



**Worcester**  
CITY COUNCIL

## **CABINET**

## **AGENDA**

**Date: Tuesday, 21st March, 2017**

**Time: 7.00 pm**

**Venue: Guildhall**

## CABINET

### Members of the Cabinet:-

Chairman: Councillor Adrian Gregson (L)

Vice-Chairman: Councillor Joy Squires (L)

Councillor Roger Berry (L)

Councillor Geoff Williams (L)

Councillor Lynn Denham (L)

L = Labour

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Part I of the Agenda includes items for discussion in public. You have the right to inspect copies of minutes and reports on this part of the Agenda as well as background documents used in the preparation of these reports. Details of the background papers appear at the foot of each report.

Part II of the Agenda (if applicable) deals with items of 'Exempt or Confidential Information' for which the public are excluded from the meeting and neither reports nor background papers are open to public inspection.

At the start of the meeting under the item 'Public Participation' up to fifteen minutes in total is allowed for members of the public to present a petition, ask a question or comment on any matter on the Agenda. **Participants need to indicate that they wish to speak by 4.30 p.m. on the last working day before the meeting by writing, telephoning or E-Mailing the officer mentioned below.**

If you have any general enquires or queries about this Agenda or require any details of background papers, further documents or information, or to discuss arrangements for the taking of photographs, film, video or sound recording please contact the Lead Officer, **Claire Chaplin, Democratic and Civic Services Manager, Democratic Services, Guildhall, Worcester WR1 2EY. Telephone: 01905 722005 (direct line); TypeTalk 18001 01905 722233. E-Mail Address: [committeeadministration@worcester.gov.uk](mailto:committeeadministration@worcester.gov.uk).**

This agenda can be made available in large print, braille, on PC disk, tape or in a number of ethnic minority languages. Please contact the above named officer for further information.

Agendas and minutes relating to all City Council Committees, Cabinet and Council Meetings are also available electronically, click on the option "Committee Minutes and Documents", Website Address: [worcester.gov.uk](http://worcester.gov.uk)

**Details of any representations received as to why the meeting should be open to the public**

**Response to any such representation made by the Decision Making Body**

## CABINET RESPONSIBILITIES

<b>Councillor</b>	<b>Role</b>	<b>Key Corporate Responsibility</b>	<b>Services And Initiatives</b>
<b>Adrian Gregson</b>	Leader	Overall strategic direction of the Council	Communications, the Guildhall, Sport and Leisure, Flooding and Emergency Response
<b>Joy Squires</b>	Deputy Leader	Performance and Resources	Finance, Income Generation, People Services and Workforce Improvement, Performance and Transformation, Legal, Democratic and Electoral Services, Civic Services, Internal Audit, Worcestershire Hub, Revenues and Benefits, ICT and Digital Transformation, Property and Asset Management, Waste and Recycling Collection, Street Cleansing
<b>Roger Berry</b>	Cabinet Member	Housing and Heritage	Strategic Housing Services - Private Sector Housing, Homelessness Prevention, Housing Strategy, Welfare Support, Affordable Housing, Living Over The Shop, Neighbourhood Centres, Heritage and Conservation, Joint Museums Service, Play Areas
<b>Lynn Denham</b>	Cabinet Member	Sustainable Communities	Community Safety, ICM, CCTV, Community Engagement, Our Happy Place, Community Services and Partnerships, Community Grants, Equalities, Social Inclusion, Volunteering, Sustainability and "Green" Initiatives, Energy Initiatives, Worcestershire Regulatory Services (including Air Quality, Licensing, EH), Health and Wellbeing, Grounds and Parks Maintenance
<b>Geoff Williams</b>	Cabinet Member	Economic Prosperity and Growth	Development Management, Planning Policy, Transport Planning, Building Control, Place Shaping, Economic Development (including City Centre/Riverside/Public Realm Masterplanning, Skills, Tourism, Public Art, Retail, BID, Events), Bereavement Services, Car Parks, Environmental Enforcement

