



**Worcester**  
CITY COUNCIL

## **CABINET**

## **AGENDA**

**Date: Tuesday, 22nd March, 2016**

**Time: 7.00 pm**

**Venue: Guildhall**

## CABINET

### Members of the Cabinet:-

Chairman: Councillor Marc Bayliss (C)  
Vice-Chairman: Councillor Chris Mitchell (C)

Councillor Alan Amos (C)  
Councillor Mrs Lucy Hodgson (C)

Councillor Mike Johnson (C)  
Councillor Andy Roberts (C)

C= Conservative

### Information for Members of the Public

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Part I of the Agenda includes items for discussion in public. You have the right to inspect copies of minutes and reports on this part of the Agenda as well as background documents used in the preparation of these reports. Details of the background papers appear at the foot of each report.

Part II of the Agenda (if applicable) deals with items of 'Exempt or Confidential Information' for which the public are excluded from the meeting and neither reports nor background papers are open to public inspection.

At the start of the meeting under the item 'Public Participation' up to fifteen minutes in total is allowed for members of the public to present a petition, ask a question or comment on any matter on the Agenda. **Participants need to indicate that they wish to speak by 4.30 p.m. on the last working day before the meeting by writing, faxing, telephoning or E-Mailing the officer mentioned below.**

If you have any general enquires or queries about this Agenda or require any details of background papers, further documents or information, or to discuss arrangements for the taking of photographs, film, video or sound recording please contact the Lead Officer, **Claire Chaplin, Democratic and Electoral Services Manager, Guildhall, Worcester WR1 2EY. Telephone: 01905 722005 (direct line); TypeTalk 18001 01905 722233. E-Mail Address: [committeeadministration@worcester.gov.uk](mailto:committeeadministration@worcester.gov.uk).**

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Agendas and minutes relating to all City Council Committees, Cabinet and Council Meetings are also available electronically, click on the option "Committee Minutes and Documents", Website Address: [worcester.gov.uk](http://worcester.gov.uk)

**Details of any representations received as to why the meeting should be open to the public**

**Response to any such representation made by the Decision Making Body**

## CABINET RESPONSIBILITIES

<b>Councillor</b>	<b>Role</b>	<b>Key Corporate Priority Responsibility</b>	<b>Service Responsibilities</b>
<b>Marc Bayliss</b>	Leader	Overall strategic direction of the Council, Communications; Corporate Community and Emergency Plans (including flooding), External Partnerships/Agencies, liaison with County Council and Government	Oversees work of the Managing Director and member of Joint Museums Service Committee.
<b>Alan Amos</b>	Cabinet Member	Economic Prosperity and Tourism	Oversees the work of Development Management and Enforcement, Parking, Economic Development and Planning Policy. Service Managers for Development Management, and ED&PP. Tourism.  Cabinet link to Building Control Shared Services, South Worcestershire Joint Advisory Panel.
<b>Lucy Hodgson</b>	Cabinet Member	History and Heritage	Oversees the work of Democratic Services, Guildhall, Strategic Housing, Safeguarding, Museums, Community Activities, and Heritage/Archaeology and Service Manager for Strategic Housing and Community Activity.
<b>Mike Johnson</b>	Cabinet Member	Sport, Leisure and Retail and City Centre and Riverside	Oversees the work of Sport and Leisure and the Swimming Pool project, Licensing and Environmental Health, Health and Wellbeing, Worcester BID and oversight of City Centre and Riverside Improvement Projects  Cabinet link to Regulatory Shared Services and member of South Worcestershire Shared Services Joint Committee, and Worcestershire Joint Committee (Regulatory Services).

