	2.00	4.10	3.10	2.05
Squash (NWSC only – Premium rate weekdays 4pm-10pm)	Person (40 mins)	5.00	3.75	2.50	5.10	3.85	2.55
Squash League: Joining Fee	Person	15.00	11.25	7.50	15.25	11.45	7.65
Squash League: Renewal	Person	11.00	8.25	5.50	11.25	8.45	5.65
All Weather Pitch & Athletic Track	PER	£	£	£	£	£	£
Whole A/W Pitch (Football) NWSC	Hour	72.00	54.00	36.00	74.00	55.50	37.00
Half A/W Pitch (Football) NWSC	Hour	36.00	27.00	18.00	37.00	27.75	18.50
Grass centre Pitch NWSC (incl. floodlights)	Hour	62.00	46.50	31.00	63.50	47.65	31.75
Soccer Real rubber crumb 5-a-side All-weather pitches SJSC	Hour	47.00	35.25	23.50	48.00	36.00	24.00
PLC All Weather Pitch (3rd generation)	Hour	40.00	30.00	20.00	40.00	30.00	20.00
Athletics Track: NWSC only	Person (1 hour)	3.90	2.90	1.95	4.00	3.00	2.00
Athletics Track: Schools	Hour	N/A	42.00	N/A	N/A	42.50	N/A
Athletic Meets & Club hire	Hour	48.00	36.00	24.00	49.00	36.75	24.50
Major Events/Competitions	By negotiation						
Supervised Activities	PER	£	£	£	£	£	£
Children's Parties Inc Catering at all sites (1 hour of activities followed by 30 mins for refreshments)	Session (90 mins)	N/A	9.50	N/A	N/A	9.75	N/A
Crèche (PLC & SJSC only)	Session (1hr 50 mins)	N/A	2.50	1.90	N/A	2.55	1.90
Roller Disco	Session (3 hours)	N/A	4.00	N/A	N/A	4.00	N/A
Gymnastics (Junior)	Session (1 hour)	N/A	4.10	3.10	N/A	4.20	3.15
Trampolining (Junior)	Session (1 hour)	N/A	4.10	3.10	N/A	4.20	3.15
All fitness classes (NWSC)	Session (1 hour)	5.20	3.90	2.60	5.35	4.00	2.70
All Fitness classes (SJSC)	Session (1 hour)	5.20	3.90	2.60	5.35	4.00	2.70
All fitness Classes (PLC)	Session (1 hour)	5.20	3.90	2.60	5.35	4.00	2.70
Short Mat Bowls	Session (1 hour)	2.75	2.10	1.40	2.80	2.10	1.40
Equipment Hire	Per	£	£	£	£	£	£
Racket/Bat hire	Session	Free	Free	Free	Free	Free	Free
Ball Hire (with refundable deposit)	Session	3.30	2.50	1.65	3.30	2.50	1.65
Roller Skate Hire	Session	N/A	1.80	N/A	N/A	1.80	N/A
Trampoline Hire (court cost included)	Session	18.00	13.50	9.00	18.50	13.90	9.25
Replacement Cards (Advance card, door access etc.)		5.00	5.00	5.00	5.00	5.00	5.00

Notes

The trampoline hire charge is only applicable if the individual concerned is appropriately qualified, insured and DBS checked

THE COMMANDERY ADMISSION CHARGES		2016/17 £	2017/18 £
Adults		5.50	5.95
Adult concession		4.50	4.95
Students 17+		4.50	4.95
Child (each paying adult can bring up to 3 children)		2.50	Free
Worcester residents (to be renewed annually, gives free entry for the year)		Free	5.00
Season ticket adult (entitles holder to free entry for the rest of the year - includes first admission)		6.00	10.95
Season ticket concession (entitles holder to free entry for the rest of the year - includes first admission)		6.00	9.95
Group – adult (10 people - one free admission per group i.e. 9+1 and an introductory talk)		4.50	5.95
Group – concession (10 people - one free admission per group i.e. 9+1 and an introductory talk)		3.50	4.95
School visit- includes 3 workshops and audio guide		4.50	4.50
School visit including extra workshop or City walk		6.00	6.00
Drop in activities		1.00 - 5.00	2.00 - 5.00
Guided Tour/Talk (Daytime) per group		50.00	55.00

Special Events and Demonstrations		2016/17 £	2017/18 £
A range of demonstrations, workshops, personal guided tours and catering for group tours will be offered as part of a menu of additional events and services for visitors. Cost £4.50 - £20.00 per person with external services charged at cost (including admission) where additional materials or skills are required to be bought in.		Instead of admission charge	Instead of admission charge
Commission on craft sales		35% plus vat	35% plus vat
Whole site (Paranormal evenings etc.)	Evening per hour	175.00	180.00
Corporate room hire - various room (includes equipment hire)	Per hour	N/A	70.00
Community Group room hire	Per hour	N/A	By negotiation
Great Hall or Wedding Suite for other celebrations	Between 5 pm - 9 pm	N/A	950.00
	Between 7 pm - 11 pm	N/A	1,100.00
	Outside of above times	N/A	By negotiation
Garden hire	Per hour	N/A	70.00
Additional Charges			
Refreshments provided in house Water – at cost plus 10% handling charge per bottle. Tea/coffee - £1.50 per person per serving. Tea/coffee/biscuits - £2.00 per person per serving. Tea/coffee/cake - £3.80 per person per serving. Refreshments provided by external caterer – as per Caterer’s menu plus 10% handling charge			
Hire of Equipment (depending on availability)		2016/17 £	2017/18 £
Data projector or OHP & screen		10.00	10.00
TV/DVD player		15.00	15.00
Flip chart, paper and pens		10.00	10.00
Charges for commercial organisations		By negotiation with Museums General Manager	

The effective date of the 2017/18 charges is to be confirmed.

COMMANDERY WEDDING PACKAGES

WEDDING PACKAGES		2016/17	2017/18
		£	£
Great Hall, Wedding Suite and Wedding Garden			
Package 1 - Ceremony & photographs (Drinks can be provided at an extra charge p.p. price dependant on drink required)	3 hours	N/A	950.00
Package 2 - Ceremony, photographs and reception	Between 3 pm - 8 pm	N/A	1,500.00
Package 3 - Ceremony, photographs, reception & evening hire	Between 3 pm - 11 pm	N/A	2,000.00
Package 4 - Wedding reception only	Between 5 pm - 9 pm	N/A	950.00
Package 5 - Evening reception only	Between 7 pm - 11 pm	N/A	1,100.00
Wedding Suite and Wedding Garden for ceremony (Accommodates up to 25 people at any time)			
Package 1 - Ceremony & Photographs (Drinks can be provided at an extra charge p.p. price dependant on drink required)	3 hours	N/A	700.00
Package 2 - Include a Wedding Reception (Between 3pm and 8pm) in the Great Hall (or Marquee extra charge)		N/A	1,250.00
Package 3 - Include a Wedding Reception and evening hire (Between 3pm and 11pm) in the Great Hall (or Marquee extra charge)		N/A	1,750.00

Discount of 20% Sunday - Thursday (except Bank Holidays/late availabilities). Late availabilities are offered within 3 months.

25% non-refundable deposit required at time of booking, balance to be paid 12 weeks in advance.

All timings include set up time

The effective date of the 2017/18 charges is to be confirmed.