**AGENDA**

**Part 1  
(ITEMS FOR DISCUSSION AND DECISION IN PUBLIC)**

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|---|--|
| <p>1. <b>DECLARATIONS OF INTEREST</b></p>   | <p>To receive any declarations of interest.</p>  |
| <p>2. <b>PUBLIC PARTICIPATION</b></p>   | <p>Up to a total of fifteen minutes can be allowed, with each speaker being allocated a maximum of five minutes, for members of the public to present a petition, ask a question or comment on any matter on the Agenda or within the remit of the Committee.</p>  |
| <p>3. <b>MINUTES</b><br/>Page(s): 1 - 4</p>   | <p>Of the meeting held on 14<sup>th</sup> February 2017 to be agreed and signed by the Chairman.</p>   |
| <p>4. <b>THE SHAMBLES PUBLIC REALM IMPROVEMENT - KEY DECISION</b><br/>Page(s): 5 - 8<br/>Ward(s): Cathedral<br/>Contact Officer: Mark Radford,<br/>Economic Development Officer<br/>Tel: 01905 722258</p> | <p><b><u>THE CABINET MEMBER FOR ECONOMIC PROSPERITY AND GROWTH, COUNCILLOR GEOFF WILLIAMS, RECOMMENDS:</u></b></p> <p><b>That Cabinet approve expenditure of £400,000 (from the 2015-16 New Homes Bonus Allocation for public realm improvements) to carry out public realm improvements to The Shambles in partnership with Worcestershire County Council.</b></p>  |
| <p>5. <b>WORCESTER CITY MASTERPLAN UPDATE</b><br/>Page(s): 9 - 14<br/>Ward(s): All Wards<br/>Contact Officer: Marc Dorfman,<br/>Place Special Projects<br/>Tel: 01905 722385</p>                          | <p><b><u>THE CABINET MEMBER FOR ECONOMIC PROSPERITY AND GROWTH, COUNCILLOR GEOFF WILLIAMS, RECOMMENDS:</u></b></p> <ol style="list-style-type: none"><li><b>1. The Cabinet approves the allocation of £75k from the "City Plan Fund" towards the production of an updated City Master Plan; and</b></li><li><b>2. The Cabinet notes the contribution of £25k from Worcestershire Local Enterprise Partnership towards the costs.</b></li></ol> |

6. **PERDISWELL GOLF COURSE**  
Page(s): 15 - 22  
Ward(s): Claines; St. Stephen  
Contact Officer: Richard Savory,  
Senior Project  
Manager  
Tel: 01905 722057

**THE LEADER OF THE COUNCIL,  
COUNCILLOR ADRIAN GREGSON,  
RECOMMENDS:**

1. That Cabinet endorses the proposals in this report, in particular the maintenance of 'pay and play' provision at Perdiswell; and
2. That Cabinet recommends to Council the grant of a long lease to the operator of the Ravenmeadow Golf Centre in respect of part of the golf course at Perdiswell.

7. **REFURBISHMENT OF THE CINDERELLA SPORTS GROUND - KEY DECISION**  
Page(s): 23 - 28  
Ward(s): Bedwardine  
Contact Officer: David Sutton,  
Deputy Director -  
Cleaner and  
Greener Delivery  
Tel: 01905 722302

**THE LEADER OF THE COUNCIL,  
COUNCILLOR ADRIAN GREGSON,  
RECOMMENDS:**

1. That Cabinet approve the project to refurbish the Cinderella Sports Ground as a Community sports facility to be operated by Heart of Worcestershire College as detailed within this report;
2. That Cabinet approve a budget for the project as detailed within this report at Appendix B; and
3. That Cabinet delegate to the Deputy Director, Cleaner and Greener Service Delivery, in consultation with the Leader of the Council, authority to enter into all necessary contracts and agreements to deliver the project.

8. **WORCESTER CITY HEALTH AND WELLBEING ACTIVITY PLAN 2017-2019**  
Page(s): 29 - 64  
Ward(s): All Wards  
Contact Officer: Nina Warrington,  
Head of Strategic  
Housing  
Tel: 01905 722294

**THE CABINET MEMBER FOR  
SUSTAINABLE COMMUNITIES,  
COUNCILLOR LYNN DENHAM,  
RECOMMENDS:**

**That the Cabinet endorses the actions in the Worcester City Health and Wellbeing Activity Plan prepared by the Healthy Worcester Partnership.**

9. **NEW WORCESTERSHIRE STRATEGIC HOUSING PARTNERSHIP PLAN**  
Page(s): 65 - 102  
Ward(s): All Wards  
Contact Officer: Nina Warrington,  
Head of Strategic  
Housing  
Tel: 01905 722294

**THE CABINET MEMBER FOR HOUSING AND HERITAGE, COUNCILLOR ROGER BERRY, RECOMMENDS:**

**That the Cabinet note, prior to consideration by Council, the new Worcestershire Housing Partnership Plan, which is an overarching partnership document setting the strategic direction for housing. If approved, the Plan will take effect from the 1 April 2017, replacing the housing and homelessness strategies in their current format.**

10. **PROCUREMENT OF TEMPORARY AGENCY STAFF - KEY DECISION**  
Page(s): 103 - 106  
Ward(s): All Wards  
Contact Officer: Mark Edwards,  
Head of People  
Services  
Tel: 01905 722042

**THE CABINET MEMBER FOR PERFORMANCE AND RESOURCES, COUNCILLOR JOY SQUIRES, RECOMMENDS:**

**That Cabinet approve the award of a temporary agency staff service contract to Matrix SCM Limited.**

11. **ADVANCE PAYMENT OF PENSION FORWARDING FUND**  
Page(s): 107 - 108  
Ward(s): All Wards  
Contact Officer: Mark Baldwin,  
Head of Finance  
Tel: 01905 722007

**THE CABINET MEMBER FOR PERFORMANCE AND RESOURCES, COUNCILLOR JOY SQUIRES, RECOMMENDS:**

**That Cabinet recommends to Council the approval of the advance payment of three years forward funding pension costs, estimated to be £2.4m, for a discount of approximately £150k.**

