



**Worcester**  
CITY COUNCIL

# **POLICY AND RESOURCES COMMITTEE**

## **AGENDA**

**Date:** Tuesday, 24th May, 2022

**Time:** 7.00 pm

**Venue:** The Guildhall

## **POLICY AND RESOURCES COMMITTEE**

### **Information for Members of the Public**

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Part I of the Agenda includes items for discussion in public. You have the right to inspect copies of Minutes and reports on this part of the Agenda as well as background documents used in the preparation of these reports. Details of the background papers appear at the foot of each report. Part II of the Agenda (if applicable) deals with items of 'Exempt Information' for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

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At the start of the meeting under the item 'Public Participation' up to fifteen minutes in total is allowed for members of the public to present a petition, ask a question or comment on any matter on the Agenda. Participants need to indicate that they wish to speak by 4.30 p.m. on the last working day before the meeting by writing, telephoning or E-Mailing the officer mentioned below.

If you have any general enquires or queries about this Agenda or require any details of background papers, further documents or information, or to discuss arrangements for the taking of photographs, film, video or sound recording please contact the Lead Officer, Julian Pugh, Democratic Services Administrator, Guildhall, Worcester WR1 2EY. Telephone: 01905 722027 (direct line); E-Mail Address: [committeeadministration@worcester.gov.uk](mailto:committeeadministration@worcester.gov.uk).

This agenda can be made available in large print, braille, on PC disk, tape or in a number of ethnic minority languages. Please contact the above named officer for further information.

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**Members of the Committee:-**

To be agreed at the Annual Council meeting on 17 May 2022

**AGENDA**

**Part 1**  
**(ITEMS FOR DISCUSSION AND DECISION IN PUBLIC)**

1. **Appointment of Substitutes**  
To receive details of any Member nominated to attend the meeting in place of a Member of the Committee.
2. **Declarations of Interest**  
To receive any declarations of interest.
3. **Public Representations**  
Up to a total of fifteen minutes can be allowed, with each speaker being allocated a maximum of five minutes, for members of the public to present a petition, ask a question or comment on any matter on the Agenda or within the remit of the Committee.
4. **Minutes**  
Page(s): 1 - 6  
Of the meeting held on 22<sup>nd</sup> March 2022 to be approved and signed.
5. **Town Investment Plan - "Shrub Hill Regeneration" and "Community Skills And Enterprise" Business Cases**  
Ward(s): All Wards  
Contact Officer: David Sutton, Deputy Director - Corporate Policy and Strategy  
Tel: 01905 722302  
That the Committee agree to:
  1. support the business cases and approves the Summary Documents for submission to the Department for Levelling Up, Homes and Communities
  2. authorise the Corporate Director Finance and Resources and the Corporate Director Planning and Governance to undertake further due diligence and complete the appropriate funding agreements as detailed within this report.

(Report to follow)

6. **Discretionary Council Tax Energy Rebate Scheme**

Page(s): 7 - 16

Ward(s): All Wards

Contact Officer: Shane Flynn, Corporate Director, Finance and Resources  
Tel: 01905 722536

1. To approve the Discretionary Council Tax Energy Rebate Scheme; and
2. To delegate to the Corporate Director – Finance and Resources authority to make minor technical amendments to the scheme and to apply discretion in individual cases, as required.

7. **Grant Requests 2022-23**

Page(s): 17 - 20

Ward(s): All Wards

Contact Officer: Shane Flynn, Corporate Director, Finance and Resources  
Tel: 01905 722536

1. To delegate responsibility for allocations from the miscellaneous grants reserve to the Managing Director in consultation with the Chair and Vice-Chair(s) of the relevant committee; and
2. To approve allocations from reserves for the financial year 2022/23 for two prior requests for grant support.

8. **Corporate Risk Management Report - Quarter 4 2021/22**

Page(s): 21 - 46

Ward(s): All Wards

Contact Officer: Lucy Capel, Corporate Policy and Strategy Officer  
Tel: 01905 722126

That the Committee notes the Corporate Risk Management Report.

9. **Quarter 4 Financial Monitoring Report 2021/22**

Page(s): 47 - 70

Ward(s): All Wards

Contact Officer: Mark Baldwin, Head of Finance  
Tel: 01905 722007

That the Committee review the financial monitoring details including budget variances and performance indicators for the 4<sup>th</sup> quarter ended 31 March 2021.

10. **Treasury Management Annual Report - 2021/22**

Page(s): 71 - 82

Ward(s): All Wards

Contact Officer: Mark Baldwin, Head of Finance  
Tel: 01905 722007

1. That the Committee note the details included within the Treasury Management Annual Report for 2021/22; and
2. That the Treasury Management Annual Report for 2021/22 is referred to full Council for information, in accordance with the CIPFA Treasury Management Code.

11. **Annual and Quarter 4 Performance Report for 2021/22**

Ward(s): All Wards

Contact Officer: Joanna Payne, Corporate Policy and Strategy Officer  
Tel: 01905 722407

That the Committee note the Council's annual and quarter 4 performance for 2021/22.

(Report to follow)

12. **Appointments to Outside Bodies 2022/23**

Page(s): 83 - 90

Ward(s): All Wards

Contact Officer: Sian Stroud, Corporate Director, Planning and Governance  
Tel: 01905 722017

That the Committee confirm the appointments to outside bodies for 2022/23.

13. **Appointment of Member Champion for Children and Young People**

Page(s): 91 - 94

Ward(s): All Wards

Contact Officer: Sian Stroud, Corporate Director, Planning and Governance  
Tel: 01905 722017

That the Committee appoint the Member Champion for Children and Young People.

14. **Any Other Business**

Which in the opinion of the Chair is of sufficient urgency as to warrant consideration.