Gallery/or Café and Balcony (subject to availability)		2016/17 £	2017/18 £
Non-commercial	Per Evening	140.00	150.00
Commercial	Per Evening	300.00	300.00
Activity area	Per 2 hours	30.00	30.00
Activity area - evenings	Per hour	25.00	30.00
Hire of Equipment (depending on availability)			
Data projector or OHP & screen		10.00	10.00
TV/DVD player		15.00	15.00
Flip chart, paper and pens		10.00	10.00
Images			
Delivery & Administration			
Image sourcing fee		8.00	8.00
Reproduction Licence Fee			
Exhibition catalogues, publicity, academic journals below 1000 copy print run.		5.00	5.00
Website (subject to approval and maximum resolution of 450x450 pixels)		Free	Free
TV/DVD/film image flash up to 6 seconds		By negotiation	By negotiation
TV/DVD/film image – repeat licence		By negotiation	By negotiation
Book, newspaper or magazine (inside)		95.00	95.00
Book, newspaper or magazine (cover)		120.00	120.00
Other Fees			
Photography (new image request)		110.00	110.00
Unauthorised reproduction		575.00	575.00
Commission on Craft sales		35% plus VAT	35% plus VAT
Commission on sales from Art Gallery		35% plus VAT	35% plus VAT
Workshops			
Adults (2 hours)		6.50	6.50
Adults (30 mins) Includes talks fee		2.00	2.00
Concessions (2 hours)		4.50	4.50
Family (2 hours)		17.00	17.00
Adult (full day)		30.00	30.00
Child (full day)		12.50	12.50
Drop in sessions		2.00 - 5.00	2.00 - 5.00
Group Visits			
Evening (£135 min charge - 30 persons) Each		4.50	4.50
Museum led schools KS3 and above- Each		4.50	4.50
Early Years, KS1, KS2 (per session circa 30)		50.00	50.00
SEN Groups (per session circa 30)		50.00	50.00
Tours and Talks		2016/17 £	2017/18 £
Collection Centre Tours (min 6 persons, max 20) incl Tea & Coffee		6.50	6.50
Basement Talks (MAG) (Min 6 persons, Max 18)		6.50	6.50
Talks - staff led in museum premises (up to 26 persons)		55.00	55.00
Talks - staff led external		60.00 plus expenses	60.00 plus expenses
Drop in sessions including Talks, Trails, Events & Activities		2.00-5.00	2.00-5.00
Refreshments			
Tea/coffee per person, per serving		1.50	1.50
Tea/coffee/biscuits/glass of Wine per person, per serving		2.00	2.00
Tea/coffee/ cake per person, per serving		3.00	3.80
Special Events and Demonstrations			
Demonstrations & workshops with external leader (charges are per person and instead of admission charge)		4.50 - 20.00	4.50 - 20.00
Specially devised school sessions, adding extra value, time limited (Charges dependant on costings)		Dependant on costings	Dependant on costings
Special group visits, including evening talks & tours		By arrangement	By arrangement
Art Day School		N/A	20.00

Regulatory Services Licencing Fees and Charges reported to Licencing Committee in preparation for 1 st April 2015		2016/17 £	2017/18 £
Taxis, etc.	Initial application (inc. CRB & DVLA check)	263.00	263.00
	Hackney Carriage/ Private Hire Drivers Licence Renewal (dual)	90.00	100.00
	Operators Licence - New	245.00	245.00
	Operators Licence - Renewal	245.00	245.00
	Operators Licence - New 5 Year	931.00	931.00
	Operators Licence - Renewal 5 Year	931.00	931.00
	Administration Charge (deducted if licence fee refunded due to refusal)	36.00	36.00
	Knowledge test retake	55.00	55.00
	Disability Awareness Training	48.00	48.00
	DBS (Disclosure Fee)	50.00	53.00
	DVLA Mandate (Electric)	5.50	6.00
	DVLA Mandate (Paper)	10.50	11.00
Hackney Carriage Vehicle Licence (limited to 231 licenses from April 2015)	Initial	426.00	451.00
	Renewal	367.00	392.00
	Transfer Ownership	144.00	144.00
Private Hire Vehicle Licence	Initial	399.00	424.00
	Renewal	340.00	365.00
	Transfer Ownership	144.00	144.00
	Private Hire Drivers Licence (New)	263.00	263.00
	Private Hire Drivers Licence (Renewal)	90.00	100.00
Vehicle Licence Plate	Replacement	35.00	35.00
Driver's Badge	Replacement	20.00	20.00
Change of address/amendment to license	Amendment	20.00	20.00
All other licences			
Pet Shops - Plus vet fees at cost	Initial (plus vet's fees at costs)	320.00	326.00
	Renewal (plus vet's fees at cost)	225.00	230.00
Animal Boarding Establishments	Initial (plus vet's fees at costs)	265.00	270.00
	Renewal (plus vet's fees at cost)	265.00	270.00
Riding Establishments	Initial (plus vet's fees at costs)	265.00	270.00
	Renewal (plus vet's fees at cost)	265.00	270.00
Dangerous Animals	Initial (plus vet's fees at costs)	288.00	294.00
	Renewal (plus vet's fees at cost)	288.00	294.00
Dog Breeding	Initial (plus vet's fees at costs)	237.00	242.00
	Renewal (plus vet's fees at cost)	237.00	242.00
Zoos	Initial/Renewal (plus vet's fees at cost)	605.00	617.00
Acupuncture/Tattooing/Ear Piecing/Electrolysis	Premises	265.00	270.00
	Practitioner Registration	95.00	95.00
Massage and Special Treatment	Initial	348.00	348.00
	Renewal	348.00	348.00
Sex Establishments	New	2,100.00	2,100.00
	Renewal	1,813.00	1,813.00
Street Trading Fees			
Charges will vary with change from consent to licence			
Existing fees			
Single Unit	10ftx10ft	3,320.00	3,320.00
Single Unit	Over 10ftx10ft	6,166.00	6,166.00
Day fee		61.00 + 17.00 additional trading day	61.00 + 17.00 additional trading day
Mobile Traders (eg ice cream vehicles) new & renewal	Per annum per vehicle	180.00	185.00
The following licences are fixed by statute - maximum fee already being charged:			
Lotteries (New)		40.00	40.00
Lotteries (Annual Fee)		20.00	20.00
Stray Dogs			
Fine (Statutory)		25.00	25.00
Administration charge		10.00	15.00
Kennelling Fee (per dog per day)		12.00	13.50
Out of hours charge		30.00	35.00
Repeat offender penalty		25.00	25.00
Vets' fees		At cost	At cost
Scrap Metal Dealers			
Site Licence	New	290.00 + 150.00 per additional site	290.00 + 150.00 per additional site
Site Licence	Renewal	240.00 + 150.00 per additional site	240.00 + 150.00 per additional site
Collectors Licence	New	145.00	145.00
Collectors Licence	Renewal	95.00	95.00
Variation of Licence		65.00	65.00
Copy of Licence		25.00	25.00
Highways Act			
These charges are restricted to the recovery of the Council's reasonable costs only. It is considered that the present charges achieve this as follows:			
Street Amenities permission	New Application	225.00	225.00
Street Amenities	Renewal	56.00	56.00

LICENCING ACT 2003 FEES

Fees for all Licensing Act 2003 permissions have been set by central government by virtue of the Licensing Act 2003 (Fees Regulations) 2005. If the Government feel it appropriate the Secretary of State will alter the fee levels by means of amending the regulations. At this time there is no indication that the Secretary of State intends to amend the fee levels.

The fees are based on the non-domestic rateable value of the premises and have not changed for 2017/18.

These are divided into 5 bands:

	2017/18				
Band	A	B	C	D	E
Non-Domestic rateable value	0 - 4,300	4,301 - 33,000	33,001 - 87,000	87,001 - 125,000	125,001 and over
Application fees for premises licences and club premises certificates are shown below:	100.00	190.00	315.00	450.00	635.00
Fees will be payable annually by those holding premises licences and club premises certificates as follows:	70.00	180.00	295.00	320.00	350.00
To find out how much the non-domestic rateable value of the premises is Officers enter the postcode into the Valuation Office's website, www.voa.gov.uk					
A multiplier will be applied to premises in bands D and E where they are exclusively or primarily in the business of selling alcohol (mainly city centre pubs). Therefore, in this instance if the premises has say a rateable value of £95,000 and so falls within band D, the application fee will be £900 and the annual charge £640. Fees in these cases will be as follows:					