12. **SCRUTINY REVIEW - IMPACT OF INDIVIDUAL ELECTORAL REGISTRATION**  
Page(s): 109 - 126  
Ward(s): All Wards  
Contact Officer: Julian Pugh,  
Democratic  
Services  
Administrator  
Tel: 01905 722006

**THE CHAIRMAN OF SCRUTINY COMMITTEE RECOMMENDS:**

**That the Cabinet consider the report and recommendations of the Review Group.**

13. **SCRUTINY REVIEW - STREET  
CLEANSING STANDARDS**  
Page(s): 127 - 146  
Ward(s): All Wards  
Contact Officer: Julian Pugh,  
Democratic  
Services  
Administrator  
Tel: 01905 722006

14. **QUARTER 3 FINANCIAL  
MONITORING REPORT - 2016/17**  
Page(s): 147 - 162  
Ward(s): All Wards  
Contact Officer: Mark Baldwin,  
Head of Finance  
Tel: 01905 722007

15. **QUARTER 3 PERFORMANCE  
REPORT FOR 2016/17**  
Page(s): 163 - 182  
Ward(s): All Wards  
Contact Officer: Joanna Payne,  
Transformation and  
Performance  
Officer  
Tel: 01905 722407

16. **ANY OTHER BUSINESS**

17. **ITEM INVOLVING THE  
DISCLOSURE OF EXEMPT  
INFORMATION**

**THE CHAIRMAN OF SCRUTINY  
COMMITTEE RECOMMENDS:**

**That the Cabinet consider the report  
and recommendations of the Review  
Group.**

**THE CABINET MEMBER FOR  
PERFORMANCE AND RESOURCES,  
COUNCILLOR JOY SQUIRES,  
RECOMMENDS:**

**1. Cabinet are asked to note the  
attached financial monitoring  
report and variances highlighted for  
the third quarter ended 31st  
December 2016; and**

**2. Cabinet are asked to make any  
recommendations of action they  
wish to take as a result of that  
information.**

**THE CABINET MEMBER FOR  
PERFORMANCE AND RESOURCES,  
COUNCILLOR JOY SQUIRES,  
RECOMMENDS:**

**Cabinet are asked to note a summary  
by exception of the Council's Quarter 3  
performance for 2016/17, as set out in  
the attached report which was  
considered at Performance  
Management and Budget Scrutiny  
Committee on 20th March 2017.**

Which in the opinion of the Chairman is of  
sufficient urgency as to warrant  
consideration.

The Cabinet is invited to pass the following  
resolution:-

**That under Section 100A(4) of the  
Local Government Act 1972, the press  
and public be excluded from the  
meeting for the following items of  
business on the grounds that they  
involve the likely disclosure of  
information as defined in Schedule 12A  
of the said Act.**

**PART II  
(ITEMS FOR DISCUSSION AND DECISION IN PRIVATE)**

- |   |  |
|---|--|
| <p>18. <b>PERDISWELL GOLF</b><br/>Page(s): 183 - 186<br/>Ward(s): Claines; St. Stephen<br/>Contact Officer: Richard Savory,<br/>Senior Project<br/>Manager<br/>Tel: 01905 722057</p>  | <p>To consider the draft heads of terms (Appendix 2).</p>  |
| <p>19. <b>REFURBISHMENT OF THE CINDERELLA SPORTS GROUND - KEY DECISION</b><br/>Page(s): 187 - 192<br/>Ward(s): Bedwardine<br/>Contact Officer: David Sutton,<br/>Deputy Director -<br/>Cleaner and<br/>Greener Delivery<br/>Tel: 01905 722302</p> | <p>To consider the following Appendices:<br/><br/>Appendix A - Heart of Worcestershire College Heads of Terms<br/>Appendix B - Project Budgets<br/>Appendix C - Improvement Works Procurement Report</p>                         |
| <p>20. <b>PROCUREMENT OF TEMPORARY AGENCY STAFF - KEY DECISION</b><br/>Page(s): 193 - 196<br/>Ward(s): All Wards<br/>Contact Officer: Mark Edwards,<br/>Head of People<br/>Services<br/>Tel: 01905 722042</p>                                     | <p>To consider the confidential evaluation report (Appendix 1) and financial details relating to the award of this contract (Appendix 2).</p>  |
| <p>21. <b>WORCESTER RACECOURSE - RENT REVIEW AND LEASE EXTENSION - KEY DECISION</b><br/>Page(s): 197 - 204<br/>Ward(s): Cathedral<br/>Contact Officer: Mark Baldwin,<br/>Head of Finance<br/>Tel: 01905 722007</p>                                | <p><b><u>THE CABINET MEMBER FOR PERFORMANCE AND RESOURCES, COUNCILLOR JOY SQUIRES, RECOMMENDS:</u></b></p> <p><b>That Cabinet approve the terms of the rent review, the proposed lease extension and ancillary licences.</b></p> |