<b>Chris Mitchell</b>	Deputy Leader	Resources	<p>Oversees the work of Revenues and Benefits (Council Tax, Business Rates and Housing Benefit), Finance, Strategy and Transformation, Internal Audit, ICT, Worcestershire Hub, HR, Legal and Property and Service Managers for Finance, S&amp;T and HR.</p> <p>Cabinet link to Revenue and Benefits, Internal Audit and Property Shared Services.</p> <p>Member of South Worcestershire Shared Services Joint Committee.</p>
<b>Andy Roberts</b>	Cabinet Member	Cleaner, Greener and Safer City	<p>Oversees the work of Refuse and Recycling, Street Cleansing, Parks and Open Spaces, Play Areas, Cemeteries and Crematorium, CCTV and Community Safety and Service Manager for Cleaner and Greener City.</p> <p>Member of Museums Joint Committee and Worcestershire Joint Committee (Regulatory Services).</p>

**AGENDA**

**Part 1**  
**(ITEMS FOR DISCUSSION AND DECISION IN PUBLIC)**

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| <p>1. <b>Declarations of Interest</b></p>   | <p>To receive any declarations of interest.</p>  |
| <p>2. <b>Public Participation</b></p>   | <p>Up to a total of fifteen minutes can be allowed, with each speaker being allocated a maximum of five minutes, for members of the public to present a petition, ask a question or comment on any matter on the Agenda or within the remit of the Committee.</p>  |
| <p>3. <b>Minutes</b><br/>Page(s): 1 - 6</p>   | <p>Of the meeting held on 9<sup>th</sup> February 2016 to be agreed and signed by the Chairman.</p>  |
| <p>4. <b>Major Projects - Progress Report</b><br/>Page(s): 7 - 10<br/>Ward(s): All Wards<br/>Contact Officer: Timothy O'Gara,<br/>Legal Services<br/>Manager<br/>Tel: 01905<br/>722019</p>  | <p><b><u>THE LEADER OF THE COUNCIL,<br/>COUNCILLOR MARC BAYLISS,<br/>RECOMMENDS:</u></b></p> <p><b>That Cabinet note the progress that has been made on major projects during the last 12 months.</b></p>  |
| <p>5. <b>Perdiswell Culvert Repairs - Award Of Contract - Key Decision</b><br/>Page(s): 11 - 14<br/>Ward(s): Claines<br/>Contact Officer: David Sutton,<br/>Cleaner and Greener Service<br/>Manager<br/>Tel: 01905<br/>722302</p> | <p><b><u>THE CABINET MEMBER FOR A CLEAN,<br/>GREEN AND SAFE CITY, COUNCILLOR<br/>ANDY ROBERTS, RECOMMENDS:</u></b></p> <p><b>1. That Cabinet delegate authority to finalise the specification and award a contract for repairs to the Perdiswell Culvert to the Service Manager, Cleaner and Greener City in consultation with the Corporate Director, Resources; and</b></p> <p><b>2. That Cabinet allocate additional funding of up to £295k to provide a capital project budget of £800k for these works. The additional funding to be met from internal earmarked reserves and external funding.</b></p> |

6. **Quarter 3 Financial Monitoring Report - 2015/16**

Page(s): 15 - 34

Ward(s): All Wards

Contact Officer: Mark Baldwin,  
Finance Service  
Manager  
Tel: 01905  
722007

**THE CABINET MEMBER FOR RESOURCES, COUNCILLOR CHRIS MITCHELL, RECOMMENDS:**

1. That Cabinet consider any feedback from PMBS and note the financial monitoring report and variances highlighted for the third quarter ended 31st December 2015, and make any recommendations of action they wish to take as a result of that information; and
2. That Cabinet approve the write-offs noted in paragraph 3.6 of the report.

7. **Quarter 3 Performance Report for 2015/16**

Page(s): 35 - 66

Ward(s): All Wards

Contact Officer: Joanna Payne,  
Transformation  
and Performance  
Officer  
Tel: 01905  
722407

**THE CABINET MEMBER FOR RESOURCES, COUNCILLOR CHRIS MITCHELL, RECOMMENDS:**

That Cabinet note a summary by exception of performance for the third quarter (October - December 2015) as set out in the attached report which was considered at Performance Management & Budget Scrutiny Committee on 15<sup>th</sup> March 2016.