	D (x2)	E (x3)
Application fee	900.00	1,905.00
Annual charge	640.00	1,050.00

Exceptionally large events				
The Licensing Authority will also be able to charge an additional premises fee, up to a maximum of £64,000 plus an annual fee of £32,000 for exceptionally large events such as outdoor pop concerts. The proposed fees are the same as 2016/17.	2016/17		2017/18	
Number	Additional Fee	Annual Fee	Additional Fee	Annual Fee
Premises Licence Fees / Premises Licence Annual Fees (Large Venues Only)	£	£	£	£
5,000-9,999	1,000	500	1,000	500
10,000-14,999	2,000	1,000	2,000	1,000
15,000-19,999	4,000	2,000	4,000	2,000
20,000-29,999	8,000	4,000	8,000	4,000
30,000-39,999	16,000	8,000	16,000	8,000
40,000-49,999	24,000	12,000	24,000	12,000
50,000-59,999	32,000	16,000	32,000	16,000
60,000-69,999	40,000	20,000	40,000	20,000
70,000-79,999	48,000	24,000	48,000	24,000
80,000-89,999	56,000	28,000	56,000	28,000
Minor Variation	89		89	

Application or Notice- Permitted temporary activities, personal licences and miscellaneous	Fee 16/17 £	Fee 17/18 £
Section 25 (theft, loss, etc. of premises licence or summary)	10.50	10.50
Section 29 (application for a provisional statement where premises being built.)	315.00	315.00
Section 33 (notification of change of name or address)	10.50	10.50
Section 37 (application to vary the licence to specify a new designated premises supervisor)	23.00	23.00
Section 42 (application for transfer of premises licence)	23.00	23.00
Section 47 (interim authority notice following death etc. of licence holder)	23.00	23.00
Section 79 (theft, loss etc. of certificate or summary)	10.50	10.50
Section 82 (notification of change of name or alteration of rules of club)	10.50	10.50
Section 83(1) or (2) (change of relevant registered address of club)	10.50	10.50
Section 100 (temporary event notice)	21.00	21.00
Section 110 (theft, loss etc. of temporary event notice)	10.50	10.50
Section 117 (application for a grant or renewal of personal licence)	37.00	37.00
Section 126 (theft, loss etc. of a personal licence)	10.50	10.50
Section 127 (duty to notify change of name or address)	10.50	10.50
Section 178 (right of freeholder etc. to be notified of licensing matters, notification of interest in a Premises)	21.00	21.00
Service Private Water Supply	Fee 16/17 £	Fee 17/18 £
Risk Assessment	40.00 per hour (up to max 500.00)	40.00 per hour (up to max 500.00)
Investigation (each investigation)	40.00 per hour (up to max 100.00)	40.00 per hour (up to max 100.00)
Granting an authorisation	100.00 maximum	100.00 maximum
Sampling (each visit)	100.00 maximum	100.00 maximum
Analysing a sample		
- taken under regulation 10 (small supplies)	25.00 maximum	25.00 maximum
- taken during check monitoring	100.00 maximum	100.00 maximum
- taken during audit monitoring	500.00 maximum	500.00 maximum

GAMBLING ACT 2005

Type of Licence	Description of Licence	2016/17 £	2017/18 £
Gambling Premise Licence (New Application)	Adult Gaming Centre	1,160.00	1,183.00
	Betting Premises (excluding tracks)	1,745.00	1,780.00
	Betting Premises (tracks)	1,450.00	1,480.00
	Bingo Premise	2,030.00	2,070.00
	Family Entertainment Centre	1,160.00	1,183.00
	Temporary Use Notices	294.00	300.00
Gambling Premise Licence Annual Fee	Adult Gaming Centre	580.00	592.00
	Betting Premises (excluding tracks)	350.00	357.00
	Betting Premises (tracks)	580.00	592.00
	Bingo Premise	580.00	592.00
	Family Entertainment Centre	435.00	444.00
Provisional Statement Application	Adult Gaming Centre	1,160.00	1,183.00
	Betting Premises (excluding tracks)	1,745.00	1,780.00
	Betting Premises (tracks)	1,450.00	1,480.00
	Bingo Premise	2,030.00	2,070.00
	Family Entertainment Centre	1,160.00	1,183.00
Licence Application (Provisional Statement Holders)	Adult Gaming Centre	1,160.00	1,183.00
	Betting Premises (excluding tracks)	1,745.00	1,780.00
	Betting Premises (tracks)	1,450.00	1,480.00
	Bingo Premise	2,030.00	2,070.00
	Family Entertainment Centre	1,160.00	1,183.00
Notification of Change	Adult Gaming Centre	50.00	50.00
	Betting Premises (excluding tracks)	50.00	50.00
	Betting Premises (tracks)	50.00	50.00
	Bingo Premise	50.00	50.00
	Family Entertainment Centre	50.00	50.00
Application to Transfer	Adult Gaming Centre	695.00	710.00
	Betting Premises (excluding tracks)	695.00	710.00
	Betting Premises (tracks)	695.00	710.00
	Bingo Premise	695.00	710.00
	Family Entertainment Centre	550.00	560.00
Application to Vary	Adult Gaming Centre	580.00	592.00
	Betting Premises (excluding tracks)	870.00	888.00
	Betting Premises (tracks)	725.00	740.00
	Bingo Premise	1,015.00	1,035.00
	Family Entertainment Centre	580.00	592.00
Reinstatement of Licence	Adult Gaming Centre	695.00	710.00
	Betting Premises (excluding tracks)	695.00	710.00
	Betting Premises (tracks)	550.00	560.00
	Bingo Premise	695.00	710.00
	Family Entertainment Centre	550.00	560.00
Copy of Licence	Adult Gaming Centre	25.00	25.00
	Betting Premises (excluding tracks)	25.00	25.00
	Betting Premises (tracks)	25.00	25.00
	Bingo Premise	25.00	25.00
	Family Entertainment Centre	25.00	25.00
Copy of Notice	Temporary Use Notices	15.00	15.00

GAMBLING ACT 2005 CONTINUED

Type of Licence	Description of Licence	2016/17 £	2017/18 £
Club Gaming	New Application	200.00	200.00
	Renewal Application	200.00	200.00
	Grant (Club Premises Cert Holder)	100.00	100.00
	Renewal (Club Premises Cert Holder)	100.00	100.00
	Annual Fee	50.00	50.00
	Change of Name	100.00	100.00
	Copy of Permit	15.00	15.00
	Existing Operator	100.00	100.00
Club Gaming Machine	New Application	200.00	200.00
	Renewal Application	200.00	200.00
	Grant (Club Premises Cert Holder)	100.00	100.00
	Renewal (Club Premises Cert Holder)	100.00	100.00
	Annual Fee	50.00	50.00
	Variation of Permit	100.00	100.00
	Change of Name	25.00	25.00
	Copy of Permit	15.00	15.00
	Existing Operator	100.00	100.00
	Transfer of Permit	25.00	25.00
Prize Gaming	Change of Name	25.00	25.00
	Copy of Permit	15.00	15.00
	Existing Operator	100.00	100.00
	New Application	300.00	300.00
	Renewal Application	300.00	300.00
Family Entertainment Gaming Machines	Transitional Application Fee	100.00	100.00
	New Application	300.00	300.00
	Renewal Application	300.00	300.00
	Change of Name	25.00	25.00
	Copy of Licence	15.00	15.00
	Existing Operator	100.00	100.00
Licensed Premises less than 2 Gaming Machines	New Application	50.00	50.00
Licensed Premises more than 2 Gaming Machines (LGMP)	New Application	150.00	150.00
	Annual Fee	50.00	50.00
	Change of Name	25.00	25.00
	Copy of Permit	15.00	15.00
	Existing Operator	100.00	100.00
	Transfer of Permit	25.00	25.00
	Variation of Permit	100.00	100.00

