

KEY DECISION
NOTIFICATION THAT A PUBLIC OR PRIVATE KEY DECISION IS TO BE MADE
ON BEHALF OF WORCESTER CITY COUNCIL
(Not including the detail of any Private Information)

Title of matter / report	Extension of Civica Contract for Revenues & Benefits
Reason why a key decision	The decision will incur expenditure or the making of savings which is above the financial threshold set by the Council, currently £173,934.
Summary of decision	To agree the recommendation from the South Worcestershire Joint Committee to extend the shared service contract with Civica for Revenues and Benefits by 5 years to the end September 2023, on the basis of the proposal submitted by Civica. The Section 151 Officer, in consultation with relevant Council portfolio holder, be authorised to finalise detailed terms with Civica and the other shared service partners.
Decision maker	The Cabinet Individual Cabinet Member Cabinet Member for delivering Value for Money, Councillor Richard Boorn Individual Officer(s) Lesley Meagher, Corporate Director – Resources and Section 151 Officer
Date of meeting on which decision / or the period within which the decision is to be made	Cabinet 15th April 2014
Classification of matter / meeting	Public – This part of the meeting open to the public
Reasons why this part of the meeting the public to be excluded	
Representations as to why the meeting/item should be open to the public should be made in writing at least 10 clear working days before the date of the meeting/decision	Officer Contact Details: Claire Chaplin, Democratic Services Team Leader Legal and Democratic Services Guildhall Worcester WR1 2EY Telephone: 01905 722005 Fax: 01905 721120 Email: committeeadministration@worcester.gov.uk
List of documents submitted with the report including background papers	
Officer Contact Details and procedure for which, subject to any prohibition or restriction on their disclosure, details, copies of, or extracts from, any document listed is available	A hard copy of documents will be available at least five clear working days prior to the meeting at: The Guildhall, High Street, Worcester WR1 2EY Electronic copies of documents will be available at least five clear working days prior to the meeting from: worcester.gov.uk Committee Minutes and Documents / Browse the agenda/minutes / Cabinet) Officer Contact Details: Claire Chaplin – as above