8. **Community Infrastructure Levy Draft Charging Schedule Consultation**

Page(s): 67 - 148

Ward(s): All Wards

**THE CABINET MEMBER FOR ECONOMIC PROSPERITY AND TOURISM, COUNCILLOR ALAN AMOS, RECOMMENDS:**

1. That Cabinet note the work that has been undertaken to produce the Community Infrastructure Levy (CIL) Draft Charging Schedule (DCS) and that Cabinet advises officers of any changes they recommend to the document before the public consultation period;
2. That Cabinet Approve the CIL DCS (Appendix 1) for a six week public consultation from Friday 1<sup>st</sup> April to Monday 16<sup>th</sup> May 2016;

Contact Officer: Adrian Becker,  
Senior Planning  
Policy Officer  
Tel: 01905  
722545

9. **Revised Draft South  
Worcestershire Developer  
Contributions Supplementary  
Planning Document**  
Page(s): 149 - 222  
Ward(s): All Wards

3. **That Cabinet Note the CIL timetable as set out in the Local Development Scheme and the crucial stages in submission of the CIL and Examination by the Planning Inspectorate by the autumn of 2016;**
4. **That Cabinet delegate authority to the Corporate Director – Pace in consultation with the Cabinet Member for Economic Prosperity and Tourism to make minor amendments to the DCS prior to consultation; and**
5. **That Cabinet delegate authority to the Corporate Director – Place in consultation with the Cabinet Member for Economic Prosperity and Tourism to submit the DCS, following the close of consultation, together with the representations received and a 'Statement of Modifications' as necessary, to the Secretary of State for Examination by an independent inspector.**

**THE CABINET MEMBER FOR ECONOMIC  
PROSPERITY AND TOURISM,  
COUNCILLOR ALAN AMOS,  
RECOMMENDS:**

1. **That Cabinet considers the content of the South Worcestershire Developer Contributions Supplementary Planning Document (SPD) (Appendix 1) and advises officers of any changes they would recommend to this document prior to consultation;**
2. **That Cabinet approve this document for public consultation between 1<sup>st</sup> April and 16<sup>th</sup> May 2016; and**

Contact Officer: Adrian Becker,  
Senior Planning  
Policy Officer  
Tel: 01905  
722545

10. **Refurbishment of Playing Pitches at Perdiswell - Key Decision**

Page(s): 223 - 226

Ward(s): Claines

Contact Officer: David Sutton,  
Cleaner and  
Greener Service  
Manager  
Tel: 01905  
722302

11. **Any Other Business**

12. **Item Involving the Disclosure of Exempt Information**

**3. That Cabinet delegate authority to the Corporate Director Place in consultation with the Cabinet Member for Economic Prosperity and Tourism to make minor amendments to the South Worcestershire Developer Contributions Supplementary Planning Document prior to consultation.**

**THE CABINET MEMBER FOR SPORT, LEISURE AND RETAIL, COUNCILLOR MIKE JOHNSON, RECOMMENDS:**

- 1. That Cabinet award a contract to Contractor D to carry out works to reinstate 6 grass pitches at Perdiswell;**
- 2. That Cabinet approves a total project budget of £336,000 for this work, to include the contract works, project supervision and contingency; and**
- 3. That Cabinet notes the availability of Section 106 funding to finance the contract works and agrees to allocate funding from the 2016/17 New Homes Bonus grant, to finance the remaining project costs.**

Which in the opinion of the Chairman is of sufficient urgency as to warrant consideration.

The Cabinet is invited to pass the following resolution:-

**That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of information as defined in Schedule 12A of the said Act.**



**PART II**  
**(ITEMS FOR DISCUSSION AND DECISION IN PRIVATE)**

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|---|--|
| 13. <b>Refurbishment of Playing Pitches at Perdiswell - Evaluation of Bids</b><br>Page(s): 227 - 228<br>Ward(s): Claines<br>Contact Officer: David Sutton,<br>Cleaner and<br>Greener Service<br>Manager<br>Tel: 01905<br>722302 | Details of the evaluation are at Appendix 1. |
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