CAR PARKING

1st April 2017		Hours								Zone
Car Park Name	Scale of Charges Monday – Sunday 07:00-21:00									
	Up to 30 mins	Up to 1 hr	Up to 2 hrs	Up to 3 hrs	Up to 4 hrs	Up to 6 hrs	Up to 24 hrs	19:00-21:00		
	£	£	£	£	£	£	£	£		
Copenhagen St	0.60	1.20	2.40	3.60	6.00	10.00	15.00	1.00	Red	
Cornmarket	0.60	1.20	2.40	3.60	6.00	10.00	15.00	1.00		
Providence Street	0.60	1.20	2.40	3.60	6.00	10.00	15.00	1.00		
Cattle Market	0.40	0.90	1.80	2.70	3.60	5.00	6.00	1.00	Amber	
King Street	0.40	0.90	1.80	2.70	3.60	5.00	6.00	1.00		
Newport Street	0.40	0.90	1.80	2.70	3.60	5.00	6.00	1.00		
St Martin's Gate	0.40	0.90	1.80	2.70	3.60	3.60	3.60	1.00		
Clare Street	0.40	0.90	1.80	2.70	3.60	5.00	6.00	1.00		
Commandery Road	0.40	0.90	1.80	2.70	3.60	5.00	6.00	1.00		
Pitchcroft/Moors	-	0.60	1.20	1.80	2.40	3.00	3.50	Hourly Charge	Green	
Tallow Hill	-	0.60	1.20	1.80	2.40	3.00	3.50			
Tybridge Street	-	0.60	1.20	1.80	2.40	3.00	3.50			
Croft Road	-	0.60	1.20	1.80	2.40	3.00	3.50			
Waterworks Rd	No Charge									
Croft Rd- Coaches	£5.00 per 12 hours									
Croft Road Large Goods Vehicles	£5.00 per 12 hours									
1st April 2016		Hours								Zone
Car Park Name	Scale of Charges Monday – Sunday 07:00-21:00									
	Up to 30 mins	Up to 1 hr	Up to 2 hrs	Up to 3 hrs	Up to 4 hrs	Up to 6 hrs	Up to 24 hrs	19:00-21:00		
	£	£	£	£	£	£	£	£		
Copenhagen St	0.60	1.20	2.40	3.60	6.00	10.00	15.00	1.00	Red	
Cornmarket	0.60	1.20	2.40	3.60	6.00	10.00	15.00	1.00		
Providence Street	0.60	1.20	2.40	3.60	6.00	10.00	15.00	1.00		
Cattle Market	0.40	0.90	1.80	2.70	3.60	5.00	6.00	1.00	Amber	
King Street	0.40	0.90	1.80	2.70	3.60	5.00	6.00	1.00		
Newport Street	0.40	0.90	1.80	2.70	3.60	5.00	6.00	1.00		
St Martin's Gate	0.40	0.90	1.80	2.70	3.60	3.60	3.60	1.00		
Clare Street	0.40	0.90	1.80	2.70	3.60	5.00	6.00	1.00		
Commandery Road	0.40	0.90	1.80	2.70	3.60	5.00	6.00	1.00		
Pitchcroft/Moors	-	0.60	1.20	1.80	2.40	3.00	3.50	Hourly Charge	Green	
Tallow Hill	-	0.60	1.20	1.80	2.40	3.00	3.50			
Tybridge Street	-	0.60	1.20	1.80	2.40	3.00	3.50			
Croft Road	-	0.60	1.20	1.80	2.40	3.00	3.50			
Waterworks Rd	No Charge									
Croft Rd- Coaches	£5.00 per 12 hours									
Croft Road Large Goods Vehicles	£5.00 per 12 hours									

CAR PARKING CONTINUED

1st April 2017	LONG STAY / OVERNIGHT CHARGES					SEASON TICKET CHARGES				Zone
Car Park Name	24 Hours 1 day	48 Hours 2days	72 Hours 3 days	96 Hours 4 days	120 Hours 5 days	3 Months	6 Months	9 Months	12 Months	Zone
	£	£	£	£	£	£	£	£		
Cattle Market**	6.00	12.00	18.00	24.00	30.00	225.00	390.00	600.00	720.00	Amber
King Street **	6.00	12.00	18.00	24.00	30.00	225.00	390.00	600.00	720.00	
Newport Street **	6.00	12.00	18.00	24.00	30.00	225.00	390.00	600.00	720.00	
St Martin's Gate **	3.60	7.20	10.80	14.40	18.00	180.00	330.00	480.00	600.00	
Clare Street **	6.00	12.00	18.00	24.00	30.00	225.00	390.00	600.00	720.00	
Commandery Road **	6.00	12.00	18.00	24.00	30.00	225.00	390.00	600.00	720.00	
Pitchcroft **	3.50	7.00	10.50	14.00	17.50	180.00	330.00	480.00	600.00	Green
The Moors (Sat/Sun Only)	3.50	7.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Tallow Hill **	3.50	7.00	10.00	12.00	14.00	180.00	330.00	480.00	600.00	
Tybridge Street **	3.50	7.00	10.50	14.00	17.50	180.00	330.00	480.00	600.00	
Croft Road	3.50	7.00	18.00	24.00	30.00	180.00	330.00	480.00	600.00	

1st April 2016	LONG STAY / OVERNIGHT CHARGES					SEASON TICKET CHARGES				Zone
Car Park Name	24.00 Hours 1 day	48.00 Hours 2days	72.00 Hours 3 days	96.00 Hours 4 days	120.00 Hours 5 days	3 Months	6 Months	9 Months	12 Months	Zone
	£	£	£	£	£	£	£	£		
Cattle Market**	6.00	12.00	18.00	24.00	30.00	225.00	390.00	600.00	720.00	Amber
King Street **	6.00	12.00	18.00	24.00	30.00	225.00	390.00	600.00	720.00	
Newport Street **	6.00	12.00	18.00	24.00	30.00	225.00	390.00	600.00	720.00	
St Martin's Gate **	3.60	7.20	10.80	14.40	18.00	180.00	330.00	480.00	600.00	
Clare Street **	6.00	12.00	18.00	24.00	30.00	225.00	390.00	600.00	720.00	
Commandery Road **	6.00	12.00	18.00	24.00	30.00	225.00	390.00	600.00	720.00	
Pitchcroft **	3.50	7.00	10.50	14.00	17.50	180.00	330.00	480.00	600.00	Green
The Moors (Sat/Sun Only)	3.50	7.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Tallow Hill **	3.50	7.00	10.00	12.00	14.00	180.00	330.00	480.00	600.00	
Tybridge Street **	3.50	7.00	10.50	14.00	17.50	180.00	330.00	480.00	600.00	
Croft Road	3.50	7.00	18.00	24.00	30.00	180.00	330.00	480.00	600.00	

** Overnight Parking Available between 18:00hrs – 09:00hrs @ £50 per annum

TRAFFIC MANAGEMENT

	2016/17	2017/18
	£	£
Dispensations		
Seven day dispensation to allow on street parking in restricted areas	£35	£50
Road Closures		
Temporary Road Closures	N/A	£100

Neighbourhood Team	2016/17 £	2017/18 £
Bulky Household Waste Collection		
Cookers/Washing Machines/Dishwashers/Spin Driers (not microwaves)	21.00	21.40
Domestic under-counter fridges or freezers and small chest freezers	25.00	25.50
Tall fridge-freezers, large chest freezers and American-style fridges	37.00	37.70
2 Items collected at same time (not white goods)	31.00	31.60
3 Items collected at same time (not white goods, inc 3 pc suites)	36.00	36.70
Bagged Garden Waste (Minimum of 5 bags) - Price per bag	4.00	4.10
All other single items inc microwaves, bed complete with mattress	21.00	21.40
Trade Waste Collection	Commercially sensitive - delegated powers to set charges	
Garden Waste	2016/17 £	2017/18 £
Annual Fee	54.00	56.00
Reg new customer	10.00	10.00

GREEN SPACE

GREEN SPACE TEAM	2016/17		2017/18	
	£		£	
FOOTBALL (Per game)	1	2	1	2
Casual Hire				
Senior Pitch	29.50	45.00	30.25	46.00
Junior Pitch	15.00	22.50	15.25	23.00
Mini Pitch	10.50	16.50	10.75	16.75
Block Booking				
Senior Pitch	312.50	482.50	318.75	492.25
Junior Pitch	159.00	241.25	162.25	246.25
Mini Pitch	111.00	177.50	113.25	181.00
Training				
Single Session (unmarked area only)	20.00	20.00	20.50	20.50
Other				
Late cancellation fee(after midday Wednesday)	50% of fee	50% of fee	50% of fee	50% of fee
Cancellation fee	5.00	5.00	5.00	5.00
Litter/damage surcharge (payment due before next booking)	Charge at cost (min charge 35.00)	Charge at cost (min charge 35.00)	Charge at cost (min charge 35.00)	Charge at cost (min charge 35.00)
Note:				
(1) Pitches with no changing facilities				
(2) Pitches with changing facilities				
	2016/17	2017/18		
	£	£		
Fishing Permits				
City Residents (Annual)	21.00	21.00		
Concession (Annual)	10.50	10.50		
Visitors (Per day)	6.00	6.00		
Concessions (Per day)	3.00	3.00		
Moorings				
From North end of Pitchcroft to Worcester Steamer Co. moorings	4.00	4.00		

GREEN SPACE CONTINUED

GREEN SPACE TEAM		2016/17	2017/18
		£	£
Facility fee for commercial photographers, films or television companies filming	Deputy Director has delegated powers to negotiate charges as necessary		
Whippet track	Per Meeting	18.00	18.00
Helicopter landings		175.00	175.00
Hire of public open spaces	Deputy Director has delegated powers to negotiate charges as necessary		
Balloon launches	Deputy Director has delegated powers to negotiate charges as necessary		
Sale of core wood (mixed wood) skip load delivered within City Boundary		N/A	200.00
Sale of core wood (mixed wood) skip load delivered within 5 miles of City Boundary		N/A	225.00
Sale of core wood (mixed wood) skip load delivered over 5 miles from City Boundary		N/A	POA
Sale of core wood (mixed wood) small load delivered within City Boundary		N/A	50.00
Sale of core wood (mixed wood) small load delivered within 5 miles of City boundary		N/A	60.00
Sale of core wood (mixed wood) small load per tonne delivered over 5 miles from City Boundary		N/A	POA
Use of open space for fairs and non-animal Circuses	Deputy Director has delegated powers to negotiate charges as necessary		
Access over public land for companies/householders	Deputy Director has delegated powers to negotiate charges as necessary		
Allotments	Concession	2016/17	2017/18
Plot Type		£	£
Full (1/16 Acre)	Advance 25	43.50	44.25
Half (1/32 Acre)	Advance 25	21.75	22.13
Full (1/16 Acre)	Advance 50	29.00	29.50
Half (1/32 Acre)	Advance 50	14.50	14.75
Double (1/8 acre)	None	116.00	116.00
Full (1/16 Acre)	None	58.00	59.00
Half (1/32 Acre)	None	29.00	29.50
Quarter (1/64 Acre)	None	14.50	14.75
<p>Advance 25 concession given to tenants if they fulfil one of the following criteria: In receipt of state pension Student (full time) Under 25's on the following: A. Modern Apprenticeship Letter from training provider B. NVQ Training Schemes Letter from training provider stating net income and scheme (earning less than jobseekers allowance) C. Life Skills Training Letter from training provider stating net income and scheme (earning less than jobseekers allowance)</p> <p>Advance 50 concession given to tenants if they fulfil one of the following criteria: Carer's Allowance Child Tax Credit Council Tax Benefit Disability Living Allowance Employment & Support Allowance Foster Carers Housing Benefit Income Support Jobseekers Allowance Pension Guaranteed Credits Working Tax Credit Pre 2008 tenancy agreement and over 60 years of age</p>			

BEREAVEMENT SERVICES

BEREAVEMENT SERVICES	2016/17 £	2017/18 £
Interments		
Burial single grave	845.00	860.00
Burial double grave	N/A	1020.00
Exceeded one month but did not exceed 17 years	190.00	190.00
Was stillborn or did not exceed one month	65.00	65.00
Burial of cremated remains in casket	320.00	325.00
Burial of cremated remains loose	N/A	275.00
Burial of body parts	N/A	190.00
Dis-Interments		
Full burial	N/A	860.00
Cremated	N/A	325.00
Cremation Fees		
Cremation fees includes use of Chapel (up to 45 minutes), medical referee's fees, provision of audio system, supply of a biodegradable urn and mercury abatement surcharge where applicable.		
Foetal remains	0.00	0.00
Did not exceed one month/stillborn	80.00	80.00
Exceeded 1 month but did not exceed 5 years	165.00	165.00
Exceeded 5 years but did not exceed 17 years	215.00	215.00
Exceeded 17 years	760.00	775.00
Cremation only	430.00	435.00
Cremation of body parts	N/A	165.00
Purchase of Exclusive Rights of Burial		
Adult Grave		
30 years	765.00	775.00
99 years	2,000.00	2,000.00
Cremated Remains Deed of Grant		
30 years	380.00	385.00
99 years	740.00	750.00
Childs Grave		
30 years	380.00	385.00
99 years	740.00	750.00
Renewal of deed of grant 10 years -full burial	150.00	152.00
Renewal of deed of grant 10 years -cremated remains	100.00	100.00
Non resident surcharge adult grave	460.00	475.00
Non resident surcharge cremated remains grave	255.00	275.00
Administration charge for transfer of exclusive right of burial (includes provision of replacement deed of grant)	85.00	87.00
Memorial Permits		
Permit for erection of an headstone-adult (Includes foundation slab and anchor)	400.00	400.00
Permit for erection of an headstone-child (Includes foundation slab and anchor)	150.00	150.00
Permit for an additional inscription on headstone	85.00	85.00
Mini kerb set on adult grave	75.00	75.00
Full length kerb set on a adult grave	120.00	120.00
Mini kerb set on child's/baby grave-under 12 years old	10.00	10.00
General Fees		
Loose burial of ashes-cremated in Worcester	62.00	63.00
Loose burial of ashes-cremated elsewhere	180.00	195.00
CD recording of service	60.00	60.00
Minor works to grave per hour	35.00	35.00
Planting twice yearly	180.00	180.00
Weed, repair turf & tidy	180.00	180.00
Supply engraved nameplate	15.00	15.00
Register search	40.00	40.00
Photocopy cemetery map	10.00	10.00
Temporary storage of ashes-free for 1mth/charge per month, for up to 6 months max	50.00	50.00
Supply coffin bearer	25.00	30.00
Postage of remains	100.00	100.00
Extended Chapel service (additional 45 minutes)	370.00	375.00
A late amendment to music choice	20.00	25.00
Book of Remembrance		
Memorial Cards including inscription between 2 and 8 lines	N/A	80.00
Memorial Books including inscription between 2 and 8 lines	N/A	150.00
8 Line	140.00	142.00
8 Line simple	180.00	182.00
8 Line special	220.00	223.00

BEREAVEMENT SERVICES CONTINUED

MEMORIALS	2016/17 £	2017/18 £
Provision of shrub-10 years	420.00	420.00
Provision of tree-10 years	1,010.00	1,010.00
Renewal of shrub lease-10 years	185.00	188.00
Renewal of shrub lease-3 years	75.00	75.00
Renewal of tree lease-10 years	255.00	258.00
Renewal of tree lease-3 years	100.00	100.00
Bronze plaque-small	130.00	132.00
Bronze plaque-large	185.00	188.00
Bench-4 foot length-10 years	880.00	880.00
Bench mounted plaque-10 year lease	175.00	175.00
Bench and bench plaque-renewal of 10 year lease	200.00	200.00
Bench and bench plaque-renewal of 3 year lease	80.00	80.00
Bronze wall plaque-10 year lease	300.00	305.00
Granite wall plaque-10 year lease	300.00	305.00
Bronze wall plaque-renewal of 10 year lease	160.00	162.00
Granite wall plaque-renewal of 10 year lease	160.00	162.00
Granite or bronze wall plaque - renewal of 3 year lease	65.00	65.00
Granite kerb plaque-single width-10 year lease	410.00	415.00
Granite kerb plaque-double Width-10 year lease	630.00	638.00
Single line-Inscription	165.00	167.00
Double line-Inscription	300.00	305.00
Granite kerb plaque-single width-renewal of 10 year lease	350.00	350.00
Granite kerb plaque-single width-renewal of 3 year lease	140.00	140.00
Granite kerb plaque small illustration	250.00	250.00
Granite kerb plaque large illustration	300.00	300.00
Granite kerb plaque-double width-renewal of 10 year lease	600.00	600.00
Granite kerb plaque-double width-renewal of 3 year lease	240.00	240.00
Laying down of memorial headstones following Health & Safety inspection	200.00	200.00
Stepping Stones in Natural Burial Area with 10 year lease	N/A	415.00
Stepping stone lease in natural burial area - renewal of 10 year lease	160.00	160.00
Stepping stone lease in natural burial area - renewal of 3 year lease	65.00	65.00



TRADE WASTE - CONFIDENTIAL

Please note, Trade Waste fees and charges are commercially sensitive and not for publication. These fees & charges are included in the exempt part of the agenda.

DEVELOPMENT MANAGEMENT

SEARCHES AND VALUATIONS	2016/17 £	2017/18 £
Letters and enquiries from Solicitors and professional agents requesting information normally supplied in local searches or in respect of property valuations will be charged as follows:		
Per question	30.00	30.00
Per question specific to contaminated land	50.00	50.00
Site visits (where required to provide a full and unqualified answer)	50.00	50.00
Please note that responses cannot be despatched until payment is received.		
Plans		
Plans approved by Planning Sub-Committee or under delegated powers (Agent or Application Only) Per Set		
Plans : Sizes AO/A1 (subject to copyright)	22.00	22.00
Plans : A2 (subject to copyright)	11.00	11.00
Plans : A3 (subject to copyright)	4.50	4.50
Plans : A4 (subject to copyright)	2.50	2.50
Additional plans from the same original	1.25	1.25
<p>No publications will be despatched prior to receipt of the correct payment. Bulk orders for free documents may be subject to a handling charge.</p> <p>Copyright: No part of any document should be copied without the prior written consent of the Development Management Deputy Director.</p>		

DEVELOPMENT MANAGEMENT CONTINUED

Planning Applications
Fees for Planning Applications in England These fees are set nationally and the current fees apply from 15 April 2015 A detailed list of these fees can be obtained from; http://www.planningportal.gov.uk/uploads/english_application_fees.pdf

Permitted Development Enquiry	2016/17 £	2017/18 £
Proposed Development Type	Cost (Flat Rate)	Cost (Flat Rate)
Householder	28.70	30.00
Other	56.25	65.00

Pre-application and General advice			2016/17 £		2017/18 £	
Proposed Development Type			Cost	Cost of additional meetings (each)	Cost	Cost of additional meetings (each)
Residential Development*	Development Site Area	Proposed Gross Floor Area**				
Householder			45.00	25.00	50.00	25.00
1 - 4 dwellings	less than 0.5ha	500m2 or less	285.00	112.50	N/A	N/A
1 dwelling			N/A	N/A	175.00	75.00
2 - 4 dwellings	less than 0.5ha	500m2 or less	285.00	112.50	350.00	175.00
5 - 9 dwellings	0.6 - 0.99ha	501 - 999 m2	565.00	112.50	750.00	250.00
10 - 49 dwellings	1.0 - 1.25ha	1000 - 2499 m2	1,125.00	562.00	1,250.00	575.00
50 - 199 dwellings	1.26 - 2.0 ha	2500 - 9999m2	2,255.00	844.50	2,500.00	1,000.00
200+ dwellings	More than 2ha	10000m2 +	3,375.00	1,125.00	3,750.00	1,250.00
Proposed Development Type			2016/17 £		2017/18 £	
Proposed Development Type			Cost	Cost of additional meetings (each)	Cost	Cost of additional meetings (each)
Advertisements			56.00	29.00	75.00	25.00
Change of Use			170.00	85.00	200.00	50.00
Telecommunications			170.00	85.00	200.00	50.00
Glasshouses/Poly Tunnels			225.00	112.50	250.00	75.00
Works to listed buildings			N/A	N/A	75.00	25.00
Works to trees			N/A	N/A	75.00	25.00
Landscape advice			N/A	N/A	75.00	25.00
Variation or removal of condition/s			N/A	N/A	75.00	25.00
Amendments to minor/householder application			N/A	N/A	25.00	12.50
Amendments to other applications			N/A	N/A	75.00	25.00
Other***			112.50	56.00	150.00	75.00
Discharge of conditions - minor applications			N/A	N/A	25.00	12.50
Discharge of conditions - major applications			N/A	N/A	50.00	25.00
Administration Fees						
Data retrieval fee			N/A	N/A	15.00	N/A
Officer Letter of assurance without site visit			N/A	N/A	75.00	N/A
Officer Letter of assurance with site visit			N/A	N/A	125.00	N/A
Enforcement						
Second letter advising the contravener that the breach needs regularising			N/A	N/A	75.00	N/A
A second site, and subsequent site visits (per visit)			N/A	N/A	50.00	N/A
Legal and management costs (To be determined on a case by case basis)			N/A	N/A	Case by case	N/A

* includes one-for-one replacements and conversions/subdivisions
** measured externally
*** includes all other development proposals not falling within any of the above categories such as car parks & roads and certificates of lawfulness, prior approval etc.

ARCHAEOLOGY	2016/17	2016/17	2017/18	2017/18
	£	£	£	£
Preparation of briefs, monitoring of archaeological work, and validation of documents - archaeological work required by planning conditions. All charges for briefs include validation of WSI, a single monitoring visit, signing off report and archive deposition (exceptionally these will be separately chargeable but this will be notified*), and BREEM certification if required. A 30% discount is applied (where relevant) where a brief is not supplied				
Charges applicable to all areas of Worcester		Where no brief supplied		Where no brief supplied
Archaeological watching brief	162.00	113.40	180.00	126.00
Building recording (single building)	180.00	126.00	198.00	138.60
Building recording (multiple or complex buildings)	336.00	235.20	372.00	260.40
*Monitoring post-excavation analysis (per meeting, or approval of assessment report)	114.00	114.00	126.00	126.00
*Validating reports	162.00	162.00	180.00	180.00
*Validating Archive deposition	114.00	114.00	126.00	126.00
*Additional monitoring visits (charge per visit, first visit included in initial charge; usually weekly visits for evaluation, excavation and building recording projects, occasionally also for long-running watching briefs)	114.00	114.00	126.00	126.00
Central Worcester - Archaeologically Sensitive Area 18,17 - central St John's only, 20 (area N of canal only), 24 (part)				
Evaluation (site area <0.1ha)	162.00	113.40	180.00	126.00
Evaluation (site area 0.1 - 0.5ha)	210.00	147.00	228.00	159.60
Evaluation (site area >0.5ha)	318.00	222.60	342.00	239.40
Excavation and/or mitigation (site area <0.1ha)	270.00	189.00	294.00	205.80
Excavation and/or mitigation (site area 0.1 - 0.5ha)	540.00	378.00	594.00	415.80
Excavation and/or mitigation (site area >0.5ha)	792.00	554.40	870.00	609.00
Excavation and/or mitigation (site area >1ha)	negotiable according to individual case circumstances			
Charges applicable to all other areas of Worcester				
Evaluation (site area <0.3ha)	162.00	113.40	180.00	126.00
Evaluation (site area 0.3 - 1ha)	210.00	147.00	210.00	147.00
Evaluation (site area >1ha)	312.00	218.40	342.00	239.40
Excavation and/or mitigation (site area <0.3ha)	270.00	189.00	294.00	205.80
Excavation and/or mitigation (site area 0.3 - 1ha)	540.00	378.00	594.00	415.80
Excavation and/or mitigation (site area >1ha)	792.00	554.00	870.00	609.00
Excavation and/or mitigation (site area >3ha)	negotiable according to individual case circumstances			
The charges for preparation of briefs include validation of a written scheme of investigation or proposal from a single contractor. Validation of proposals from more than one contractor will be subject to an additional charge.				
The charges for preparation of briefs also include a single monitoring visit, and validation of reports and archive deposition unless otherwise notified.				
Briefs are valid for work commencing within six months of the date of the brief. If there has been no material change a brief can be reissued for a further six month period. This will be charged at 15% of the original charge for the brief.				
Historic Environment Record searches	16/17	17/18		
	£	£		
Standard search	120.00	138.00		
Priority search	240.00	276.00		
Short search (single asset)	60.00	96.00		
Short search (single asset)- charge for householders	60.00	42.00		
HER search charges include all licensing charges for copying maps and other data for research or other use, but publication of any material may be subject to an additional charge payable to the copyright holder.				
BREEM	16/17	17/18		
	£	£		
Certification of compliance with BREEM requirements for archaeology	102.00	102.00		
Lectures on archaeological and historical subjects	16/17	17/18		
	£	£		
Daytime within the City	30.00	30.00		
Daytime outside the City (add travel expenses)	50.00	50.00		
Evening within the City	45.00	45.00		
Evening outside the City (add travel expenses)	75.00	75.00		
Other Services - Archaeology Deposit Fees	16/17	17/18		
	£	£		
Standard Box	32.40	36.00		
Half box/paper archive	24.00	30.00		
Special collections per box	50.00	50.00		
<i>Additional packing/admin charged at cost</i>				



BUILDING CONTROL - CONFIDENTIAL

Please note, Trade Waste fees and charges are commercially sensitive and not for publication. These fees & charges are included in the exempt part of the agenda.

Development Management		
Local Land Charges Search Fees from 1st April 2017		
Search/Enquiry Type	2016/17 (£)	2017/18 (£)
Official Register (LLC1)	22.00	22.00
CON29R	98.00	100.00
Total Official Search Fee (excluding CON29 enquiries)	120.00	122.00
LLC1 form submitted alone	22.00	22.00
CON29 Optional Enquiries		
4. Road Proposals by private bodies	16.00	16.50
5. Advertisements	8.00	8.00
6. Completion notices	1.50	1.50
7. Parks and countryside	1.50	1.50
8. Pipelines	1.50	1.50
9. Houses in multiple occupation	3.00	3.00
10. Noise abatement	1.50	1.50
11. Urban development areas	1.50	1.50
12. Enterprise zones	4.00	4.00
13. Inner urban improvement areas	1.50	1.50
14. Simplified planning zones	1.50	1.50
15. Land maintenance notices	1.50	1.50
16. Mineral consultation and safeguarding areas	1.50	1.50
17. Hazardous substance consents	1.50	1.50
18. Environmental and pollution notices	1.50	1.50
19. Food safety notices	1.50	1.50
20. Hedgerow notices	1.50	1.50
21. Flood defence and land drainage consents *	N/A	N/A
22. Common land and town or village greens	21.00	24.00
* We do not hold this information. Please refer to Vendor.		
Solicitors own written enquiries (not on CON29)	22.00	22.00
Additional Parcels of Land		
LLC1	1.00	1.00
CON29	34.00	34.00
	35.00	35.00
Expedited Search fee	30.00	30.00
Personal Search of Local Land Charge Register	No Fee	No Fee
Disbursement charges		
Photocopying - 10p per A4 sheet		
Printing - 10p per A4 sheet		
N.B. FEES ARE SUBJECT TO A FUTURE CHANGE IN HMRC RULES TO APPLY VAT.		

Development Management	
CON29 Standard Enquiries	Open Access Charges from 4th July 2016
Enquiry / Registers / Information Available	Environmental Information Regulations Fees
1.1 Decisions & Pending Applications	
(a) - (i) Applications received between 1992-present day will be found within the current application search page : http://planning.worcester.gov.uk/OcellaWeb/planningSearch Applications received between 1947-1991 will be found within the historic application search page : http://planning.worcester.gov.uk/OcellaWeb/historySearch Also available by written request	Publicly available free of charge to view Publicly available free of charge to view (a) £8.00 for compiled report (b)-(i) £1.00 per section
(j) (k) (l) This information is available direct from the South Worcestershire Building Control Office :- mail@southworcestershirebuildingcontrol.gov.uk We can supply Building Regulations applications for 01/07/2002 to present day if requirec	(j) £8.00 for compiled report (k) (l) £1.00 each
1.2 Planning Designations and Proposals	
This information is available by consulting the public local plans at the City Council website :- www.worcester.gov.uk and at :- www.swdevelopmentplan.org	
2. Roads and Public Rights of Way	
The Highways Agency, Worcestershire County Council, Spetchley Road, Worcester WR5 2NP. 01905 763763	The Highways Agency will advise
3.1 Land Required for Public Purposes	
This information is available by written request only due to system constraints	£1.60 for compiled report
3.2 Land to be Acquired for Road Works	
The Highways Agency, Worcestershire County Council, Spetchley Road, Worcester WR5 2NP. 01905 763763	The Highways Agency will advise
3.3 Drainage	
Worcester City Council does not hold this information. Please refer to the Vendor	
3.4 Nearby Road Schemes	
The Highways Agency, Worcestershire County Council, Spetchley Road, Worcester WR5 2NP. 01905 763763	The Highways Agency will advise
3.5 Nearby Railway Schemes	
Can be viewed on planning registers as 1.1 Also available by written request	Publicly available free of charge to view
3.6 Traffic Schemes	
The Highways Agency, Worcestershire County Council, Spetchley Road, Worcester WR5 2NP. 01905 763763	The Highways Agency will advise
3.7 Outstanding Notices	
(a) Can be viewed on planning registers as 1.1 Also available by written request	Publicly available free of charge to view £1.20 for compiled report
(b) (c) (f) This information is available by written request only due to system constraints	£1.40 each sub section
(d) This information is available by written request only due to system constraints N.B The Register of Houses in Multiple Occupation is held on the Council's website :- www.worcester.gov.uk	£2.20 for compiled report
(e) & (g) The Highways Agency, Worcestershire County Council, Spetchley Road, Worcester WR5 2NP. 01905 763763	The Highways Agency will advise
3.8 Contravention of Building Regulations	
Can be viewed on planning registers as 1.1 Also available by written request	Publicly available free of charge to view £1.20 for compiled report
3.9 Notices, Orders, Directions and Proceedings under Planning Acts	
(a) - (n) Can be viewed on planning registers as 1.1 Also available by written request	Publicly available free of charge to view (a) & (c) £2.00 each (m) £3.10 each
3.10 Community Infrastructure Levy (CIL)	
The City of Worcester Community Infrastructure Levy Draft Charging Schedule was the subject of an Examination in Public in November 2016. The City Council expects to receive the inspectors report following this examination by the end of January 2017 and adopt and implement Community Infrastructure Levy charging arrangements by 1 st July 2017. Only planning applications for some types of retail development and purpose built student accommodation submitted after this date will be liable to pay the Community Infrastructure Levy. All other types of development will be zero rated for Community Infrastructure Levy charging purposes.	
3.11 Conservation Areas	
(a) & (b) This information is available by written request only due to system constraints A Conservation Area view map is held on the Council's website :- www.worcester.gov.uk	£3.10 for compiled report A charge of £11.00 will be made for copies of individual Conservation Areas
3.12 Compulsory Purchase	
This information is available by written request only due to system constraints	£1.80 for compiled report
3.13 Contaminated Land	
This information is publicly available in paper register format - contact Land Charges Department Also available by written request	£1.20 for compiled report
3.14 Radon Gas	
This information is available by written request or Contact the Health Protection Agency website :- www.hpa.org.uk or telephone 0800 614529	£1.40 for compiled report
3.15 Assets of Community Value	
Please see Worcester City Council website :- http://www.worcester.gov.uk/en_GB/list-of-assets-of-community-value	
Payment Details	
Enquiries to be submitted to the Land Charges Department together with the appropriate fee All information must be requested in writing with payment made in advance of the information being supplied within 20 working days Cheques to be made payable to Worcester City Council Address :- Land Charges Department, The Guildhall, High Street, Worcester WR1 2EY E-mail :- landcharges@worcester.gov.uk	

Strategic Housing			
City Life Lettings and Private Sector Housing Fees 2017/18			
		2016/17	2017/18
		£	£
Fees for mandatory licensable HMOs (three storey, five+ occupants) - NEW application			
Units of accommodation			
Up to 5		1,377.00	1,405.00
6 to 8		1,392.30	1,420.00
9 to 15		1,407.60	1,436.00
16 to 23		1,438.20	1,467.00
24 and above		1,468.80	1,498.00
Fees for mandatory licensable HMOs (three storey, five+ occupants) - RENEWAL application *			
Units of accommodation			
Up to 5		688.00	1,305.00
6 to 8		703.30	1,320.00
9 to 15		718.60	1,336.00
16-23		749.20	1,367.00
24 and above		779.80	1,398.00
Fees for all other licensable HMOs (additional licensing) **			
Units of accommodation			
2 to 4		645.00	770.00
5 to 7		700.00	820.00
8 and above		780.00	900.00
Other fees			
Reminder letters for missing documents or annual certificates (first reminder is included in the cost of the licence; per letter)		51.00	52.00
Pre-application advice including inspection (charges apply to both types of licences)		61.00	62.50
Missed inspection or inspection cancelled less than 24 hours prior to appointment		56.00	57.50
Penalty fee for unlicensed HMO (charged in addition to the licence fee listed above and any fees for notices and enforcement proceedings)		127.00	150.00
Immigration inspection (per visit)		55.00	56.00
Licence checking and data entering service		50.00	51.00
City Life Lettings agency			
City Life Lettings		204.00	208.00
Enforcement			
Serving of enforcement notices (costs based on officer time and third party disbursements)		On a case by case basis	On a case by case basis
Administration costs associated with the enforcement		50.00	51.00
Charge under The Smoke and Carbon Monoxide Alarm (England) Regulations 2015 - The amount of penalty applied shall be a maximum of £5000 based upon a sum of the following elements			
The costs associated with officer time to investigate and enforce the regulations for the specific case	Per Hour	23.50	23.50
The cost to purchase and equip the property with appropriate alarms (cost will be determined by way of an assessment carried out on each property to cover materials and labour cost)		On a case by case basis	On a case by case basis
Administration Costs and Recovery costs associated with the enforcement of the Penalty (£500 recovery cost element)		750.00	750.00
Deterrent Elements			
For Landlords who have been subject to single previous formal action under Housing Act 2004 or other Housing Legislation		1,000.00	1,000.00
For Landlords who are or have been subject to more than one case of formal action under Housing Act 2004 or other housing regulation		5,000.00	5,000.00
Charge under Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc)(England) Order 2014 (SI 2014 No. 2359) - The amount of penalty applied shall be up to £5000 based upon a sum of the following elements			
For estate agents and property managers who are not part of a government approved redress scheme		5,000.00	5,000.00
Footnotes			
* Renewals - In order to qualify for the renewal price, the application must be submitted before the expiry date of the existing licence.			
** Additional Licensing - For existing HMOs the fee covers a specific and fixed duration commencing on 1st September 2015 and ending on 31st August 2020 regardless of when the application is made or received. For HMOs that are purchased or converted after 1st September 2015, the expiry date will be five years after the date of the property becomes occupied as an HMO/date of completion of the sale.			

GUILDHALL ROOM LETTINGS - NON WEDDING

ROOM	DAYS / TIMES	2016/17		2017/18	
		Full Rate £	Concession* £	Full Rate £	Concession* £
LOWER HALL OR ASSEMBLY ROOM	Monday to Friday 8.30am -5.30pm	650.00	325.00	660.00	330.00
	Saturday 8.30am – 5.30pm	700.00	350.00	710.00	355.00
	Monday to Friday 8.30am -12.30pm or 1.30pm-5.30pm	350.00	175.00	355.00	177.50
	Saturday 8.30am-12.30pm or 1.30pm – 5.30pm	375.00	187.50	380.00	190.00
	Monday to Thursday 6.00pm – 10.00pm	375.00	N/A	380.00	N/A
	Friday and Saturday 6.00pm – 10.00pm	400.00	N/A	405.00	N/A
	Friday and Saturday per hour additional hour 10.00pm - 01.00am	50.00	N/A	51.00	N/A
	Charity Coffee Mornings (half day, half room space)	N/A	68.00	N/A	69.00
COUNCIL CHAMBER OR COURT ROOM	Monday to Saturday 8.30am – 5.30pm	220.00	110.00	225.00	112.00
	Monday to Saturday 8.30am – 12.30pm or 1.30pm – 5.30pm	110.00	55.00	112.00	57.00
	Monday to Saturday per hour	30.00	15.00	30.50	16.00
RANDALL ROOM	Monday to Saturday 8.30am – 5.30pm	110.00	55.00	112.00	56.00
	Monday to Saturday 8.30am-12.30pm or 1.30pm-5.30pm	55.00	27.50	56.00	28.00
	Monday to Saturday – per hour	15.00	7.50	15.00	7.50
GREEN ROOM	Monday to Saturday 8.30am – 5.30pm	80.00	40.00	82.00	41.00
	Monday to Saturday 8.30am - 12.30pm or 1.30pm – 5.30pm	40.00	20.00	41.00	20.50
	Monday to Saturday – per hour	12.00	6.00	12.50	6.50
CAR PARKING	Per Space Per Day (Subject to Availability)	4.50	N/A	4.60	N/A
EQUIPMENT HIRE	Flip Chart, OHP Screen, Whiteboard (Per Booking)	10.00	N/A	10.00	N/A
REFRESHMENTS	Tea, Coffee, including refills, per head	1.00 per head	N/A	1.00 per head	N/A
CANCELLATION FEES	See Booking Terms and Conditions				
<p>If rooms are required for a catered event there will be an additional charge of £150 for up to 50 people and £250 for over 50 people.</p> <p>For Bookings at other times, please contact the Guildhall Supervisor for fees & charges</p> <p>*Room Bookings are entitled to 50% discount for registered charities and voluntary sector organisations.</p>					

GUILDHALL WEDDING PACKAGES

WEDDING PACKAGE		2016/17	2017/18
		£	£
THE GHELUVELT PACKAGE			
Ceremony/Breakfast/Evening Reception	Whole Guildhall (All Day)	2,100.00	2,140.00
THE CROMWELL PACKAGE			
Ceremony/ Breakfast	Assembly Room (All Day)	1,200.00	1,220.00
	Council Chamber (All Day)		
	Randal Room (All Day)		
THE ELGAR PACKAGE			
Ceremony	Assembly Room (Half Day)	450.00	455.00
	Council Chamber (Half Day)	400.00	405.00
	Court Room (Half Day)	400.00	405.00
THE SEVERN PACKAGE			
Breakfast/Evening Reception	Assembly Room (All Day)	1,500.00	1,530.00
	Council Chamber (All Day)		
	Randal Room (All Day)		
	Lower Hall (Half Day)		
	Green Room (Half Day)		
THE FORT ROYAL PACKAGE			
Breakfast or Evening Reception	Upstairs – Daytime or Evening (Assembly Room, Council Chamber, Randal Room)	750.00	765.00
	Downstairs – Evening Only (Lower Hall, Green Room, Court Room) (Half Day)	700.00	710.00

ELECTORAL SERVICES

Sales of the Electoral Register

The following fees and charges apply to anyone entitled to buy a copy of the Electoral Register
There are restrictions on who can buy copies of an Electoral Register and on how the information can be used

Sale of the Edited Register

In data format, £20 plus £1.50 for each 1,000 entries (or remaining part of 1,000 entries)

In printed format, £10 plus £5 for each 1,000 entries (or remaining part of 1,000 entries)

Sale of the Full Register

In data format, £20 plus £1.50 for each 1,000 entries (or remaining part of 1,000 entries)

In printed format, £10 plus £5 for each 1,000 entries (or remaining part of 1,000 entries)

There are strict regulations as to who is entitled to purchase the Full Register.

It is an offence to use the complete register for purposes other than those for which it was supplied

Sale of the list of overseas Electors

In data format, £20 plus £1.50 for each 100 entries (or remaining part of 100 entries)

In printed format, £10 plus £5 for each 100 entries (or remaining part of 100 entries)

OTHER FEES AND CHARGES

Other	2016/17	2017/18
Court Fees Council Tax and National Non domestic Rates	£	£
Council Tax and National Non-Domestic Rates are dealt with by our Shared Service Partnership, although the income is direct income to each respective Council and the City Council.		
Court Fees - Council Tax	80.00	80.00
Court Fees - Business Rates	80.00	80.00